HELLSGATE FIRE DISTRICT

Board Strategic Committee Meeting Agenda

Tuesday, November 3, 2026 at 1:00 PM

Station 21 Training Room
80 S. Walters Lane, Star Valley, AZ 85541

Pursuant to ARS §38-431.02, notice is hereby given to members of the Hellsgate Fire District Board Strategic Committee and to the public that the Committee will meet in public session at the date, time, and location listed above. Committee members may attend in person or by telephone conference call.

To join via Zoom: Meeting ID 864 986 5085
Link: https://us06web.zoom.us/j/8649865085?omn=84599370799
Phone: +1 669 444 9171 US; +1 253 215 8782; +1 346 248 7799

During this meeting, Committee members may ask questions, discuss, consider, and take possible action on the specific agenda items listed below. Public Forum is for public comment only.

1. CALL TO ORDER

2. ROLL CALL OF COMMITTEE MEMBERS

3. PLEDGE OF ALLEGIANCE

4. STAFF REPRESENTATIVE APPOINTMENT

Discussion/Possible Action: Review the interest and qualifications of the three staff members who expressed interest in serving on the Committee; discuss selection criteria and select one staff representative for appointment to the Committee.

5. ELECTION OF COMMITTEE CHAIR

Discussion/Possible Action: Receive nominations and elect a Chair to lead the Board Strategic Committee.

6. STRATEGIC PLAN DEVELOPMENT PROCESS AND EXPECTATIONS

Discussion/Possible Action: Establish how the Committee will develop the District's strategic plan document, including:

- Purpose, scope, and intended outcomes of the strategic plan; the Committee's role and the process for presenting recommendations and the completed draft to the Board of Directors.
- Approach to developing the document, including a working outline or template, drafting and review responsibilities, staff support, and how revisions will be compiled.
- Expectations for member participation, preparation, assignments, and completion of work between meetings.
- Initial planning milestones, target completion timeline, and opportunities for staff and community input.

7. INITIAL STRATEGIC PLANNING MATERIALS

Discussion/Possible Action: Identify, request, and prioritize materials for review to begin the strategic planning process, including any existing strategic plan; District mission, vision, and values; budgets and financial forecasts; service and response data; staffing and training information; facilities, apparatus, and equipment needs; community information; and prior assessments or stakeholder feedback. Assign responsibility for gathering materials and identify what members should review before the next meeting.

8. COMMITTEE MEETING SCHEDULE AND NEXT STEPS

Discussion/Possible Action: Establish meeting frequency, dates, times, location, and anticipated meeting length; set the next meeting date; discuss agenda preparation and distribution of review materials; and confirm initial assignments, due dates, and topics for the next meeting.

9. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Committee files. Members may not discuss or take action on matters not specifically identified on the agenda. Public comments should relate to District business. Please demonstrate appropriate decorum, courtesy, and respect during the meeting.

10. ADJOURNMENT

Prepared by Angie Lecher

HFD Training Room is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928) 474-3835 at least 24 hours before the meeting.

A copy of supplemental agenda materials provided to Committee members is available for public inspection at the District's Administrative Office at least 24 hours prior to the meeting. Call (928) 474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher Date: 10/28/2026 Time: 5:00 PM