

COURSE SCHEDULE
Between January 2019 and July 2019

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Title	Class #	Cost	Day	Date	Time	Note
Windows Basic	13832	\$179.00	Thu	01/31/19	9:00 AM-12:00 PM	Full/Closed
	13833	\$179.00	Thu	02/28/19	9:00 AM-12:00 PM	Half-day class
	13834	\$179.00	Fri	04/05/19	9:00 AM-12:00 PM	Half-day class
	13835	\$179.00	Wed	05/01/19	9:00 AM-12:00 PM	Half-day class
	13836	\$179.00	Mon	06/03/19	9:00 AM-12:00 PM	Half-day class
	13837	\$179.00	Fri	07/05/19	9:00 AM-12:00 PM	Half-day class
Windows File Management	13844	\$179.00	Thu	01/31/19	1:00 PM-4:00 PM	Full/Closed
	13845	\$179.00	Thu	02/28/19	1:00 PM-4:00 PM	Half-day class
	13846	\$179.00	Fri	04/05/19	1:00 PM-4:00 PM	Half-day class
	13847	\$179.00	Wed	05/01/19	1:00 PM-4:00 PM	Half-day class
	13848	\$179.00	Mon	06/03/19	1:00 PM-4:00 PM	Half-day class
	13849	\$179.00	Fri	07/05/19	1:00 PM-4:00 PM	Half-day class
Office 365 Web Apps	13856	\$269.00	Fri	02/01/19	9:00 AM-4:00 PM	Full/Closed
	13857	\$269.00	Fri	03/01/19	9:00 AM-4:00 PM	
	13858	\$269.00	Tue	04/02/19	9:00 AM-4:00 PM	
	13859	\$269.00	Mon	05/06/19	9:00 AM-4:00 PM	
	13860	\$269.00	Fri	05/31/19	9:00 AM-4:00 PM	
	13861	\$269.00	Mon	07/01/19	9:00 AM-4:00 PM	
OneNote Essentials	13868	\$179.00	Thu	01/31/19	9:00 AM-12:00 PM	Full/Closed
	13869	\$179.00	Thu	02/28/19	1:00 PM-4:00 PM	Half-day class
	13870	\$179.00	Wed	04/03/19	9:00 AM-12:00 PM	Half-day class
	13871	\$179.00	Tue	04/30/19	9:00 AM-12:00 PM	Half-day class
	13872	\$179.00	Mon	06/03/19	9:00 AM-12:00 PM	Half-day class
	13873	\$179.00	Mon	07/01/19	9:00 AM-12:00 PM	Half-day class
Office 2016 Transition	13879	\$269.00	Wed	01/16/19	9:00 AM-4:00 PM	
	13880	\$269.00	Tue	02/12/19	9:00 AM-4:00 PM	
	13881	\$269.00	Fri	03/15/19	9:00 AM-4:00 PM	
	13882	\$269.00	Fri	04/19/19	9:00 AM-4:00 PM	
	13883	\$269.00	Tue	05/14/19	9:00 AM-4:00 PM	
	13884	\$269.00	Fri	06/21/19	9:00 AM-4:00 PM	
Power BI Data Visualizations*	13891	\$549.00	Thu - Fri	01/24 - 01/25	9:00 AM-4:00 PM	Full/Closed
	13892	\$549.00	Wed - Thu	02/20 - 02/21	9:00 AM-4:00 PM	Full/Closed
	13893	\$549.00	Fri - Sat	03/15 - 03/16	9:00 AM-4:00 PM	Two-day class
	13894	\$549.00	Wed - Thu	04/10 - 04/11	9:00 AM-4:00 PM	Two-day class
	13895	\$549.00	Thu - Fri	05/23 - 05/24	9:00 AM-4:00 PM	Two-day class
	13896	\$549.00	Thu - Fri	06/27 - 06/28	9:00 AM-4:00 PM	Two-day class
SharePoint Online	Please contact us for details					
