HELLSGATE FIRE DISTRICT

BOARD OF DIRECTORS

NOTICE OF REGULAR MEETING
October 21, 2026

Pursuant to ARS §38-431.02, notice is hereby given to members of the HFD Governing Board and to the public that the Governing Board will meet in Public Session on ***Wednesday, October 21, 2026 at 5:30 PM*** *in the Training Room of Station 21, 80 S. Walters Lane, Star Valley, AZ 85541. Members of the Fire Board and legal counsel may attend either in person or by telephone conference call.*

To join the meeting via zoom: Meeting ID 864 986 5085**.**
Link: https://us06web.zoom.us/j/8649865085?omn=84599370799
Phone: +1 669 444 9171 US +1 253 215 8782 (Tacoma) +1 346 248 7799 (Houston)

During this meeting, Board Members may ask questions about, discuss, consider, approve, and/or take possible action on any listed Agenda item and any variable related thereto unless specifically otherwise indicated (such as under Public Forum). *HFD may vote to go into Executive Session, which will not be open to the public, on any agenda item pursuant to ARS §38-431.03(A)(3) for legal advice with the Fire District Attorney on the matter(s) set forth in the agenda.* ***All Agenda items are set for possible action.***

Public Input: Citizens may make oral comments on specific Agenda items or any topic relevant to District business during the public forum. Citizens may submit written comments of any length to the Fire Board. Notice: Public comment is encouraged, but it is important that everyone demonstrate the appropriate decorum, courtesy and respect during the meeting. Please treat your fellow citizens with courtesy. Outbursts, interruptions, and personal attacks will not be tolerated.

~ AGENDA ~

1. **CALL TO ORDER**
   - **A. ROLL CALL OF BOARD MEMBERS**
   - **B. PLEDGE OF ALLEGIANCE**

2. **REPORTS & CORRESPONDENCE**

In accordance with ARS §38-431.02(K), the Board shall not propose, discuss, deliberate, or take legal action on any matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date in the following summaries.

- **A. AWARDS & RECOGNITION:** Years of service and birthday notifications and recognition awards
- **B. CHIEFS REPORT:** Chief Haugen to discuss recent activities including a statistic report, staffing report, wildland report, grant report, vehicle maintenance report, legislative report, response report, facilities report, special project report(s)
- **C. CORRESPONDENCE:** Gila County Property Notice, Election Notice, Lien Request, Captain Minniss Commendation.

3. FINANCIAL REPORTS

A. RESOLUTION 2026-003 – Fiscal Year 2026 Audit per A.R.S. §48-253: Provided by Andrew Wendt with Atlas.

B. SEPTEMBER 2026: Administrative Manager Lecher to review September financial reports.

4. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

5. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine (i.e. minutes and/or signatory authority or bank accounts) and will be enacted by a single motion approving the Consent Agenda. If discussion is desired on any particular consent item, a board member may ask that item be removed from the Consent Agenda to be considered separately.

1. Regular Meeting Minutes of September 16, 2026

B. RESOLUTION 2026-004 – Ak-Chin Strengthening Emergency Response Through Technology Modernization

1. Discussion/Possible Action: Board to review and approve acceptance for the awarded grant from Ak-Chin 2026 Prop 202 funds for Strengthening Emergency Response Through Technology Modernization.

C. PSPRS – Actuarial & Hellsgate Fire District Update

1. Discussion/Possible Action: Board to review the Actuarial Report from Foster & Foster. This will include a report on the Certificates of Participation the district bonded to address the unfunded liability in 2021.

D. BOARD POLICY – Formal Resolution Standards

1. Discussion/Possible Action: Board to review a proposed policy on Resolution Standards.

E. PERSONNEL POLICIES – Employment Practice Policies

1. Discussion/Possible Action: Board to review the 10 series Personnel Policies for Employment Practice compliance with Federal and State Law as well as MOU compliance.

