

COURSE SCHEDULE
Between October 2017 and April 2018

[CLICK HERE TO REGISTER ONLINE](#)

Title	Class #	Cost	Day	Date	Time	Note
Windows Basic	13004	\$159.00	Thu	11/02/17	9:00 AM-12:00 PM	Half-day class
	13005	\$159.00	Mon	12/04/17	9:00 AM-12:00 PM	Half-day class
	13500	\$159.00	Fri	01/05/18	9:00 AM-12:00 PM	Half-day class
	13501	\$159.00	Thu	02/01/18	9:00 AM-12:00 PM	Half-day class
	13502	\$159.00	Thu	03/01/18	9:00 AM-12:00 PM	Half-day class
	13503	\$159.00	Fri	04/06/18	9:00 AM-12:00 PM	Half-day class
Windows File Management	13010	\$159.00	Thu	11/02/17	1:00 PM-4:00 PM	Half-day class
	13011	\$159.00	Mon	12/04/17	1:00 PM-4:00 PM	Half-day class
	13512	\$159.00	Fri	01/05/18	1:00 PM-4:00 PM	Half-day class
	13513	\$159.00	Thu	02/01/18	1:00 PM-4:00 PM	Half-day class
	13514	\$159.00	Thu	03/01/18	1:00 PM-4:00 PM	Half-day class
	13515	\$159.00	Fri	04/06/18	1:00 PM-4:00 PM	Half-day class
Office 365 Web Apps	13017	\$249.00	Fri	12/01/17	9:00 AM-4:00 PM	
	13524	\$249.00	Tue	01/02/18	9:00 AM-4:00 PM	
	13525	\$249.00	Fri	02/02/18	9:00 AM-4:00 PM	
	13526	\$249.00	Fri	03/02/18	9:00 AM-4:00 PM	
	13527	\$249.00	Tue	04/03/18	9:00 AM-4:00 PM	
SharePoint Online Site Owner	13021	\$249.00	Tue	10/24/17	9:00 AM-4:00 PM	
OneNote Essentials	13028	\$249.00	Tue	10/31/17	9:00 AM-12:00 PM	Half-day class
	13029	\$249.00	Mon	12/04/17	9:00 AM-12:00 PM	Half-day class
	13536	\$249.00	Tue	01/02/18	9:00 AM-12:00 PM	Half-day class
	13537	\$249.00	Thu	02/01/18	9:00 AM-12:00 PM	Half-day class
	13538	\$249.00	Thu	03/01/18	1:00 PM-4:00 PM	Half-day class
	13539	\$249.00	Wed	04/04/18	9:00 AM-12:00 PM	Half-day class
Office 2016 Transition	13034	\$249.00	Tue	11/14/17	9:00 AM-4:00 PM	
	13035	\$249.00	Fri	12/22/17	9:00 AM-4:00 PM	
	13548	\$249.00	Wed	01/24/18	9:00 AM-4:00 PM	
	13549	\$249.00	Tue	02/13/18	9:00 AM-4:00 PM	
	13550	\$249.00	Fri	03/16/18	9:00 AM-4:00 PM	
	13551	\$249.00	Fri	04/20/18	9:00 AM-4:00 PM	
Power BI Data Visualizations*	13560	\$499.00	Thu - Fri	01/25 - 01/26	9:00 AM-4:00 PM	Two-day class
	13561	\$499.00	Wed - Thu	02/21 - 02/22	9:00 AM-4:00 PM	Two-day class
	13562	\$499.00	Fri - Sat	03/16 - 03/17	9:00 AM-4:00 PM	Two-day class
	13563	\$499.00	Wed - Thu	04/11 - 04/12	9:00 AM-4:00 PM	Two-day class
