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COURSE SCHEDULE

Between May 2025 and November 2025

3220 South Higuera St., Ste 208
San Luis Obispo, CA 93401
Hands-on, Instructor-led Classes

IN-PERSON CLASS

[CLICK HERE TO REGISTER ONLINE](#)

Title	Class #	Cost	Day	Date	Time	Note
OneNote Essentials	18597	\$189.00	Wed	06/04/25	9:00 AM-12:00 PM	Half-day class
	18598	\$189.00	Tue	07/01/25	9:00 AM-12:00 PM	Half-day class
	18599	\$189.00	Mon	08/04/25	9:00 AM-12:00 PM	Half-day class
	18600	\$189.00	Thu	09/11/25	9:00 AM-12:00 PM	Half-day class
	18601	\$189.00	Fri	10/03/25	9:00 AM-12:00 PM	Half-day class
MS Forms	Please contact us for details					
MS Planner	Please contact us for details					
MS Teams	Please contact us for details					
MS SharePoint	Please contact us for details					
Word Introduction	18741	\$289.00	Wed	06/10/25	9:00 AM-4:00 PM	Full/Closed
	18742	\$289.00	Wed	07/02/25	9:00 AM-4:00 PM	
	18743	\$289.00	Fri	08/01/25	9:00 AM-4:00 PM	
	18744	\$289.00	Thu	09/04/25	9:00 AM-4:00 PM	
	18745	\$289.00	Thu	10/02/25	9:00 AM-4:00 PM	
Word Intermediate	18716	\$289.00	Fri	05/09/25	9:00 AM-4:00 PM	Full/Closed
	18717	\$289.00	Thu	06/05/25	9:00 AM-4:00 PM	
	18718	\$289.00	Wed	07/09/25	9:00 AM-4:00 PM	
	18719	\$289.00	Tue	08/05/25	9:00 AM-4:00 PM	
	18720	\$289.00	Tue	09/16/25	9:00 AM-4:00 PM	
	18721	\$289.00	Wed	10/15/25	9:00 AM-4:00 PM	
Word Advanced	18693	\$289.00	Fri	06/20/25	9:00 AM-4:00 PM	Full/Closed
	18694	\$289.00	Tue	07/15/25	9:00 AM-4:00 PM	
	18695	\$289.00	Wed	08/13/25	9:00 AM-4:00 PM	
	18696	\$289.00	Thu	09/11/25	9:00 AM-4:00 PM	
	18697	\$289.00	Tue	10/14/25	9:00 AM-4:00 PM	
Excel Introduction	18572	\$289.00	Mon	06/02/25	9:00 AM-4:00 PM	
	18573	\$289.00	Fri	06/20/25	9:00 AM-4:00 PM	
	18574	\$289.00	Mon	07/07/25	9:00 AM-4:00 PM	
	18575	\$289.00	Mon	08/11/25	9:00 AM-4:00 PM	
	18576	\$289.00	Tue	09/09/25	9:00 AM-4:00 PM	
	18577	\$289.00	Fri	10/10/25	9:00 AM-4:00 PM	
Excel Intermediate	18549	\$289.00	Mon	06/16/25	9:00 AM-4:00 PM	
	18550	\$289.00	Thu	07/10/25	9:00 AM-4:00 PM	
	18551	\$289.00	Mon	08/11/25	9:00 AM-4:00 PM	
	18552	\$289.00	Fri	09/05/25	9:00 AM-4:00 PM	
	18553	\$289.00	Wed	10/15/25	9:00 AM-4:00 PM	
Excel Advanced	18524	\$289.00	Fri	05/09/25	9:00 AM-4:00 PM	
	18525	\$289.00	Tue	06/17/25	9:00 AM-4:00 PM	
	18526	\$289.00	Wed	07/09/25	9:00 AM-4:00 PM	
	18527	\$289.00	Fri	08/08/25	9:00 AM-4:00 PM	
	18528	\$289.00	Mon	09/15/25	9:00 AM-4:00 PM	
	18529	\$289.00	Mon	10/06/25	9:00 AM-4:00 PM	
PowerPoint Introduction	18668	\$289.00	Fri	05/09/25	9:00 AM-4:00 PM	Full/Closed
	18669	\$289.00	Fri	06/06/25	9:00 AM-4:00 PM	

Title	Class #	Cost	Day	Date	Time	Note
PowerPoint Introduction	18670	\$289.00	Tue	07/08/25	9:00 AM-4:00 PM	
	18671	\$289.00	Tue	08/12/25	9:00 AM-4:00 PM	
	18672	\$289.00	Wed	09/10/25	9:00 AM-4:00 PM	
	18673	\$289.00	Thu	10/09/25	9:00 AM-4:00 PM	
PowerPoint Advanced	18645	\$289.00	Mon	06/30/25	9:00 AM-4:00 PM	
	18646	\$289.00	Mon	07/07/25	9:00 AM-4:00 PM	
	18647	\$289.00	Mon	08/18/25	9:00 AM-4:00 PM	
	18648	\$289.00	Tue	09/23/25	9:00 AM-4:00 PM	Full/Closed
	18649	\$289.00	Mon	10/20/25	9:00 AM-4:00 PM	
Outlook Essentials	18620	\$289.00	Tue	05/13/25	9:00 AM-4:00 PM	Full/Closed
	18621	\$289.00	Thu	06/19/25	9:00 AM-4:00 PM	
	18622	\$289.00	Mon	07/14/25	9:00 AM-4:00 PM	
	18623	\$289.00	Tue	08/05/25	9:00 AM-4:00 PM	
	18624	\$289.00	Fri	09/12/25	9:00 AM-4:00 PM	
	18625	\$289.00	Mon	10/06/25	9:00 AM-4:00 PM	
Adobe Forms Essentials	18506	\$189.00	Fri	08/29/25	9:00 AM-12:00 PM	Full/Closed