



HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

August 21, 2024

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, August 21, 2024 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.

To join the meeting via zoom: Meeting ID 864 986 5085.

Link: <https://us06web.zoom.us/j/8649865085?omn=84599370799>

Phone: +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

~ AGENDA ~

1. CALL TO ORDER

- A. ROLL CALL OF BOARD MEMBERS
- B. PLEDGE OF ALLEGIANCE

2. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- A. **CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- B. **AWARDS & RECOGNITION:** Years of service and birthday notifications
- C. **CORRESPONDENCE:** None

3. FINANCIAL REPORTS

- A. **JULY 2024:** Business Manager Lecher to review July financial reports



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4. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of June 19, 2024
2. Regular Meeting Minutes of July 31, 2024

B. RESIGNATION – Deb Bain

1. Discussion/Possible Action: Officially accept resignation notice of Deb Bain

C. POST – Vacant Board Position

1. Discussion/Possible Action: Post notice of vacant position

D. ELECTION OF OFFICE – Clerk

1. Discussion/Possible Action: Election of Clerk of the Board due to resignation

E. CHIEF SERVICES - Timeline

1. Discussion/Possible Action: Review proposed timeline and testing process for chief services

F. PLAN REVIEW/GRANT ADMINISTRATION - Proposal

1. Discussion/Possible Action: Review two submitted proposals for plan review services and grant administration

6. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.



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7. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, Deb Bain
Deb Bain, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher

Date: 8/12/2024

Time: 5:00 PM



**Hellsgate Fire District
Board Meeting Action Notice
Regular Meeting
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1. CALL TO ORDER

Meeting was called to order at: 5:30 PM

Board Members Present: Chair Lisa Lamoureux, Vice Chair John Jackson, Clerk Deb Bain, and Member Garah Monnich (via zoom)

Board Members Absent: Member Nick Fitch

Public: Cris Lecher, Morey Morris, Nick DeGroot, Ilyas Sekandari all via zoom

2. REPORTS & CORRESPONDENCE

No action taken

3. FINANCIAL REPORTS

MOTION by Chair Lamoureux to approve the July 2024 financial reports as provided by Business Manager Lecher

MOTION SECONDED by Clerk Bain

MOTION CARRIED 4/0

4. PUBLIC FORUM

No action taken

5. REGULAR BUSINESS

A. CONSENT AGENDA

MOTION by Member Monnich to approve the consent agenda items

MOTION SECONDED by Chair Lamoureux

MOTION CARRIED 4/0

B. RESIGNATION – Deb Bain

MOTION by Member Monnich to accept Deb Bain's resignation.

MOTION SECONDED by Chair Lamoureux

MOTION CARRIED 4/0

C. POST – Vacant Board Position

MOTION by Chair Lamoureux to post for two vacant positions, accepting letters of interest until November 13. Appointments will take place at the November 20 meeting, appointments will take office beginning December 1.

MOTION SECONDED by Member Monnich

MOTION CARRIED 4/0



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D. ELECTION OF OFFICE – Clerk

NOMINATION by Chair Lamoureux for Member Monnich to serve as Clerk.

NOMINATION SECONDED by Member Monnich

NOMINATION CALLED 4/0

E. CHIEF SERVICES - Timeline

DISCUSSION ONLY

F. PLAN REVIEW/GRANT ADMINISTRATION - Proposal

MOTION by Clerk Bain that grants and inspections be completed in house with no additional compensation.

MOTION SECONDED by Vice Chair Jackson

MOTION CARRIED 3/1

6. PUBLIC FORUM

No action taken

7. ADJOURNMENT

MOTION by Member Monnich to adjourn the meeting

MOTION SECONDED by Chair Lamoureux

MOTION CARRIED 4/0

Meeting Adjourned at: 6:59 PM