

**AZ-951 AFJROTC BOOSTER CLUB  
2021-2022 MEETING MINUTES  
Meeting Date: March 3, 2022**

**Call to Order**

- Meeting called to order @ 6:00 p.m.
- Attendees

Booster - Officer	Booster - Member	CVHS Staff	Cadet - Staff	Cadet
Deborah Barton	Stefanie Arms	MSgt Chris Mandell		Kevin Almeida
Kathy Almeida		Lt Col Steve Wood		Carly Bowe
Mindi Leatham				
Jeff Anderson				

**Review & Approval of Reports**

- Meeting Minutes from Prior Booster Club Meeting
  - Motion to approve minutes for February 3, 2022 Booster Club Meeting by Kathy, 2<sup>nd</sup> by Jeff, unanimous approval.
- Treasurer’s Report
  - Earned: 3 Snap Raise deposits of \$2,308.20, \$2,074.30, and \$1,169.90 for a total of 5,552.40.
  - Expenses: Checks to Deborah for \$49.24, \$154.27, and \$27.33 for a total of \$230.84.
  - Ending Balance = \$20,708.49
  - Motion to approve report by Deborah, 2<sup>nd</sup> by Mindi, unanimous approval.

**Summary of Meeting Motions**

- Motion to approve meeting minutes for February 3, 2022 by Kathy, 2<sup>nd</sup> by Jeff, unanimous approval.
- Motion to approve current Treasurer’s Report by Deborah, 2<sup>nd</sup> by Mindi, unanimous approval.
- Motion to buy red Corps morale shirts by Deborah, 2<sup>nd</sup> by Mindi, unanimous approval.
- Motion to buy next year’s 8 shadow boxes along with the 2 more we need for this year (total of 10) by Mindi, 2<sup>nd</sup> by Deborah, unanimous approval.
- Motion to buy POW outdoor flag by Deborah, 2<sup>nd</sup> by Jeff, unanimous approval.
- Motion to spend \$3,000 for iFly field trip by Deborah, 2<sup>nd</sup> by Kathy, unanimous approval.

**General/Unfinished Business**

- Open 2021-2022 Executive Officer Positions
  - Stefanie Arms interested in Fundraising Coordinator position. It will remain as an agenda item with the Vice President fulfilling the role in interim per our Bylaws.

**Recurring Business**

- Upcoming Fundraisers: Digital closing 3/4, Fat Willy’s 3/22, Culver’s 4/11-17/22, Valero Car Wash 4/30, MOD Pizza 5/11/22

- Kathy working on Fat Willy's fliers.
- Kevin will be in charge of car wash set up at 6:30 am, start at 7.
- Digital Snap Raise Fundraiser has so far earned \$14,095, goal was \$12,000, we keep 80%.

### New Business

- Corps morale shirt design idea by Cadet Carly Bowe (red on Fridays to remember those deployed).
  - Motion to pay for shirts by Deborah, 2nd by Mindi, unanimous approval.
  - Deborah will pull polo shirt orders for sizes.
- Sports Field Day on 4/9
  - All needed items are ordered (refer to supply list).
  - Recruiters are coming to referee, still collecting RSVPs.
  - Stefanie volunteered to pick up refreshments for recruiters, will get access to cafeteria for water/ice.
  - Kevin will invite Sports Medicine Team.
  - Schedule: set up at 6:45 am, check in 7-7:15, flag ceremony at 7:30, first game at 7:45.
  - Cadets need to create a sign-up sheet in Google Classroom.
- Awards and Senior Night on 4/6

**\*\*3/14/22 via Email: Date changed from 4/6 in the Auditorium to 5/3 in the Cafeteria to allow additional time for awards to be physically received from the granting organizations\*\***

- Auditorium reserved.
- Silent Auction donation collection underway, items due March 25<sup>th</sup>. Deborah will send weekly emails and Mindi will post on Facebook. **\*\*3/21/22 via Email: Due date updated to April 14<sup>th</sup>\*\***
- Deborah will collect Senior blurbs for program after break.
- We will Facebook Live it.
- Refer to supply list.
  - Deborah will order the trifold boards for the senior displays.
  - Motion to pay for/order next year's 8 shadow boxes along with the 2 more we need for this year (total of 10) by Mindi, 2nd by Deborah, unanimous approval. Kathy will order.
  - Deborah will order the nameplates for the shadow boxes from A2Z Trophies.
  - Kathy will contact cookie vendor.
  - Kathy will purchase senior and instructor gift cards.
  - Decided not to do balloons.
  - Mindi will order 16 individually wrapped red roses with baby's breath for seniors to give to moms and red, white, and blue centerpiece like the one we had at Dining Out that cost about \$35 from Lily of the Valley Flowers and More.
  - Deborah will check if we need more rectangular tablecloths.
- Will set up photo backdrop and stand with flags.
- Motion to buy POW outdoor flag by Deborah, 2nd by Jeff, unanimous approval. Deborah will order.

- iFly field trip on 4/25: \$45 per cadet, Deborah will book.
  - Motion to spend \$3,000 for iFly field trip by Deborah, 2nd by Kathy, unanimous approval.
  - Col. will book school bus from 9 am-1 pm and get district approval.
- Decided not to take a field trip to Titan Missile Museum.
- Might plan meeting for end of year for boosters to recruit officers, talked about maybe offering pizza, need to be sure to invite/email new recruits.
- Moved May booster meeting to 12th.

