



HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

June 19, 2024

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, June 19, 2024 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

To join the meeting via zoom: Meeting ID 864 986 5085.

Link: <https://us06web.zoom.us/j/8649865085?omn=84599370799>

Phone: +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

~ AGENDA ~

1. CALL TO ORDER

- A. ROLL CALL OF BOARD MEMBERS
- B. PLEDGE OF ALLEGIANCE

2. PROMOTION CEREMONY

- A. **PROMOTION:** Nick DeGroot & Ilyas Sekandari promotion ceremony Firefighter to Engineer

3. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- A. **CHIEFS REPORT:** Chief Morris to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- B. **AWARDS & RECOGNITION:** Years of service and birthday notifications
- C. **CORRESPONDENCE:** Thank you card



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4. FINANCIAL REPORTS

A. MAY 2024: Business Manager Lecher to review May financial reports

5. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

6. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of May 15, 2024
2. Special Meeting Minutes of June 12, 2024

B. APPOINTMENT – Consideration of Interest Letters for Vacant Board Position

1. Discussion/Possible Action: Review of Interest Letter(s)
2. Discussion/Possible Action: Appointment of Vacancy

C. ELECTION OF OFFICE – Chair

1. Nomination for Chair

D. 10.14 RESIDENCY REQUIREMENTS – Fire Chief

1. Discussion/Possible Action: Determine residency restrictions for Fire Chief position

E. PSPRS FUNDING POLICY – Per A.R.S. §38-863.01

1. Discussion/Possible Action: Review Annual PSPRS Funding Policy, UAAL amounts and additional annual payments

F. BUDGET HEARING – Call To The Public/Approval

1. Call to the Public: Open for public comment
2. Discussion/Possible Action: Adopt FY 2025 Budget

G. MEMORANDUM OF UNDERSTANDING – Payson Fire and Hellsgate Fire Department

1. Discussion/Possible Action: Review of proposed MOU for Payson Fire Departments use of WT22.



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7. EXECUTIVE SESSION

The Board might vote to go into executive [closed] session, pursuant to A.R.S.§38-431.03(A)(1) & (4), for discussion or consideration of employment, assignment or assignment of a public officer, appointee or appointee and/or discussion or consultation with the attorney of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations. Executive Sessions are confidential pursuant to A.R.S.§38-431.03(C). Any formal action on this matter will be taken in public [open] session.

A. CHIEF SERVICES – Appointment of Fire Chief

1. Discussion/Possible Action: Contract services with Payson Fire
2. Discussion/Possible Action: Contract for temporary outside hire and employment testing services

8. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

9. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, Deb Bain
Deb Bain, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher

Date: 6/14/2024

Time: 5:00 PM



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1. CALL TO ORDER

Meeting was called to order at: 5:30 PM

Board Members Present: Vice Chair Lisa Lamoureux, Clerk Deb Bain-via zoom, Members Garah Monnich and Nick Fitch

Board Members Absent: None

Public: John & Janna Cline, Bob Monnich, Gigi Morris, Jeffery & Rachelle Yungkans, Matt Highstreet, Penny and Mark DeGroot, Lucy, Taylor Redman, Tracy Frandsen, Wes Trayner, John Jackson, Crystal Cameron, Tyler Lyn, Cris Lecher, Bobbi Doss, Nick DeGroot, Ilyas Sekandari, Brian Wiggins, Chris Krohn, Anna Dales, Jarrett Cline, via zoom-Kim, Ezra, Cheryl

2. PROMOTION CEREMONY

Promotion ceremony for Engineers DeGroot and Sekandari was held

3. REPORTS & CORRESPONDENCE

No action taken

4. FINANCIAL REPORTS

MOTION by Member Fitch to approve the May 2024 financial reports as provided by Business Manager Lecher

MOTION SECONDED by Member Monnich

MOTION CARRIED 4/0

5. PUBLIC FORUM

No action taken

6. REGULAR BUSINESS

A. CONSENT AGENDA

MOTION by Vice Chair Lamoureux to approve the consent agenda items

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

B. APPOINTMENT – Consideration of Interest Letters for Vacant Board Position

NOMINATION by Member Fitch to appoint John Jackson to the vacant position.

NOMINATION SECONDED by Vice Chair Lamoureux

NOMINATION CALL CARRIED 4/0



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C. ELECTION OF OFFICE – Chair

NOMINATION by Member Fitch for Monnich for Chair

NOMINATION by Clerk Bain for Lamoureux for Chair

NOMINATION SECONDED by Vice Chair Lamoureux for Lamoureux for Chair

NOMINATION CALL CARRIED 2/2

NOMINATION DIED

D. 10.14 RESIDENCY REQUIREMENTS – Fire Chief

MOTION by Member Monnich to table 10.14 Residency Requirements

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

E. PSPRS FUNDING POLICY – Per A.R.S. §38-863.01

MOTION by Vice Chair Lamoureux to approve the PSPRS Funding Policy per A.R.S. §38-863.01 for posting and to approve the payment of \$220,000 towards the unfunded liability to be completed no later than June 28, 2024.

MOTION SECONDED by Member Monnich

MOTION CARRIED 4/0

F. BUDGET HEARING – Call To The Public/Approval

MOTION by Vice Chair Lamoureux to approve the budget for fiscal year 2025.

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

G. MEMORANDUM OF UNDERSTANDING – Payson Fire and Hellsgate Fire Department

MOTION by Member Monnich to approve the MOU between the Town of Payson and Hellsgate Fire District for Payson Fire's use of WT22 for the specified timeframe defined in the MOU.

MOTION SECONDED Member Fitch

MOTION CARRIED 4/0



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7. EXECUTIVE SESSION

MOTION by Member Monnich to enter executive [closed] session pursuant to A.R.S. §38-431.03(A)(1) & (4), for discussion or consideration of employment, assignment or assignment of a public officer, appointee or appointee and/or discussion or consultation with the attorney of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations. Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C). Any formal action on this matter will be taken in public [open] session.

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

Board entered closed session at 6:47 PM

Board resumed open session at 7:10 PM

A. CHIEF SERVICES – Appointment of Fire Chief

MOTION by Member Monnich to have staff work with district attorney Thomas Benavidez to draft a contract with Wes Trayner to be the interim chief and provide services to hire our next fire chief.

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

8. PUBLIC FORUM

No action taken

9. ADJOURNMENT

MOTION by Member Monnich to adjourn the meeting

MOTION SECONDED by Vice Chair Lamoureux

MOTION CARRIED 4/0

Meeting Adjourned at: 7:37 PM