Word Introduction	13903	\$269.00	Thu	01/10/19	9:00 AM-4:00 PM	
	13904	\$269.00	Thu	01/31/19	9:00 AM-4:00 PM	
	13905	\$269.00	Fri	02/15/19	9:00 AM-4:00 PM	
	13906	\$269.00	Tue	03/05/19	9:00 AM-4:00 PM	
	13907	\$269.00	Wed	03/20/19	9:00 AM-4:00 PM	
	13908	\$269.00	Tue	04/02/19	9:00 AM-4:00 PM	
	13909	\$269.00	Thu	04/18/19	9:00 AM-4:00 PM	
	13910	\$269.00	Fri	05/10/19	9:00 AM-4:00 PM	
	13911	\$269.00	Fri	05/24/19	9:00 AM-4:00 PM	
	13912	\$269.00	Mon	06/10/19	9:00 AM-4:00 PM	
	13913	\$269.00	Thu	06/20/19	9:00 AM-4:00 PM	

Title	Class #	Cost	Day	Date	Time	Note
Word Introduction	13914	\$269.00	Wed	07/03/19	9:00 AM-4:00 PM	
Word Intermediate	13926	\$269.00	Thu	01/17/19	9:00 AM-4:00 PM	
	13927	\$269.00	Tue	02/12/19	9:00 AM-4:00 PM	
	13928	\$269.00	Fri	03/29/19	9:00 AM-4:00 PM	
	13929	\$269.00	Mon	04/15/19	9:00 AM-4:00 PM	
	13930	\$269.00	Wed	05/08/19	9:00 AM-4:00 PM	
	13931	\$269.00	Fri	06/14/19	9:00 AM-4:00 PM	
Word Advanced	13939	\$269.00	Fri	01/11/19	9:00 AM-4:00 PM	
	13940	\$269.00	Mon	02/11/19	9:00 AM-4:00 PM	
	13941	\$269.00	Tue	03/12/19	9:00 AM-4:00 PM	
	13942	\$269.00	Fri	04/12/19	9:00 AM-4:00 PM	
	13943	\$269.00	Fri	05/17/19	9:00 AM-4:00 PM	
	13944	\$269.00	Wed	06/19/19	9:00 AM-4:00 PM	
Excel Introduction	13952	\$269.00	Fri	01/25/19	9:00 AM-4:00 PM	
	13953	\$269.00	Thu	02/07/19	9:00 AM-4:00 PM	
	13954	\$269.00	Fri	02/22/19	9:00 AM-4:00 PM	
	13955	\$269.00	Wed	03/06/19	9:00 AM-4:00 PM	
	13956	\$269.00	Mon	03/25/19	9:00 AM-4:00 PM	
	13957	\$269.00	Wed	04/10/19	9:00 AM-4:00 PM	
	13958	\$269.00	Tue	04/23/19	9:00 AM-4:00 PM	
	13959	\$269.00	Wed	05/08/19	9:00 AM-4:00 PM	
	13960	\$269.00	Fri	05/24/19	9:00 AM-4:00 PM	
	13961	\$269.00	Tue	06/04/19	9:00 AM-4:00 PM	
	13962	\$269.00	Mon	06/24/19	9:00 AM-4:00 PM	
	13963	\$269.00	Thu	07/04/19	9:00 AM-4:00 PM	
Excel Intermediate	13975	\$269.00	Fri	01/18/19	9:00 AM-4:00 PM	
	13976	\$269.00	Mon	02/25/19	9:00 AM-4:00 PM	
	13977	\$269.00	Tue	03/19/19	9:00 AM-4:00 PM	
	13978	\$269.00	Wed	04/24/19	9:00 AM-4:00 PM	
	13979	\$269.00	Mon	05/20/19	9:00 AM-4:00 PM	
	13980	\$269.00	Thu	06/13/19	9:00 AM-4:00 PM	
	14848	\$269.00	Wed	06/19/19	8:00 AM-3:30 PM	
Excel Advanced	13988	\$269.00	Mon	02/04/19	9:00 AM-4:00 PM	
	13989	\$269.00	Thu	03/21/19	9:00 AM-4:00 PM	
	13990	\$269.00	Fri	04/05/19	9:00 AM-4:00 PM	
	13991	\$269.00	Mon	05/13/19	9:00 AM-4:00 PM	
	13992	\$269.00	Mon	06/17/19	9:00 AM-4:00 PM	