### Corps Updates/Announcements

#### Key Dates to Remember

- 3/7-14/22 Spring Break
- 3/19/22 Gallegos Drill Meet
- 3/22/22 Fat Willy's
- 3/26/22 Desert Classic Drill Meet
- Executive & Booster Meetings 4/7/22
- Booster Officers Information Meeting 4/7/22
- Field/Sports Day 4/9/22
- Culver's 4/11-17/22
- 4/14/22 ~~3/25/22~~ Silent Auction Donations due
- iFly 4/25/22
- ~~Titan Missile Museum Day Trip 4/27/22 (tentative)~~
- Valero Car Wash 4/30/22
- Awards and Senior Night ~~4/6/22~~ 5/3/22
- 5/12/22 Booster Meeting & Officer Elections
- 5/11/22 MOD Pizza
- 5/22/22 Baccalaureate
- 5/26/22 Last Day of School and Graduation
- 6/2/22 Booster Meeting
- TBD Camp Pendleton Trip

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### Summary of Actions

<i>Business Topic</i>	<i>Action</i>	<i>Actionee</i>	<i>Due Date</i>
Recurring Business	Fat Willy's fliers	Kathy	3/22
Recurring Business	Car wash set up at 6:30 am, start at 7	Kevin	4/30
New Business	Finalize morale shirt design and give to Deborah	Carly	4/7
New Business	Pull polo shirts sizes for morale shirt order	Deborah	4/7
New Business	Pick up refreshments for recruiters, get access to cafeteria for water/ice	Stefanie	4/9
New Business	Invite Sports Medicine Team to Field Day	Kevin	4/7



New Business	Field Day Google Classroom sign up sheet	Cadets	4/9
New Business	Collect senior blurbs and create program	Deborah	4/6
New Business	Buy trifold boards	Deborah	3/18
New Business	Order shadow boxes	Kathy	4/6
New Business	Order name plates	Deborah	3/18
New Business	Contact cookie vendor	Kathy	4/6
New Business	Order flowers	Mindi	4/6
New Business	Purchase senior and instructor gift cards	Kathy	4/6
New Business	Check to see if we need more rectangular tablecloths	Deborah	4/6
New Business	Purchase outdoor POW flag	Deborah	3/10
New Business	Book iFly field trip	Deborah	3/10
New Business	Reserve school bus and get permission for field trip	Col.	4/6

**Adjournment**

- Meeting adjourned at 7:20 p.m.

*Next Meeting – April 7, 2022 at 6:00 p.m. JROTC Portables*

	Printed Name	Signature	Attendee Type (circle one)
1.	Kathy Almeida	Kathy Almeida	<u>Booster - Officer</u> Booster - Member CVHS Staff Cadet - Staff Cadet
2.	Stefanie Arms	Stefanie Arms	<u>Booster - Officer</u> <u>Booster - Member</u> CVHS Staff Cadet - Staff Cadet
3.	DEBORAH BARTON	Deborah Barton	<u>Booster - Officer</u> Booster - Member CVHS Staff Cadet - Staff Cadet
4.	Stephen WOOD	Stephen Wood	Booster - Officer <u>Booster - Member</u> <u>CVHS Staff</u> Cadet - Staff Cadet
5.	Chris Mandan	Chris Mandan	Booster - Officer Booster - Member <u>CVHS Staff</u> Cadet - Staff Cadet
6.	Kevin Almeida	Kevin Almeida	Booster - Officer Booster - Member CVHS Staff Cadet - Staff <u>Cadet</u>
7.	Carly Bowe	Carly Bowe	Booster - Officer Booster - Member CVHS Staff Cadet - Staff <u>Cadet</u>
8.	Jeff Anderson	Jeff Anderson	<u>Booster - Officer</u> Booster - Member CVHS Staff Cadet - Staff Cadet
9.	Mindi Leatham	Mindi Leatham	<u>Booster - Officer</u> <del>Booster - Member</del> CVHS Staff Cadet - Staff Cadet
			Booster - Officer



**AZ-951 JROTC Booster Club**  
**Monthly Treasurer's Report**  
**Ending Date: 02/28/2022**



<b>Beginning Balance</b>					\$ 15,386.93
<b>INCOME (Deposits)</b>					
<u>Date</u>		<u>Description</u>			<u>Amount</u>
2/14/2022		SnapRaise Deposit			\$ 2,308.20
2/22/2022		SnapRaise Deposit			\$ 2,074.30
2/28/2022		SnapRaise Deposit			\$ 1,169.90
<b>TOTAL INCOME (Deposits)</b>					\$ 5,552.40
<b>Expenses (Outgoing)</b>					
<u>Date</u>	<u>Check #</u>	<u>Payable to</u>	<u>Description</u>		<u>Amount</u>
2/7/2022	1541	Deborah Barton	Recruiting		\$ 49.24
2/7/2022	1540	Deborah Barton	Polo Shirts		\$ 154.27
2/7/2022	1539	Deborah Barton	Holiday Potluck Supplies		\$ 27.33
			Service Fee		\$ -
<b>TOTAL EXPENSES (Outgoing)</b>					\$ 230.84
<b>ACCOUNT BALANCE</b>					\$ 20,708.49
<b>Outstanding Checks</b>					
<u>Date</u>	<u>Check #</u>	<u>Payable to</u>	<u>Description</u>		<u>Amount</u>
			Total Outstanding Checks		\$ -
<b>RECONCILED BANK BALANCE</b>					\$ 20,708.49
report authored by Name, Jeff Anderson - Treasurer					