



# HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

June 25, 2025

~Rescheduled Due to Quorum~

*Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, June 25, 2025 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

**To join the meeting via zoom: Meeting ID 864 986 5085.**

**Link:** <https://us06web.zoom.us/j/8649865085?omn=84599370799>

**Phone:** +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum).** HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

## - RESCHEDULED AGENDA -

### 1. CALL TO ORDER

#### A. ROLL CALL OF BOARD MEMBERS

#### B. PLEDGE OF ALLEGIANCE

### 2. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

**A. AWARDS & RECOGNITION:** Years of service and birthday notifications and recognition awards

**B. CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)

**C. CORRESPONDENCE:** None



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## 3. FINANCIAL REPORTS

**A. MAY 2025:** Business Manager Lecher to review May financial reports

## 4. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

## 5. REGULAR BUSINESS

### A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of May 21, 2025

### B. USER FEES – Review and Public Input to Increase Rate

1. Discussion: Review Current Fee Schedule and Discuss Increasing Fees. Current Fee Schedule was set in 2002.

## 6. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*



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## 7. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, John Jackson

John Jackson, Clerk of the Board

*HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.*

*A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.*

Posted by: Angie Lecher

Date: 6/17/2025

Time: 5:00 PM



HELLSGATE FIRE DISTRICT  
FIRE BOARD REGULAR MEETING

June 25, 2025

Station #21 – 80 S. Walters Lane – Star Valley – Training Room

~MINUTES~

1. **CALL TO ORDER**

Pursuant to notice, a regular meeting of the Hellsgate Fire District (HFD) was called to order by Chair Lisa Lamoureux at 5:38 PM on Wednesday, June 25, 2025, at the Hellsgate Fire Department Station #21, 80 S. Walters Lane, Star Valley, Arizona. Business Manager Angie Lecher recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

**A. ROLL CALL**

Board Present: Lisa Lamoureux – Chair; John Jackson – Clerk; Nick Fitch – Member; Allison Lloyd - Member. Board Absent: None. Staff Present: Fire Chief Wes Trayner. Public Present: None.

**B. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA**

Pledge of Allegiance led by all in attendance.

2. **REPORTS & CORRESPONDENCE**

Pursuant to ARS §38-431.02(K), the following reports and correspondence provided to the HFD Board of Directors.

**A. CHIEFS REPORT**

Fire Chief Wes Trayner discussed the following topics: Calls for the month of May, type, and total for the year end. Building plan reviews for May. Wildland update. Maintenance report on all units. Detailed grant report including expenditures and remaining funds. Legislative updates were also given to the board.

**B. AWARDS & RECOGNITION**

No June birthdays and Martha Bartlett and John Jackson have hireversaries with the district in June.

**C. CORRESPONDENCE**

None.

3. **FINANCIAL REPORTS**

**A. MAY 2025**

Fire Chief Wes Trayner presented an overview of the status of the FY2025 financial reports. Discussion on May as well as year to date for the fiscal year including income statement of revenue and expenditures, balance sheet, wildland report, and previous year comparisons.

**MOTION** by Clerk Jackson to approve the May 2025 financial reports as provided by Fire Chief Wes Trayner.

**MOTION SECONDED** by Member Fitch

**MOTION CARRIED 4/0**



HELLSGATE FIRE DISTRICT  
FIRE BOARD REGULAR MEETING

June 25, 2025

Station #21 – 80 S. Walters Lane – Star Valley – Training Room

4. **PUBLIC FORUM**

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

None.

5. **REGULAR BUSINESS**

A. **CONSENT AGENDA**

All matters under the Consent Agenda are considered by the board to be routine and will be enacted by a single motion approving the Consent Agenda.

1. Regular Minutes of May 21, 2025

**MOTION** by Clerk Jackson to approve the consent agenda items.

**MOTION SECONDED** by Chair Lamoureux

**MOTION CARRIED 4/0**

B. **USER FEES – Review and Public Input to Increase Rate**

1. Board members discussed with Fire Chief Wes Trayner what user fees were and why we charge them. Discussion was held regarding current rates to determine what rates should be charged moving forward. This item was a discussion only and will appear again at next months scheduled meeting.

**DISCUSSION ONLY**

6. **PUBLIC FORUM**

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

None.

7. **ADJOURNMENT**

Board Chair Lamoureux called for an adjournment.

**MOTION** by Clerk Jackson to adjourn the meeting.

**MOTION SECONDED** by Member Lloyd

**MOTION CARRIED 4/0**

The meeting adjourned at 6:36 PM

Respectfully Submitted, Angie Lecher, Business Manager