Word Introduction	13044	\$249.00	Mon	11/06/17	9:00 AM-4:00 PM	
	13045	\$249.00	Mon	11/27/17	9:00 AM-4:00 PM	
	13046	\$249.00	Mon	12/11/17	9:00 AM-4:00 PM	
	13047	\$249.00	Thu	12/21/17	9:00 AM-4:00 PM	
	13572	\$249.00	Thu	01/11/18	9:00 AM-4:00 PM	
	13573	\$249.00	Tue	01/30/18	9:00 AM-4:00 PM	
	13574	\$249.00	Fri	02/16/18	9:00 AM-4:00 PM	
	13575	\$249.00	Tue	03/06/18	9:00 AM-4:00 PM	
	13576	\$249.00	Wed	03/21/18	9:00 AM-4:00 PM	
	13577	\$249.00	Tue	04/03/18	9:00 AM-4:00 PM	
	13578	\$249.00	Fri	04/20/18	9:00 AM-4:00 PM	
Word Intermediate	13052	\$249.00	Tue	11/07/17	9:00 AM-4:00 PM	
	13053	\$249.00	Fri	12/15/17	9:00 AM-4:00 PM	
	13595	\$249.00	Thu	01/18/18	9:00 AM-4:00 PM	

Title	Class #	Cost	Day	Date	Time	Note
Word Intermediate	13596	\$249.00	Tue	02/13/18	9:00 AM-4:00 PM	
	13597	\$249.00	Thu	03/29/18	9:00 AM-4:00 PM	
	13598	\$249.00	Mon	04/16/18	9:00 AM-4:00 PM	
Word Advanced	13058	\$249.00	Thu	11/30/17	9:00 AM-4:00 PM	
	13059	\$249.00	Wed	12/20/17	9:00 AM-4:00 PM	
	13608	\$249.00	Fri	01/12/18	9:00 AM-4:00 PM	
	13609	\$249.00	Mon	02/12/18	9:00 AM-4:00 PM	
	13610	\$249.00	Tue	03/13/18	9:00 AM-4:00 PM	
	13611	\$249.00	Fri	04/13/18	9:00 AM-4:00 PM	
Excel Introduction	13067	\$249.00	Fri	10/27/17	9:00 AM-4:00 PM	
	13069	\$249.00	Tue	11/28/17	9:00 AM-4:00 PM	
	13070	\$249.00	Tue	12/05/17	9:00 AM-4:00 PM	
	13071	\$249.00	Tue	12/19/17	9:00 AM-4:00 PM	
	13620	\$249.00	Thu	01/04/18	9:00 AM-4:00 PM	
	13621	\$249.00	Fri	01/26/18	9:00 AM-4:00 PM	
	13622	\$249.00	Thu	02/08/18	9:00 AM-4:00 PM	
	13623	\$249.00	Fri	02/23/18	9:00 AM-4:00 PM	
	13624	\$249.00	Wed	03/07/18	9:00 AM-4:00 PM	
	13625	\$249.00	Mon	03/26/18	9:00 AM-4:00 PM	
	13626	\$249.00	Wed	04/11/18	9:00 AM-4:00 PM	
	Excel Intermediate	13075	\$249.00	Wed	10/25/17	9:00 AM-4:00 PM
13076		\$249.00	Thu	11/16/17	9:00 AM-4:00 PM	
13077		\$249.00	Fri	12/08/17	9:00 AM-4:00 PM	
13644		\$249.00	Mon	01/22/18	9:00 AM-4:00 PM	
13645		\$249.00	Fri	02/23/18	9:00 AM-4:00 PM	
13646		\$249.00	Tue	03/20/18	9:00 AM-4:00 PM	
Excel Advanced	13082	\$249.00	Mon	11/13/17	9:00 AM-4:00 PM	
	13083	\$249.00	Mon	12/18/17	9:00 AM-4:00 PM	
	13656	\$249.00	Mon	01/08/18	9:00 AM-4:00 PM	
	13657	\$249.00	Mon	02/05/18	9:00 AM-4:00 PM	