F. STRATEGIC PLANNING – Committee Update

1. Discussion/Possible Action: Board to revisit the approved Strategic Planning Committee members and meeting requirements to begin the process started in March 2025.

G. STATION REMODEL – Needs to Complete Remodel Work

1. Discussion/Possible Action: Board to review with Fire Chief Haugen the requirements to complete the station remodel project.

H. BOARD VACANCY – Letter of Interest from Tim Hasty

1. Discussion/Possible Action: Board to review the received letter of interest for the vacant board position from Star Valley resident Tim Hasty.

6. PUBLIC FORUM

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Board files. Board Members may not discuss items that are not specifically identified on the Agenda. Therefore, pursuant to ARS §38-43101(H), Board action taken as a result of public comment is limited to directing staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date.

7. ADJOURNMENT

Angie Lecher, On behalf and with Permission of Board Clerk, John Jackson
John Jackson, Clerk of the Board

HFD Training Room is accessible to the handicapped. In compliance with Americans with Disabilities Act, those with special needs, such as large print or other reasonable accommodations, may request them by calling (928)474-3835 at least 24 hours before the meeting.

A copy of the supplemental agenda materials provided to the Board Members (with exception of materials relating to executive sessions) is available for public inspection at the Districts Administrative Office at least 24 hours prior to the meeting. Call (928)474-3835 to set an appointment to accommodate inspection.

Posted by: Angie Lecher Date: 10/15/2026 Time: 8:00 AM

HELLSGATE FIRE DISTRICT
FIRE BOARD REGULAR MEETING
October 21, 2026
Station #21 – 80 S. Walters Lane – Star Valley – Training Room

~MINUTES~

1. CALL TO ORDER

Pursuant to notice, a regular meeting of the Hellsgate Fire District (HFD) was called to order by Chair Lamoureux at 5:30 PM on Wednesday, October 21, 2026, at Hellsgate Fire Department Station #21, 80 S. Walters Lane, Star Valley, Arizona. Administrative Manager Angie Lecher recorded the minutes. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

A. ROLL CALL

Board Present: Lisa Lamoureux – Chair; John Jackson (started on Zoom and appeared in person at 5:45) – Clerk; Jamie Deters – Member; Blaine Fitzgibbons - Member. Board Absent: None. Staff Present: Fire Chief Randy Haugen; and Administrative Manager Angie Lecher – Recorder. Public Present: Sean Minniss, Matt Highstreet and Tim Hasty and via Zoom: Bobbi Doss, Ilyas Sekandari and Mike Miller.

B. SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Pledge of Allegiance led by all in attendance.

2. REPORTS & CORRESPONDENCE

Pursuant to ARS §38-431.02(K), the following reports and correspondence provided to the HFD Board of Directors.

A. CHIEFS REPORT

Fire Chief Randy Haugen discussed the following topics with the board: Calls for the year, staffing report, vehicle maintenance report, wildland report, legislative report, facilities report, grant report and AMR posting report.

B. AWARDS & RECOGNITION

Angie Lecher, Randy Haugen, and Bobbi Doss have birthdays in October; Jeff Yungkans, Anthony Giovannie, Corey Usher and Blaine Fitzgibbons have their hireversary in October.

C. CORRESPONDENCE

Gila County Property Notice, Election Notice, Lien Request, Captain Minniss Commendation.

3. FINANCIAL REPORTS

A. RESOLUTION 2026-003 – Fiscal Year 2026 Audit per A.R.S. §48-253

Auditor Andrew Wendt from Atlas has completed the annual fiscal year audit but had a scheduling issue and could not attend the meeting.

MOTION by Member Fitzgibbons to TABLE Resolution 2026-003 – Fiscal Year 2026 Audit per A.R.S. §48-253.

MOTION SECONDED by Member Deters

MOTION CARRIED 4/0

DRAFT

B. SEPTEMBER 2026

Administrative Manager Angie Lecher presented an overview of the status of the FY2027 financial reports. Discussion regarding September and year to date for the fiscal year including income statement of revenue and expenditures, balance sheet, and previous year comparisons.