	13993	\$269.00	Mon	07/08/19	9:00 AM-4:00 PM	
Excel Data Analysis w/Power Pivot*	13999	\$359.00	Tue	01/22/19	9:00 AM-4:00 PM	
	14000	\$359.00	Tue	02/19/19	9:00 AM-4:00 PM	
	14001	\$359.00	Wed	03/13/19	9:00 AM-4:00 PM	
	14002	\$359.00	Tue	04/09/19	9:00 AM-4:00 PM	
	14003	\$359.00	Wed	05/22/19	9:00 AM-4:00 PM	
	14004	\$359.00	Wed	06/26/19	9:00 AM-4:00 PM	
Access Introduction	14012	\$269.00	Mon	01/28/19	9:00 AM-4:00 PM	
	14013	\$269.00	Tue	02/19/19	9:00 AM-4:00 PM	
	14014	\$269.00	Mon	03/04/19	9:00 AM-4:00 PM	
	14015	\$269.00	Mon	03/18/19	9:00 AM-4:00 PM	
	14016	\$269.00	Mon	04/01/19	9:00 AM-4:00 PM	
	14017	\$269.00	Fri	04/26/19	9:00 AM-4:00 PM	
	14018	\$269.00	Tue	05/14/19	9:00 AM-4:00 PM	
	14019	\$269.00	Thu	05/30/19	9:00 AM-4:00 PM	
	14020	\$269.00	Tue	06/11/19	9:00 AM-4:00 PM	
	14021	\$269.00	Tue	06/25/19	9:00 AM-4:00 PM	
Access Intermediate	14029	\$269.00	Tue	01/15/19	9:00 AM-4:00 PM	
	14030	\$269.00	Fri	02/08/19	9:00 AM-4:00 PM	Full/Closed
	14031	\$269.00	Tue	03/26/19	9:00 AM-4:00 PM	

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Access Intermediate	14032	\$269.00	Fri	04/12/19	9:00 AM-4:00 PM	
	14033	\$269.00	Wed	05/01/19	9:00 AM-4:00 PM	
	14034	\$269.00	Fri	06/21/19	9:00 AM-4:00 PM	
Access Advanced	14041	\$269.00	Thu	02/21/19	9:00 AM-4:00 PM	
	14042	\$269.00	Wed	03/06/19	9:00 AM-4:00 PM	
	14043	\$269.00	Fri	05/17/19	9:00 AM-4:00 PM	
	14044	\$269.00	Wed	06/12/19	9:00 AM-4:00 PM	
Access Essentials of Table Design	14049	\$269.00	Thu	01/24/19	9:00 AM-4:00 PM	
	14050	\$269.00	Fri	03/01/19	9:00 AM-4:00 PM	
	14051	\$269.00	Thu	04/25/19	9:00 AM-4:00 PM	
	14052	\$269.00	Fri	05/31/19	9:00 AM-4:00 PM	
PowerPoint Introduction	14058	\$269.00	Fri	02/08/19	9:00 AM-4:00 PM	
	14059	\$269.00	Mon	03/11/19	9:00 AM-4:00 PM	
	14060	\$269.00	Mon	04/08/19	9:00 AM-4:00 PM	
	14061	\$269.00	Mon	05/06/19	9:00 AM-4:00 PM	
	14062	\$269.00	Wed	06/05/19	9:00 AM-4:00 PM	
	14063	\$269.00	Fri	07/05/19	9:00 AM-4:00 PM	
PowerPoint Advanced	14073	\$269.00	Fri	02/15/19	9:00 AM-4:00 PM	
	14074	\$269.00	Fri	03/22/19	9:00 AM-4:00 PM	
	14075	\$269.00	Tue	04/09/19	9:00 AM-4:00 PM	
	14076	\$269.00	Tue	04/30/19	9:00 AM-4:00 PM	
	14077	\$269.00	Thu	06/27/19	9:00 AM-4:00 PM	
Visio Introduction	14083	\$269.00	Thu	01/10/19	9:00 AM-4:00 PM	Full/Closed
	14084	\$269.00	Fri	03/08/19	9:00 AM-4:00 PM	
	14085	\$269.00	Thu	04/11/19	9:00 AM-4:00 PM	
