

## **Amherst Estates Condominium Association**

Meeting of Directors Regular Meeting Minutes - Via Zoom January 28, 2021

### **I. ROLL CALL:**

- Christina Calcagno: President
- Tom Shelley: Vice President
- Stewart Polk: Secretary

### **II. OLD AND NEW BUSINESS:**

- Parking policy – Residents continue to abuse parking rule. Sent Homeowner's updated Parking Policy via email.
- Roof Modifications (BH construction) – Leo with BH construction came and installed floor drains to the back building to eliminate water pounding.
- WestStar Landscape Construction Bid – Mark sent bid for proposed EAST/NORTH side drainage.
- Received Bid from Catlin General Contracting for proposed EAST/NORTH side drainage.
- Waiting on Bid from Russel Pond Architect and Affiliates.
- Owner requests – Owner has asked when the Board will come to a resolution and agree to their demands to fix exterior and interior.
- Termites – Owner complained of termites. HOA had Terminix and Orkin came and inspected the unit and AEA grounds, it was concluded that tenting was recommended to eradicate termite infestation.

### **III. FINANCIAL:**

- Status given for current reserve balances.
- CPA to balance 2020 checking and savings account.
- Postponement of review of bids on security cameras until reserves are adequately replenished.
- Postponement regarding Termite tenting until reserves are adequately replenished. Bid from Orkin to tent all 3 units received.

### **IV. MEMBER DELIQUENCY:**

- None to date

### **V. NEW BUSINESS**

- CPA Penny with Abbas/Jenson & Cundari began bookkeeping.
- Jose Cardenas started bi-monthly gardening services.

- CityWide Towing is now the property Tow company.

**VI. ADJOURNMENT:**

- Adjourned the Regular Meeting at 6:00 p.m.
- The next scheduled general meeting will be on Thursday February 25, 2021