	13658	\$249.00	Thu	03/22/18	9:00 AM-4:00 PM	
	13659	\$249.00	Fri	04/06/18	9:00 AM-4:00 PM	
Excel Data Analysis w/Power Pivot*	13088	\$329.00	Wed	11/22/17	9:00 AM-4:00 PM	
	13089	\$329.00	Wed	12/20/17	9:00 AM-4:00 PM	
	13668	\$329.00	Tue	01/23/18	9:00 AM-4:00 PM	
	13669	\$329.00	Tue	02/20/18	9:00 AM-4:00 PM	
	13670	\$329.00	Wed	03/14/18	9:00 AM-4:00 PM	
	13671	\$329.00	Tue	04/10/18	9:00 AM-4:00 PM	
Access Introduction	13097	\$249.00	Tue	11/14/17	9:00 AM-4:00 PM	
	13098	\$249.00	Wed	11/29/17	9:00 AM-4:00 PM	
	13100	\$249.00	Mon	12/18/17	9:00 AM-4:00 PM	
	13680	\$249.00	Tue	01/02/18	9:00 AM-4:00 PM	
	13681	\$249.00	Mon	01/29/18	9:00 AM-4:00 PM	
	13682	\$249.00	Tue	02/20/18	9:00 AM-4:00 PM	
	13683	\$249.00	Mon	03/05/18	9:00 AM-4:00 PM	
	13684	\$249.00	Mon	03/19/18	9:00 AM-4:00 PM	
	13685	\$249.00	Mon	04/02/18	9:00 AM-4:00 PM	
	Access Intermediate	13105	\$249.00	Wed	11/01/17	9:00 AM-4:00 PM
13106		\$249.00	Fri	12/22/17	9:00 AM-4:00 PM	
13698		\$249.00	Tue	01/16/18	9:00 AM-4:00 PM	
13699		\$249.00	Fri	02/09/18	9:00 AM-4:00 PM	
13700		\$249.00	Tue	03/27/18	9:00 AM-4:00 PM	
13701		\$249.00	Fri	04/13/18	9:00 AM-4:00 PM	
Access Advanced	13113	\$249.00	Fri	11/17/17	9:00 AM-4:00 PM	
	13114	\$249.00	Wed	12/13/17	9:00 AM-4:00 PM	
	13710	\$249.00	Thu	02/22/18	9:00 AM-4:00 PM	
	13711	\$249.00	Wed	03/07/18	9:00 AM-4:00 PM	

Title	Class #	Cost	Day	Date	Time	Note
Access Essentials of Table Design	13109	\$249.00	Thu	10/26/17	9:00 AM-4:00 PM	
	13110	\$249.00	Fri	12/01/17	9:00 AM-4:00 PM	
	13718	\$249.00	Thu	01/25/18	9:00 AM-4:00 PM	
	13719	\$249.00	Fri	03/02/18	9:00 AM-4:00 PM	
PowerPoint Introduction	13122	\$249.00	Tue	10/24/17	9:00 AM-4:00 PM	
	13123	\$249.00	Mon	11/06/17	9:00 AM-4:00 PM	
	13124	\$249.00	Mon	11/20/17	9:00 AM-4:00 PM	
	13125	\$249.00	Wed	12/06/17	9:00 AM-4:00 PM	
	13726	\$249.00	Thu	01/04/18	9:00 AM-4:00 PM	
	13727	\$249.00	Fri	02/09/18	9:00 AM-4:00 PM	
	13728	\$249.00	Mon	03/12/18	9:00 AM-4:00 PM	
	13729	\$249.00	Mon	04/09/18	9:00 AM-4:00 PM	
PowerPoint Advanced	13130	\$249.00	Thu	11/02/17	9:00 AM-4:00 PM	
	13742	\$249.00	Fri	02/16/18	9:00 AM-4:00 PM	
	13743	\$249.00	Fri	03/23/18	9:00 AM-4:00 PM	
	13744	\$249.00	Tue	04/10/18	9:00 AM-4:00 PM	