	14086	\$269.00	Wed	06/26/19	9:00 AM-4:00 PM	
Publisher Essentials	14091	\$269.00	Tue	03/05/19	9:00 AM-4:00 PM	
	14092	\$269.00	Tue	04/16/19	9:00 AM-4:00 PM	
	14093	\$269.00	Tue	05/21/19	9:00 AM-4:00 PM	
Outlook Essentials	14097	\$269.00	Mon	01/14/19	9:00 AM-4:00 PM	
	14098	\$269.00	Fri	02/01/19	9:00 AM-4:00 PM	
	14099	\$269.00	Wed	03/13/19	9:00 AM-4:00 PM	
	14100	\$269.00	Thu	04/04/19	9:00 AM-4:00 PM	
	14101	\$269.00	Fri	05/03/19	9:00 AM-4:00 PM	
	14102	\$269.00	Thu	05/23/19	9:00 AM-4:00 PM	
	14103	\$269.00	Tue	06/11/19	9:00 AM-4:00 PM	
	Project Creating & Managing*	14111	\$549.00	Tue - Wed	01/15 - 01/16	9:00 AM-4:00 PM
14112		\$549.00	Wed - Thu	02/13 - 02/14	9:00 AM-4:00 PM	Two-day class
14113		\$549.00	Thu - Fri	03/07 - 03/08	9:00 AM-4:00 PM	Two-day class
14114		\$549.00	Tue - Wed	04/02 - 04/03	9:00 AM-4:00 PM	Two-day class
14115		\$549.00	Wed - Thu	05/08 - 05/09	9:00 AM-4:00 PM	Two-day class
14116		\$549.00	Thu - Fri	06/27 - 06/28	9:00 AM-4:00 PM	Two-day class
Adobe Forms Essentials	14123	\$179.00	Wed	01/23/19	9:00 AM-12:00 PM	Half-day class
	14124	\$179.00	Tue	02/26/19	9:00 AM-12:00 PM	Half-day class
	14125	\$179.00	Wed	02/27/19	9:00 AM-12:00 PM	Half-day class
	14126	\$179.00	Tue	04/09/19	9:00 AM-12:00 PM	Half-day class
	14127	\$179.00	Tue	05/07/19	9:00 AM-12:00 PM	Half-day class
	14128	\$179.00	Tue	06/18/19	9:00 AM-12:00 PM	Half-day class
	Adobe Acrobat Introduction	14134	\$269.00	Wed	01/30/19	9:00 AM-4:00 PM
14135		\$269.00	Mon	02/11/19	9:00 AM-4:00 PM	Full/Closed
14136		\$269.00	Thu	03/14/19	9:00 AM-4:00 PM	
14137		\$269.00	Thu	04/11/19	9:00 AM-4:00 PM	
14138		\$269.00	Tue	05/21/19	9:00 AM-4:00 PM	
14139		\$269.00	Thu	06/13/19	9:00 AM-4:00 PM	
Crystal Reports Introduction*	14147	\$549.00	Wed - Thu	02/13 - 02/14	9:00 AM-4:00 PM	Two-day class
	14148	\$549.00	Thu - Fri	03/07 - 03/08	9:00 AM-4:00 PM	Two-day class
	14149	\$549.00	Tue - Wed	04/16 - 04/17	9:00 AM-4:00 PM	Two-day class

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Crystal Reports Introduction*	14150	\$549.00	Mon - Tue	05/13 - 05/14	9:00 AM-4:00 PM	Two-day class
	14151	\$549.00	Thu - Fri	06/20 - 06/21	9:00 AM-4:00 PM	Two-day class
	14152	\$549.00	Tue - Wed	07/09 - 07/10	9:00 AM-4:00 PM	Two-day class
Crystal Reports Advanced*	14158	\$549.00	Wed - Thu	02/06 - 02/07	9:00 AM-4:00 PM	Full/Closed
	14159	\$549.00	Thu - Fri	05/16 - 05/17	9:00 AM-4:00 PM	Two-day class