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COURSE SCHEDULE

Between June 2025 and December 2025

3220 South Higuera St., Ste 208
San Luis Obispo, CA 93401
Hands-on, Instructor-led Classes

IN-PERSON CLASS

[CLICK HERE TO REGISTER ONLINE](#)

Title	Class #	Cost	Day	Date	Time	Note
OneNote Essentials	18598	\$189.00	Tue	07/01/25	9:00 AM-12:00 PM	Half-day class
	18599	\$189.00	Mon	08/04/25	9:00 AM-12:00 PM	Half-day class
	18600	\$189.00	Thu	09/11/25	9:00 AM-12:00 PM	Half-day class
	18601	\$189.00	Fri	10/03/25	9:00 AM-12:00 PM	Half-day class
	18602	\$189.00	Thu	11/20/25	9:00 AM-12:00 PM	Half-day class
	18603	\$189.00	Wed	12/03/25	9:00 AM-12:00 PM	Half-day class
MS Forms	Please contact us for details					
MS Planner	Please contact us for details					
MS Teams	Please contact us for details					
MS SharePoint	Please contact us for details					
Word Introduction	18741	\$289.00	Wed	06/10/25	9:00 AM-4:00 PM	Full/Closed
	18742	\$289.00	Wed	07/02/25	9:00 AM-4:00 PM	Full/Closed
	18743	\$289.00	Fri	08/01/25	9:00 AM-4:00 PM	
	18744	\$289.00	Thu	09/04/25	9:00 AM-4:00 PM	
	18745	\$289.00	Thu	10/02/25	9:00 AM-4:00 PM	
	18746	\$289.00	Wed	11/05/25	9:00 AM-4:00 PM	
	18747	\$289.00	Wed	12/10/25	9:00 AM-4:00 PM	
Word Intermediate	18718	\$289.00	Wed	07/09/25	9:00 AM-4:00 PM	
	18719	\$289.00	Tue	08/05/25	9:00 AM-4:00 PM	
	18720	\$289.00	Tue	09/16/25	9:00 AM-4:00 PM	
	18721	\$289.00	Wed	10/15/25	9:00 AM-4:00 PM	
	18722	\$289.00	Thu	11/06/25	9:00 AM-4:00 PM	
	18723	\$289.00	Mon	12/08/25	9:00 AM-4:00 PM	
Word Advanced	18693	\$289.00	Fri	06/20/25	9:00 AM-4:00 PM	Full/Closed
	18694	\$289.00	Tue	07/15/25	9:00 AM-4:00 PM	Full/Closed
	18695	\$289.00	Wed	08/13/25	9:00 AM-4:00 PM	
	18696	\$289.00	Thu	09/11/25	9:00 AM-4:00 PM	
	18697	\$289.00	Tue	10/14/25	9:00 AM-4:00 PM	
	18698	\$289.00	Fri	11/14/25	9:00 AM-4:00 PM	
Excel Introduction	18573	\$289.00	Fri	06/20/25	9:00 AM-4:00 PM	
	18574	\$289.00	Tue	07/15/25	9:00 AM-4:00 PM	
	18575	\$289.00	Mon	08/11/25	9:00 AM-4:00 PM	
	18576	\$289.00	Tue	09/09/25	9:00 AM-4:00 PM	
	18577	\$289.00	Fri	10/10/25	9:00 AM-4:00 PM	
	18578	\$289.00	Mon	11/10/25	9:00 AM-4:00 PM	
	18579	\$289.00	Thu	12/04/25	9:00 AM-4:00 PM	
Excel Intermediate	18550	\$289.00	Thu	07/10/25	9:00 AM-4:00 PM	
	18551	\$289.00	Mon	08/11/25	9:00 AM-4:00 PM	
	18552	\$289.00	Fri	09/05/25	9:00 AM-4:00 PM	
	18553	\$289.00	Wed	10/15/25	9:00 AM-4:00 PM	
	18554	\$289.00	Tue	11/04/25	9:00 AM-4:00 PM	
	18555	\$289.00	Tue	12/09/25	9:00 AM-4:00 PM	
Excel Advanced	18525	\$289.00	Tue	06/17/25	9:00 AM-4:00 PM	
	18526	\$289.00	Wed	07/09/25	9:00 AM-4:00 PM	

Title	Class #	Cost	Day	Date	Time	Note
Excel Advanced	18527	\$289.00	Fri	08/08/25	9:00 AM-4:00 PM	
	18528	\$289.00	Mon	09/15/25	9:00 AM-4:00 PM	
	18529	\$289.00	Mon	10/06/25	9:00 AM-4:00 PM	
	18530	\$289.00	Mon	12/01/25	9:00 AM-4:00 PM	
	18531	\$289.00	Fri	12/12/25	9:00 AM-4:00 PM	
PowerPoint Introduction	18670	\$289.00	Tue	07/08/25	9:00 AM-4:00 PM	Full/Closed
	18671	\$289.00	Tue	08/12/25	9:00 AM-4:00 PM	
	18672	\$289.00	Wed	09/10/25	9:00 AM-4:00 PM	
	18673	\$289.00	Thu	10/09/25	9:00 AM-4:00 PM	
	18674	\$289.00	Wed	11/05/25	9:00 AM-4:00 PM	
	18675	\$289.00	Fri	12/05/25	9:00 AM-4:00 PM	
PowerPoint Advanced	18645	\$289.00	Mon	06/30/25	9:00 AM-4:00 PM	
	18646	\$289.00	Mon	07/07/25	9:00 AM-4:00 PM	Full/Closed
	18647	\$289.00	Mon	08/18/25	9:00 AM-4:00 PM	
	18648	\$289.00	Tue	09/23/25	9:00 AM-4:00 PM	Full/Closed
	18649	\$289.00	Mon	10/20/25	9:00 AM-4:00 PM	
	18650	\$289.00	Mon	11/03/25	9:00 AM-4:00 PM	
	18651	\$289.00	Fri	12/12/25	9:00 AM-4:00 PM	
Outlook Essentials	18621	\$289.00	Thu	06/19/25	9:00 AM-4:00 PM	Full/Closed
	18622	\$289.00	Mon	07/14/25	9:00 AM-4:00 PM	
	18623	\$289.00	Tue	08/05/25	9:00 AM-4:00 PM	
	18624	\$289.00	Fri	09/12/25	9:00 AM-4:00 PM	
	18625	\$289.00	Mon	10/06/25	9:00 AM-4:00 PM	
	18626	\$289.00	Tue	11/04/25	9:00 AM-4:00 PM	
	18627	\$289.00	Thu	12/11/25	9:00 AM-4:00 PM	