



# HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

November 10<sup>th</sup>, 2021

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*Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on Wednesday, November 10<sup>th</sup>, 2021 at 5:30 PM in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

***NOTICE: Due to Coronavirus/COVID-19, Arizona Executive Order #2021-06, and CDC recommendations on social distancing, public will be limited to social distancing requirements.***

***Members of the public may participate through zoom. Meeting ID 864 986 5085.***

***Link: <https://zoom.us/j/8649865085>***

***If you have questions for the board you may also submit them to [info@hellsgatefire.org](mailto:info@hellsgatefire.org).***

***During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. All Agenda items are set for possible action.***

***Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens who wish to speak should complete a Request to Address form, indicating the topic they intend to address. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.***

## **~ AGENDA ~**

- 1. CALL TO ORDER**
- 2. ROLL CALL OF BOARD MEMBERS**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF MINUTES**
  - a) Regular Minutes of October 13<sup>th</sup>, 2021
- 5. REPORTS & CORRESPONDENCE** – In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries:



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a) Chiefs Report – Chief Morey Morris

- Events
- Assignments
- Agreements
- Funding
- Stations
- Equipment
- Awards & Recognition

## 6. FINANCIAL REPORTS

- a) Review and Approval of Financial Reports for October 2021.

## 7. RESOLUTION 2021-007 – Certificates of Participation

Consideration and possible adoption of a resolution approving the sale and execution and delivery of certificates of participation in a lease-purchase agreement; approving the form and authorizing the execution and delivery of necessary agreements, instruments and documents; adopting a contingency reserve fund policy and delegating authority to determine certain matters with respect to the foregoing.

- a) Board to consider financial impact for long term savings regarding the unfunded liabilities with the Arizona Public Safety Personnel Retirement System.
- b) Board to review Resolution 2021-007 approving the i) refinance the construction of a District fire station (the “Refinanced Project”) associated with the Lease/Purchase Agreement, dated as of November 15, 2013 (the “Prior Lease”), between the District, as lessee, and Zions First National Bank, as lessor, and (ii) fund all or a portion of the District’s unfunded liabilities with respect to the Arizona Public Safety Personnel Retirement System and one or more contingency reserve funds with respect to pension and related liabilities (collectively with the Refinanced Project, the “Project”) through the sale, execution, and delivery of certificates of participation and authorizing all actions necessary to the consummation of the transactions contemplated by resolution.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

## 8. RESOLUTION 2021-008 – Disclosure of Certificates of Participation Funds

Board to review Resolution 2021-008 approving the disclosure of certificates of participation funds in its fiscal year 2022 budget.

- a) **POSSIBLE ACTION:** Discussion, Motion or Table



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## 9. RESOLUTION 2021-009 – AK-Chin Indian Community Grant

- a) Board to review Resolution 2021-009 approving agreement with Ak-Chin Indian Community for grant funding regarding the purchase of a command vehicle for \$50,440.40.
- b) Board to consider financial and reporting impact to the district.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

## 10. RESOLUTION 2021-010 – Disposal of Surplus Property

- a) Board to review Resolution 2021-010 approving the disposal of the Ford F-250 staff vehicle for trade in value for purchase of a new vehicle.
- b) Board to consider the financial impact to the district.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

## 11. POLICY REVISION – Policy 40.02 Holidays

- a) Board to review proposed changes to policy 40.02 Holidays.
- b) Board to consider impact to district personnel.
- c) **POSSIBLE ACTION:** Discussion, Motion or Table

## 12. DIRECTIVE – Additional Signers

- a) Board to discuss adding additional signers to the local Chase payroll account.
- b) Board to consider adding additional signers should something happen to the only signer on the account.
- c) **POSSIBLE ACTIONS:** Discussion, Motion or Table

## 13. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(G), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

## 14. ADJOURNMENT

*Angie Lecher, On behalf and with Permission of Board Clerk, Nick Fitch*

Nick Fitch, Clerk of the Board

*HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling 928-474-3835.*

Posted by: Angie Lecher

Date: 11/09/2021

Time: 3:00 PM