



# HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

## NOTICE OF REGULAR MEETING

October 16, 2024

*Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, October 16, 2024 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

**To join the meeting via zoom: Meeting ID 864 986 5085.**

**Link:** <https://us06web.zoom.us/j/8649865085?omn=84599370799>

**Phone:** +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum).** HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

### ~ AGENDA ~

#### 1. CALL TO ORDER

##### A. ROLL CALL OF BOARD MEMBERS

##### B. PLEDGE OF ALLEGIANCE

#### 2. PROMOTION CEREMONY

##### A. PROMOTION: Sean Minniss promotion ceremony Engineer to Captain

#### 3. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

**A. CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)

**B. AWARDS & RECOGNITION:** Years of service and birthday notifications

**C. CORRESPONDENCE:** Tohono O'odham Nation Declination of grant application.



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### 4. FINANCIAL REPORTS

**A. SEPTEMBER 2024:** Business Manager Lecher to review September financial reports

### 5. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

### 6. REGULAR BUSINESS

#### A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of September 18, 2024

#### B. RESIGNATION – Garah Monnich

1. Discussion/Possible Action: Review resignation letter from Board Clerk Monnich

#### C. POST – Vacant Boad Position(s)

1. Discussion/Possible Action: Post notice of vacant position(s)

#### D. ELECTION OF OFFICE – Clerk

1. Discussion/Possible Action: Election of Clerk of the Board due to resignation

#### E. CHIEF SERVICES – Testing/Hire Process

1. Discussion/Possible Action: Discuss the testing hire process regarding the qualified applicants.

#### F. STANDING COMMITTEES – Board Review of Standing Committees

1. Discussion/Possible Action: Discuss the appointed committees and their status.

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### 8. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Chair, Lisa Lamoureux  
Lisa Lamoureux, Chair of the Board

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*A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.*

Posted by: Angie Lecher

Date: 10/10/2024

Time: 5:00 PM



# HELLSGATE FIRE DISTRICT

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## NOTICE OF REGULAR MEETING

October 23, 2024

**RESCHEDULED FROM OCTOBER 16, 2024**

**DUE TO LACK OF QUORUM**

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1. Discussion/Possible Action: Review resignation letter from Board Clerk Monnich

#### C. POST – Vacant Boad Position(s)

1. Discussion/Possible Action: Post notice of vacant position(s)

#### D. ELECTION OF OFFICE – Clerk

1. Discussion/Possible Action: Election of Clerk of the Board due to resignation

#### E. CHIEF SERVICES – Testing Results and Next Steps

1. Discussion/Possible Action: Discuss the results of interviews as well as determining the next step in the process.

#### F. STANDING COMMITTEES – Board Review of Standing Committees

1. Discussion/Possible Action: Discuss the appointed committees and their status.

### 7. PUBLIC FORUM

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Lisa Lamoureux, Chair of the Board

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Posted by: Angie Lecher

Date: 10/21/2024

Time: 5:00 PM



**Hellsgate Fire District  
Board Meeting Action Notice  
Regular Meeting  
October 23, 2024**

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**1. CALL TO ORDER**

Meeting was called to order at: 5:36 PM

Board Members Present: Chair Lisa Lamoureux, Vice Chair John Jackson, Member Nick Fitch

Board Members Absent: None

Public: Jamie Trayner, Sean Minniss, Nick DeGroot, Allison Lloyd, Garrett Stallings,  
Friends/Family of Sean Minniss; via zoom: Cris Lecher, Deb Bain

**2. PROMOTION CEREMONY**

No action taken

**3. REPORTS & CORRESPONDENCE**

No action taken

**4. FINANCIAL REPORTS**

**MOTION** by Chair Lamoureux to approve the September 2024 financial reports as provided  
by Business Manager Lecher

**MOTION SECONDED** by Vice Chair Jackson

**MOTION CARRIED 3/0**

**5. PUBLIC FORUM**

No action taken

**6. REGULAR BUSINESS**

**A. CONSENT AGENDA**

**MOTION** by Chair Lamoureux to approve the consent agenda items

**MOTION SECONDED** by Member Fitch

**MOTION CARRIED 3/0**

**B. RESIGNATION – Garah Monnich**

**MOTION** by Chair Lamoureux to accept the resignation of Garah Monnich

**MOTION SECONDED** by Member Fitch

**MOTION CARRIED 3/0**

**C. POST – Vacant Board Position(s)**

**DISCUSSION ONLY**



**Hellsgate Fire District  
Board Meeting Action Notice  
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**D. ELECTION OF OFFICE – Clerk**

**MOTION** by Member Fitch to table

**MOTION SECONDED** by Vice-Chair Jackson

**MOTION CARRIED 3/0**

**E. CHIEF SERVICES – Testing/Hire Process**

**MOTION** by Vice-Chair Jackson to hold a special meeting to take action regarding Wes Trayner's desire to be considered for the full-time Fire Chief position

**MOTION SECONDED** by Member Fitch

**MOTION CARRIED 3/0**

**F. STANDING COMMITTEES – Board Review of Standing Committees**

**DISCUSSION ONLY**

**7. PUBLIC FORUM**

No action taken

**8. ADJOURNMENT**

**MOTION** by Chair Lamoureux to adjourn the meeting

**MOTION SECONDED** by Member Fitch

**MOTION CARRIED 3/0**

Meeting Adjourned at: 6:29 PM