Visio Introduction	13752	\$249.00	Thu	01/11/18	9:00 AM-4:00 PM	
	13753	\$249.00	Fri	03/09/18	9:00 AM-4:00 PM	
	13754	\$249.00	Thu	04/12/18	9:00 AM-4:00 PM	
Publisher Essentials	13138	\$249.00	Tue	11/21/17	9:00 AM-4:00 PM	
	13760	\$249.00	Tue	03/06/18	9:00 AM-4:00 PM	
	13761	\$249.00	Tue	04/17/18	9:00 AM-4:00 PM	
Outlook Essentials	13143	\$249.00	Fri	11/03/17	9:00 AM-4:00 PM	
	13144	\$249.00	Wed	11/22/17	9:00 AM-4:00 PM	
	13766	\$249.00	Mon	01/15/18	9:00 AM-4:00 PM	
	13767	\$249.00	Fri	02/02/18	9:00 AM-4:00 PM	
	13768	\$249.00	Wed	03/14/18	9:00 AM-4:00 PM	
	13769	\$249.00	Thu	04/05/18	9:00 AM-4:00 PM	
Project Creating & Managing*	13150	\$499.00	Wed - Thu	11/08 - 11/09	9:00 AM-4:00 PM	Two-day class
	13151	\$499.00	Thu - Fri	12/07 - 12/08	9:00 AM-4:00 PM	Two-day class
	13780	\$499.00	Tue - Wed	01/16 - 01/17	9:00 AM-4:00 PM	Two-day class
	13781	\$499.00	Wed - Thu	02/14 - 02/15	9:00 AM-4:00 PM	Two-day class
	13782	\$499.00	Thu - Fri	03/08 - 03/09	9:00 AM-4:00 PM	Two-day class
	13783	\$499.00	Tue - Wed	04/03 - 04/04	9:00 AM-4:00 PM	Two-day class
Adobe Forms Essentials	13154	\$159.00	Tue	11/07/17	9:00 AM-12:00 PM	Half-day class
	13155	\$159.00	Tue	12/19/17	9:00 AM-12:00 PM	Half-day class
	13792	\$159.00	Wed	01/24/18	9:00 AM-12:00 PM	Half-day class
	13793	\$159.00	Tue	02/13/18	9:00 AM-12:00 PM	Half-day class
	13794	\$159.00	Wed	02/28/18	9:00 AM-12:00 PM	Half-day class
	13795	\$159.00	Tue	04/10/18	9:00 AM-12:00 PM	Half-day class
Adobe Acrobat Introduction	13160	\$249.00	Tue	11/21/17	9:00 AM-4:00 PM	
	13161	\$249.00	Thu	12/14/17	9:00 AM-4:00 PM	
	13802	\$249.00	Wed	01/10/18	9:00 AM-4:00 PM	
	13803	\$249.00	Thu	02/01/18	9:00 AM-4:00 PM	
	13804	\$249.00	Mon	02/19/18	9:00 AM-4:00 PM	
	13805	\$249.00	Thu	03/15/18	9:00 AM-4:00 PM	
	13806	\$249.00	Thu	04/12/18	9:00 AM-4:00 PM	
Crystal Reports Introduction*	13815	\$499.00	Tue - Wed	01/09 - 01/10	9:00 AM-4:00 PM	Two-day class
	13816	\$499.00	Wed - Thu	02/14 - 02/15	9:00 AM-4:00 PM	Two-day class
	13817	\$499.00	Thu - Fri	03/08 - 03/09	9:00 AM-4:00 PM	Two-day class
	13818	\$499.00	Tue - Wed	04/17 - 04/18	9:00 AM-4:00 PM	Two-day class
Crystal Reports Advanced*	13827	\$499.00	Wed - Thu	02/07 - 02/08	9:00 AM-4:00 PM	Two-day class