



# HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

July 31, 2024

*Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, July 31, 2024 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

**To join the meeting via zoom: Meeting ID 864 986 5085.**

**Link:** <https://us06web.zoom.us/j/8649865085?omn=84599370799>

**Phone:** +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

**During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum).** HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

**Public Input:** Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

## ~ AGENDA ~

### 1. CALL TO ORDER

- A. ROLL CALL OF BOARD MEMBERS
- B. PLEDGE OF ALLEGIANCE

### 2. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- A. **CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- B. **AWARDS & RECOGNITION:** Years of service and birthday notifications
- C. **CORRESPONDENCE:** None

### 3. FINANCIAL REPORTS

- A. **JUNE 2024:** Business Manager Lecher to review June financial reports



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## 4. PUBLIC FORUM

*Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.*

## 5. REGULAR BUSINESS

### A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of June 19, 2024
2. Special Meeting Minutes of June 26, 2024
3. Special Meeting Minutes of July 3, 2024
4. special Meeting Minutes of July 11, 2024

### B. ELECTION OF OFFICE – Chair

1. Nomination for Chair

### C. 10.14 RESIDENCY REQUIREMENTS – Fire Chief

1. Discussion/Possible Action: Determine residency restrictions for Fire Chief position

### D. CREDIT CARD POLICY – 20.24 Use of District Credit Cards

1. Discussion/Possible Action: Review proposed changes to policy 20.24 Use of District Credit Cards.

## 6. PUBLIC FORUM

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## 7. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, Deb Bain  
Deb Bain, Clerk of the Board

*HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.*

*A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.*

Posted by: Angie Lecher

Date: 7/29/2024

Time: 5:00 PM



**Hellsgate Fire District  
Board Meeting Action Notice  
Regular Meeting  
July 31, 2024**

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**1. CALL TO ORDER**

Meeting was called to order at: 5:30 PM

Board Members Present: Vice Chair Lisa Lamoureux, Clerk Deb Bain, Members Garah Monnich (via zoom), Nick Fitch and John Jackson

Board Members Absent: None

Public: Cris Lecher, Morey Morris via zoom

**2. REPORTS & CORRESPONDENCE**

No action taken

**3. FINANCIAL REPORTS**

**MOTION** by Member Monnich to approve the June 2024 financial reports as provided by Business Manager Lecher

**MOTION SECONDED** by Vice Chair Lamoureux

**MOTION CARRIED 5/0**

**4. PUBLIC FORUM**

No action taken

**5. REGULAR BUSINESS**

**A. CONSENT AGENDA**

**MOTION** by Vice Chair Lamoureux to approve the consent agenda items except the June 19, 2024 regular meeting minutes

**MOTION SECONDED** by Clerk Bain

**MOTION CARRIED 5/0**

**B. ELECTION OF OFFICE – Chair**

**NOMINATION** by Clerk Bain for Lamoureux for Chair

**NOMINATION SECONDED** by Vice Chair Lamoureux for Lamoureux for Chair

**NOMINATION CALL CARRIED 4/1**

**NOMINATION** by Member Fitch for Monnich for Vice Chair, Monnich stated she was not interested.



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**NOMINATION** by Chair Lamoureux for Jackson for Vice Chair  
**NOMINATION SECONDED** by Member Monnich  
**NOMINATION CALL CARRIED 5/0**

**C. 10.14 RESIDENCY REQUIREMENTS – Fire Chief**

**MOTION** by Clerk Bain policy 10.14 C. The Fire Chief shall maintain a residency within the district or within a 30-minute drive time (under normal conditions) from the administration office.

**MOTION SECONDED** by Vice Chair Jackson  
**MOTION CARRIED 5/0**

**D. CREDIT CARD POLICY – 20.24 Use of District Credit Cards**

**MOTION** by Chair Lamoureux to approve the revisions to policy 20.24 Use of District Credit Cards as presented.

**MOTION SECONDED** by Member Monnich  
**MOTION CARRIED 5/0**

**6. PUBLIC FORUM**

No action taken

**7. ADJOURNMENT**

**MOTION** by Member Monnich to adjourn the meeting  
**MOTION SECONDED** by Vice Chair Lamoureux  
**MOTION CARRIED 5/0**

Meeting Adjourned at: 6:33 PM