MOTION by Chair Lamoureux to approve the September 2026 financial reports as provided by Administrative Manager Lecher.

MOTION SECONDED by Member Fitzgibbons

MOTION CARRIED 4/0

4. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

Matt Highstreet addressed the board and gave his support for Tim Hasty to be appointed to the board.

5. REGULAR BUSINESS

A. CONSENT AGENDA

All matters under the Consent Agenda are considered by the board to be routine and will be enacted by a single motion approving the Consent Agenda.

1. Regular Minutes of September 16, 2026

   MOTION by Chair Lamoureux to approve the consent agenda items.

   MOTION SECONDED by Member Deters

   MOTION CARRIED 4/0

B. RESOLUTION 2026-004 – Ak-Chin Strengthening Emergency Response Through Technology Modernization

1. Board reviewed and the grant request and Resolution 2026-004 – Ak-Chin Strengthening Emergency Response Through Technology Modernization to accept the $53,430.06 for new computers and software.

   MOTION by Member Fitzgibbons to approve Resolution 2026-004 Ak-Chin Strengthening Emergency Response Through Technology Modernization.

   MOTION SECONDED by Clerk Jackson

   MOTION CARRIED 4/0

C. PSPRS – Actuarial & Hellsgate Fire District Update

1. Administrative Manager Lecher discussed the Actuarial report provided by Foster and Foster. Discussion about how Hellsgate Fire District is managing the unfunded liabilities. A report was provided showing our standing in Gila County as well as Statewide.

   DISCUSSION ONLY

D. BOARD POLICY – Formal Resolution Standards

1. Board members received a policy that outlines when a formal resolution should be used for consideration.

   DISCUSSION ONLY

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E. PERSONNEL POLICIES – Employment Practice Policies

1. Board members were given a packet that reviewed each policy in the 10 series personnel policies for Employment Practices. This months review was just to identify policy provisions that need updating to match or meet state and federal compliance. Staff has been asked to work with the administrative office if they have any suggestions or revisions they wish for consideration. Redlined policies will be given to the board at next month's meeting.
   DISCUSSION ONLY

F. STRATEGIC PLANNING – Committee Update

1. Board members reviewed the history of the strategic committee and received the three letters of interest for the staff member appointment to the committee. Discussion was held on the members assigned to this committee and what date the committee should meet to begin the process.
   MOTION by Chair Lamoureux to remove Chief Trayner and add Chief Haugen to the committee board.
   MOTION SECONDED by Member Deters
   MOTION CARRIED 4/0

   MOTION by Chair Lamoureux to set the Strategic Committee meeting for November 3, 2026 at 1 PM.
   MOTION SECONDED by Clerk Jackson
   MOTION CARRIED 4/0

G. STATION REMODEL – Needs to Complete Remodel Work

1. Chief Haugen gave the board an update on the bid proposals to add 4 windows to the upstairs area to address the egress issue in the bedrooms. Discussion was held how the companies were chosen to get bids from and if there were alternative means to installing the windows. Board also discussed how this will impact the budget and what category it will be assigned to.
   DISCUSSION ONLY

H. BOARD VACANCY – Letter of Interest from Tim Hasty

1. Tim Hasty introduced himself to the board giving his history of living in the district and his work history with the department. Board will take action next month after the election is completed.
   DISCUSSION ONLY

6. PUBLIC FORUM

Pursuant to ARS §38-431.01(H) the HFD Board allows public comment as time permits.

No comment.

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7. ADJOURNMENT

Board Chair Lamoureux called for an adjournment.
MOTION by Chair Lamoureux to adjourn the meeting.
MOTION SECONDED by Member Deters
MOTION CARRIED 4/0

The meeting adjourned at 6:35 PM
Respectfully Submitted, Angie Lecher, Administrative Manager

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