



HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

October 15, 2025

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, October 15, 2025 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

To join the meeting via zoom: Meeting ID 864 986 5085.

Link: <https://us06web.zoom.us/j/8649865085?omn=84599370799>

Phone: +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

- AGENDA -

1. CALL TO ORDER

- A. ROLL CALL OF BOARD MEMBERS
- B. PLEDGE OF ALLEGIANCE

2. RECOGNITION CEREMONY

- A. NICK FITCH
 - 1. Recognition for his years of service

3. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- A. **AWARDS & RECOGNITION:** Years of service and birthday notifications and recognition awards
- B. **CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- C. **CORRESPONDENCE:** None



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4. FINANCIAL REPORTS

A. SEPTEMBER 2025: Administrative Manager Lecher to review September financial reports

5. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

6. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of September 17, 2025

B. RESIGNATION – Nick Fitch Resignation

1. Discussion/Possible Action: Resignation letter from Nick Fitch

C. BOARD APPOINTMENTS – Vacant Position(s)

1. Discussion/Possible Action: Post for Vacancy Letters of Intent

D. MEETING DATE – November

1. Discussion/Possible Action: Change Scheduled Meeting from the 19th to the 12th.

E. PROPOSAL FOR TYPE 3 – \$20,000 for New Pump, Panel, Water Tank and Install

1. Discussion/Possible Action: Capital Equipment Purchase for a New Pump, Panel, Water Tank and Installation on E213.

7. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.



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8. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, John Jackson
John Jackson, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher

Date: 10/14/2025

Time: 5:00 PM



**HELLSGATE FIRE DISTRICT
FIRE BOARD REGULAR MEETING
October 15, 2025**

Station #21 – 80 S. Walters Lane – Star Valley – Training Room

~MINUTES~

1. CALL TO ORDER

Pursuant to notice, a regular meeting of the Hellsgate Fire District (HFD) was called to order by Chair Lamoureux at 5:30 PM on Wednesday, October 15, 2025, at the Hellsgate Fire Department Station #21, 80 S. Walters Lane, Star Valley, Arizona. Administrative Manager Angie Lecher recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

A. ROLL CALL

Board Present: Lisa Lamoureux – Chair; John Jackson – Clerk; Allison Lloyd – Member; Jamie Deters – Member. Board Absent: None. Staff Present: Fire Chief Wes Trayner; and Administrative Manager Angie Lecher – Recorder. Public Present: Ilyas Sekandari, Joe Lynch, Jeff Yungkans, Nate Mulcock, Sean Minniss, Blaine Fitzgibbons, Nick Fitch; via zoom: Cris Lecher

B. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Pledge of Allegiance led by all in attendance.

2. RECOGNITION CEREMONY

A. NICK FITCH

Fire Chief Wes Trayner presented Nick Fitch with a plaque for his dedicated years of service to the Hellsgate Fire District as a board member.

3. REPORTS & CORRESPONDENCE

Pursuant to ARS §38-431.02(K), the following reports and correspondence provided to the HFD Board of Directors.

A. CHIEFS REPORT

Fire Chief Wes Trayner discussed the following topics: Calls for the month of September, type, and total for the year end. Building plan reviews for the year. Maintenance report on all units. A detailed report on the station remodel was also given.

B. AWARDS & RECOGNITION

October birthdays for Angie Lecher and Bobbi Doss. Bobbi Doss, Sean Minniss, Joe Lynch and Anthony Giovanni have hireversaries with the district in October.

C. CORRESPONDENCE

None.



HELLSGATE FIRE DISTRICT
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4. FINANCIAL REPORTS

A. SEPTEMBER 2025

Administrative Manager Angie Lecher presented an overview of the status of the FY2026 financial reports. Discussion on September and year to date for the fiscal year including income statement of revenue and expenditures, balance sheet, wildland report, and previous year comparisons.

MOTION by Chair Lamoureux to approve the September 2025 financial reports as provided by Administrative Manager Lecher.

MOTION SECONDED by Member Lloyd

MOTION CARRIED 4/0

5. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

No comment.

6. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine and will be enacted by a single motion approving the Consent Agenda.

1. Regular Minutes of September 17, 2025

MOTION by Chair Lamoureux to approve the consent agenda items.

MOTION SECONDED by Member Deters

MOTION CARRIED 4/0

B. RESIGNATION – Nick Fitch Resignation

1. Board members discussed Nick Fitch’s letter of resignation.

MOTION by Chair Lamoureux to approve the resignation letter submitted by Nick Fitch as board member effective September 26, 2025.

MOTION SECONDED by Member Lloyd

MOTION CARRIED 4/0

C. BOARD APPOINTMENTS – Vacant Position(s)

1. Board members discussed the process with Administrative Manager Lecher.

MOTION by Chair Lamoureux to appoint Blaine Fitzgibbons to serve a term from October 15, 2025 thru November 30, 2028.

MOTION SECONDED by Member Deters

MOTION CARRIED 4/0

*Oath of office was administered by Administrative Manager Lecher for Member Fitzgibbons. His term began for the rest of the meeting.



**HELLSGATE FIRE DISTRICT
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Station #21 – 80 S. Walters Lane – Star Valley – Training Room

D. MEETING DATE – November

1. Board members discussed a change of date to the November meeting with Administrative Manager Lecher.

MOTION by Chair Lamoureux to approve the change of the November meeting from the 19th to the 12th.

MOTION SECONDED by Clerk Jackson

MOTION CARRIED 5/0

E. PROPOSAL FOR TYPE 3 - \$20,000 for New Pump, Panel, Water Tank and Install

1. Board members heard a detailed report from Chief Trayner regarding the status of the pump system in B213. Captain Minniss provided the board with mechanical report of the system as well. Chair Lamoureux and Member Lloyd asked Administrative Manager Lecher financial questions regarding the spending of these funds. All members discussed the impact and the importance of the expenditure.

MOTION by Chair Lamoureux to approve the expenditure of \$20,000 from the Capital Fund for the purchase of a used pump and control panel from a neighboring department, fabrication of a new water tank, and installation of these components on Engine 213, as outlined in Chief Trayner's memorandum.

MOTION SECONDED by Clerk Jackson

MOTION CARRIED 5/0

7. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

None.

8. ADJOURNMENT

Board Chair Lamoureux called for an adjournment.

MOTION by Chair Lamoureux to adjourn the meeting.

MOTION SECONDED by Member Deters

MOTION CARRIED 4/0

The meeting adjourned at 6:31 PM

Respectfully Submitted, Angie Lecher, Administrative Manager