

BNI[®]

Member/Applicant Letter of Understanding

- _____ I understand the meeting begins at _____ and agree to be on time.
- _____ I understand the meeting lasts for 90 minutes and agree to be present for the entire meeting.
- _____ I understand my attendance is required at all meetings. If I cannot attend, I am responsible for sending a substitute in my place. In case of an emergency, I am allotted 3 absences in a rolling six-month period. If I miss more, my membership may put on probation or dropped.
- _____ I understand I am expected to participate in all planned visitor days by inviting potential applicants.
- _____ I understand I am responsible for inviting people to chapter meetings and agree to have at least one visitor every 1 month.
- _____ I understand all networking activity is tracked via BNI Connect and agree to enter my activity on a weekly basis using the BNI App or logging into BNIConnect.
- _____ I understand I am responsible for completing the Passport Program and completing MSP online within 60 days of becoming a member.
- _____ I understand I will be placed in the speaker rotation once MSP and the Passport Program are complete. IF the chapter uses the Door Prize initiative, I will bring a door prize when I am the speaker at a cost of \$20-\$25, which cannot be a product/service I sell.
- _____ I understand I will be asked to serve in a leadership role as all members are expected to serve in a role for the success of the chapter and its members.
- _____ I understand there are \$__ per quarter chapter dues to run the chapter budget.
- _____ I understand that I am to maintain Green or Yellow in the Member Traffic Light Report using the Power of One.
- _____ I understand all members are interviewed for renewal, and renewals are based on members' attitude and participation as measured with the PALMS Report and Traffic Light Reports.

Applicant

Membership Committee

Signature

Date

Signature

Date

Name

Signature

Date