

## Payment Plan Policy

I am pleased to offer a flexible, no-interest payment plan to support families while ensuring consistent, high-quality services.

### Payment Plan Terms

- A **non-refundable deposit of 50%** is required at the time of enrollment.
- The remaining **50% balance is due within 30 days** of the start date.
- The download of the first three weeks of curriculum begins immediately upon receipt of the initial payment.
- The final two weeks will be available for download in 30 days when the final payment is made.
- Early payments are accepted.

### Payment Responsibility

By selecting the payment plan, you agree to pay the full balance within the stated timeframe, regardless of attendance or completion of services.

### Late Payments

- Payments not received within 30 days may result in:
  - Temporary suspension of services
  - Delay in scheduling future sessions
- A late fee may be applied if payment is not received by the due date.

### Missed Payments

If the balance remains unpaid beyond the due date and no communication has been made, services may be discontinued until the account is brought current.

### Communication

I understand that situations arise. If you anticipate difficulty meeting your payment deadline, please contact me as soon as possible. I'm happy to work with you when communication is timely.

My goal is to make high-quality reading support accessible while maintaining a fair and sustainable structure for all families I serve.