



HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING

August 20, 2025

*Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on **Wednesday, August 20, 2025 at 5:30 PM** in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

To join the meeting via zoom: Meeting ID 864 986 5085.

Link: <https://us06web.zoom.us/j/8649865085?omn=84599370799>

Phone: +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda. **All Agenda items are set for possible action.**

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. **Notice:** Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

- AGENDA -

1. CALL TO ORDER

- A. ROLL CALL OF BOARD MEMBERS
- B. PLEDGE OF ALLEGIANCE

2. REPORTS & CORRESPONDENCE

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- A. **AWARDS & RECOGNITION:** Years of service and birthday notifications and recognition awards
- B. **CHIEFS REPORT:** Chief Trayer to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- C. **CORRESPONDENCE:** Fallen Heroes Wreath Program



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3. FINANCIAL REPORTS

- A. **JULY 2025:** Administrative Manager Lecher to review July financial reports for fiscal year 2026.

4. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of July 23, 2025

B. BOARD APPOINTMENTS – Vacant Position(s)

1. Discussion/Possible Action: Appointment of vacancies
2. Oath of Office: Administer Oath of office for board member(s) for vacant positions.

6. EXECUTIVE SESSION

The board might vote to go into executive [closed] session, pursuant to A.R.S. §38-431.3(A)(1) discussion consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. Executive Sessions are confidential pursuant to A.R.S. §38-431.3(C). Any formal action on this matter will be taken in public [open] session. The following discussion(s) will be taken in executive [closed] session unless the employee elects a public [open] session.

A. FIRE CHIEF 6 MONTH REVIEW

1. Discussion: Fire Chief Trayner's 6-month review



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7. PUBLIC FORUM

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8. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, John Jackson
John Jackson, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher

Date: 8/13/2025

Time: 5:00 PM



**HELLSGATE FIRE DISTRICT
FIRE BOARD REGULAR MEETING
August 20, 2025**

Station #21 – 80 S. Walters Lane – Star Valley – Training Room

~MINUTES~

1. CALL TO ORDER

Pursuant to notice, a regular meeting of the Hellsgate Fire District (HFD) was called to order by Chair Lisa Lamoureux at 5:30 PM on Wednesday, August 20, 2025, at the Hellsgate Fire Department Station #21, 80 S. Walters Lane, Star Valley, Arizona. Administrative Manager Angie Lecher recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

A. ROLL CALL

Board Present: Lisa Lamoureux – Chair; John Jackson – Clerk; Nick Fitch – Member; Allison Lloyd - Member. Board Absent: None. Staff Present: Fire Chief Wes Trayner; and Administrative Manager Angie Lecher – Recorder. Public Present: Jamie Deters, Ilyas Sekandari, Cory Usher; via zoom: Cris Lecher

B. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Pledge of Allegiance led by all in attendance.

2. REPORTS & CORRESPONDENCE

Pursuant to ARS §38-431.02(K), the following reports and correspondence provided to the HFD Board of Directors.

A. CHIEFS REPORT

Fire Chief Wes Trayner discussed the following topics: Calls for the month of July, type, and total for the year end. Building plan reviews for April. Wildland update. Maintenance report on all units. Detailed grant report including expenditures and remaining funds. Legislative updates were also given to the board. A detailed report on the station remodel was also given.

B. AWARDS & RECOGNITION

August birthdays for Greg Porto and Wes Trayner. Thorry Smith has a hireversary with the district in August.

C. CORRESPONDENCE

Fallen Hero Wreath Program.

3. FINANCIAL REPORTS

A. JULY 2025

Administrative Manager Angie Lecher presented an overview of the status of the FY2026 financial reports. Discussion on July including year to date for the fiscal year including income statement of revenue and expenditures, balance sheet, wildland report, and previous year comparisons.

MOTION by Chair Lamoureux to approve the July 2025 financial reports as provided by Administrative Manager Lecher.

MOTION SECONDED by Member Lloyd

MOTION CARRIED 4/0



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4. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

None.

5. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine and will be enacted by a single motion approving the Consent Agenda.

1. Regular Minutes of July 23, 2025

MOTION by Chair Lamoureux to approve the consent agenda items.

MOTION SECONDED by Member Fitch

MOTION CARRIED 4/0

B. BOARD APPOINTMENT – Vacant Position(s)

1. Board members reviewed the two interest letters from Jamie Deters and Teddy Tomerlin. Jamie gave a background overview of herself to the board.

MOTION by Chair Lamoureux to approve the appointment of Jamie Deters to the vacant board position. To begin office August 21, 2025, for a term to end November 30, 2028.

MOTION SECONDED by Member Lloyd

MOTION CARRIED 4/0

2. Oath of Office was administered by Administrative Manager Lecher while the remaining board members held executive [closed] session.

6. EXECUTIVE SESSION

A. FIRE CHIEF 6 MONTH REVIEW

MOTION by Member Fitch to enter into executive [closed] session to perform the six-month performance review of Chief Trayner per the signed contract and notice election made by Chief Trayner.

MOTION SECONDED by Chair Lamoureux

MOTION CARRIED 4/0

*Board and Chief Trayner entered executive [closed] session at 5:54 PM

*Board resumed public [open] session at 6:36 PM



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7. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

None.

8. ADJOURNMENT

Board Chair Lamoureux called for an adjournment.

MOTION by Chair Lamoureux to adjourn the meeting.

MOTION SECONDED by Clerk Jackson

MOTION CARRIED 4/0

The meeting adjourned at 6:37 PM

Respectfully Submitted, Angie Lecher, Administrative Manager