

## 2020-2021 AZ-951 BOOSTERS MINUTES

Meeting Date: May 6, 2021

### Call to Order

- Meeting called to order @ 5:58 p.m.
- Attendees

Boosters - Officers	Boosters	CVHS Staff	Cadet - Staff	Cadet
Kathy Almeida	--	Lt Col Wood	Brianna Cardenas	--
Amanda Kolski		MSgt Mandell	Selena Lopez-Ochoa	
Deborah Barton				

### Review & Approval of Reports

- Meeting Minutes from Prior Boosters Meeting
  - Motion to approve minutes for April 8, 2021 Boosters Meeting by Deborah, 2<sup>nd</sup> by Amanda, unanimous approval.
- Treasury Report
  - Ending Balance (May 6, 2021) = \$17,830.38
  - Motion to approve Treasury Report for May 6, 2021 by Kathy, 2<sup>nd</sup> by Deborah, unanimous approval.

### Summary of Meeting Motions

- Motion to approve meeting minutes for April 8, 2021 Boosters Meeting by Deborah, 2<sup>nd</sup> by Amanda, unanimous approval.
- Motion to approve Treasury Report for May 6, 2021 by Kathy, 2<sup>nd</sup> by Deborah, unanimous approval.
- Motion to approve Deborah Barton for the position of 2021-2022 President by Kathy, unanimous approval.
- Motion to approve Kathy Almeida for the position of 2021-2022 Vice President by Deborah, unanimous approval.
- Motion to approve Amanda Kolski for the position of 2021-2022 Treasurer by Kathy, unanimous approval.
- Motion to approve Kathy Almeida for the position of 2021-2022 Fundraising Coordinator by Amanda, unanimous approval.
- Motion to purchase Drill Team requested supplies, estimated cost of \$130.00 (\$10.00 for 13), by Deborah, 2<sup>nd</sup> by Kathy, unanimous approval.
- Motion to purchase requested Cadet game night supplies not to exceed \$300.00 by Kathy, 2<sup>nd</sup> by Amanda, unanimous approval.
- Motion to purchase a green screen for Cadets to create recruiting videos by Deborah, 2<sup>nd</sup> by Amanda, unanimous approval.
- Motion to purchase 12 shadow boxes for Class of 2022 by Kathy, 2<sup>nd</sup> by Deborah, unanimous approval.

### General Business

- Awards Night
  - Event was well-attended, positive feedback received from families and guests in attendance.
  - Total approved budget \$2,400.00, total spent \$1,890.25.
- Pima Air & Space Museum Field Trip
  - Day trip went well for Cadets in attendance.
  - Rental cost for the bus was \$858.00 (not paid via Booster funds).

### Recurring Business

- Restaurant Night
  - Buffalo Wild Wings held on May 5 was last fundraiser for this school year.
- Air Rifle Team
  - No update/further details from Administration provided to Col Wood regarding scheduling
  - Booster Club to reach out to Dr. Jonaitis for a status update.
    - **ACTION:** Deborah to request an update meeting on/about May 19 between Booster Club and Dr. Jonaitis.

### New Business

- AZ-951 JROTC Executive Officer elections held for 2021-2022 school year
  - President: Deborah Barton was nominated by Kathy, unanimous approval.
  - Vice President: Kathy Almeida was nominated by Deborah, unanimous approval.
  - Secretary: no candidates, per Bylaws elected Vice President will serve dually in the role until the position is filled.
  - Treasurer: Amanda Kolski was nominated by Kathy, unanimous approval.
  - Fundraising Coordinator: Kathy Almeida was nominated by Amanda, unanimous approval.
- Booster Club will consider live streaming monthly meetings on their Facebook page for upcoming school year.
- Drill Team
  - Team submitted a request for 13 non-mirrored aviator sunglasses for end of year graduation events, estimated cost \$10.00/each.
  - Motion to purchase Drill Team requested supplies, estimated cost of \$130.00 (\$10.00 for 13), by Deborah, 2nd by Kathy, unanimous approval.
    - **ACTION:** Deborah to purchase requested Drill Team supplies.
- End of the Year Event
  - Brianna and Selena are planning an end of the year Cadet game night on campus.
  - Friday, May 21, estimated time 4:00 p.m. - 9:00 p.m., to be confirmed with permission slips.
  - Cadet requested supplies:
    - For games - beaded necklaces, pack of latex balloons, glow sticks, door prizes
    - For prizes - \$5 gift card per team member, Selena and Brianna to advise number of cards needed
    - For food - pizza, 3 cases water, otter pops

- Motion to purchase requested game night supplies not to exceed \$300.00 by Kathy, 2<sup>nd</sup> by Amanda, unanimous approval.
  - *ACTION:* Kathy to purchase Dollar Store items for games; Deborah to purchase water cases, otter pops; Amanda to purchase other door prizes.
- Recruiting Team
  - Brianna and Selena agreed to propose items needed for recruiting at an upcoming Booster Meeting.
  - Motion to purchase a green screen for Cadets to create recruiting videos by Deborah, 2<sup>nd</sup> by Amanda, unanimous approval.
- Attire
  - Discussed Cadet polo shirts, hoodies, and PT clothes for the next school year.
  - Order form to be provided to Cadets during CBT.
  - USAF reimbursement is \$24/set if PT clothes are purchased through an alternate vendor.
    - *ACTION:* Kathy to request a quote from the current vendor for: 1) quantity blocks of polo shirts; 2) black hoodies with logo on chest, AZ-951 down sleeve, option for team or last name down the other sleeve; 3) PT clothes.
- Shadow Boxes
  - Discussed purchasing and readying shadow boxes for Class of 2022.
  - Motion to purchase 12 shadow boxes for Class of 2022 by Kathy, 2<sup>nd</sup> by Deborah, unanimous approval.
    - *ACTION:* Kathy to purchase shadow boxes for next year's seniors.
- Cadet Equipment
  - Booster Club proposed installing pull-up bars during the summer, ready for CBT in late July.
    - *ACTION:* Kathy to investigate and advise costs for pull-up bars and installation.
- AFJROTC Sign
  - Discussed previously requested AFJROTC signage for the parking lot.
    - *ACTION:* MSgt Mandell to propose an exterior AFJROTC sign design.

### Announcements

- Cadet Basic Training (CBT) is scheduled for July 19-23
- Air Rifle Safety training is scheduled for July 26-30

### Key Dates to Remember

- May 21, 2021 — End of the year Cadet celebration
  - May 23, 2021 — Baccalaureate 2:00 p.m. and 4:00 p.m. in the Auditorium
  - May 27, 2021 — Graduation 7:00 p.m. in Coyote Stadium
  - July 19-23, 2021 – CBT
  - July 26-30, 2021 – Air Rifle Safety training
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### Summary of Actions

<i>Business Topic</i>	<i>Action</i>	<i>Actionee</i>	<i>Due Date</i>
Recurring Business / Air Rifle	Request an update meeting on/about May 19 between Booster Club and Dr. Jonaitis	Deborah	May 10
New Business / Drill Team	Purchase requested Drill Team supplies	Deborah	May 21
New Business / End of the Year Event	Purchase Dollar Store items for games Purchase water cases, otter pops Purchase other door prizes	Kathy Deborah Amanda	May 21
New Business / Attire	Request a quote from the current vendor for: 1) quantity blocks of polo shirts; 2) black hoodies with logo on chest, AZ-951 down sleeve, option for team or last name down the other sleeve; 3) PT clothes	Kathy	June 3
New Business / Cadet Equipment	Investigate and advise costs for pull-up bars and installation	Kathy	June 3
New Business / AFJROTC Sign	Propose an exterior AFJROTC sign design	MSgt. Mandell	June 3
Recurring Business / Air Rifle Team	Collect the equipment back and ensure it is in good working order	Col Wood	July 23
Recurring Business / Air Rifle Team	Recertify as an Air Rifle Instructor	Col Wood	July 23
New Business / Shadow Boxes	Purchase shadow boxes for next year's seniors	Kathy	July 31

### Adjournment

- Meeting adjourned at 7:26 p.m.

<i>Next Meeting – June 3, 2021 at 6:00 p.m. Off-site, Location TBD</i>
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**AZ-951 JROTC Booster Club  
Monthly Treasurers Report  
05/06/2021**

**Beginning Balance** **\$ 18,918.51**

**INCOME (Deposits)**

Date	Description	Amount
3/5/2021	M&P Engineering field day sponsor	\$ 350.00
3/16/2021	Gilbert Scoop (Culver/s Fundraiser)	\$ 180.00
3/31/2021	Kroger/Fry's	167.82

**TOTAL INCOME (Deposits)** \$ 697.82

**Expenses (Outgoing)**

Date	Check #	Payable to	Description	<u>Amount</u>
4/9/2021	1519	Deborah Bartor	Awards Night misc	\$ 385.95
4/12/2021	1518	Kathey Almeida	Awards Night misc	\$749.00
5/5/2021	1520	NYTD	Food, awards night	\$ 500.00

Service Fee Waived \$ -

**TOTAL EXPENSES (Outgoing)** **\$ 1,634.95**

**ACCOUNT BALANCE** **\$ 17,981.38**

**Outstanding Checks**

<u>Date</u>	<u>Check #</u>	<u>Payable to</u>	<u>Description</u>	<u>Amount</u>
4/28/2021	1521	Udder Delights	Awards Night ice cream	\$151.00

Total Outstanding Checks \$ 151.00

**RECONCILED BANK BALANCE** **\$ 17,830.38**





**2020-2021 AZ-951 BOOSTERS SIGN IN SHEET**  
**Meeting Date: May 6, 2021**

	Printed Name	Signature	Attendee Type (circle one)
1.	DEBORAH BARTON	<i>Deborah Barton</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
2.	Kathy Almeida	<i>Kathy Almeida</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
3.	Stephen Wood	<i>Stephen Wood</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
4.	Chris Mandell	<i>Chris Mandell</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
5.	Delena Lopez-Ochoa	<i>Delena Lopez</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
6.	Brianna Cardenas	<i>Brianna Cardenas</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
7.	Amanda Kolski	<i>Amanda Kolski</i>	Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet
8.			Boosters - Officer Boosters CVHS Staff Cadet - Staff Cadet