

LOW COUNTRY COIN CLUB, INC.
BYLAWS
Adopted October 15, 2025

ARTICLE 1
TITLE AND DESCRIPTION

- Section 1: The organization shall be known as the Low Country Coin Club (LCCC) or the Low Country Coin Club, Inc., both names are considered one and the same. Low Country Coin Club, Inc., a nonprofit organization duly organized under the laws of the State of South Carolina on January 3rd, 2007.
- Section 2: The objectives of this organization are:
A. Encourage and promote interest in Numismatics.
B. Cultivate friendly relations among collectors.
C. Maintain and protect the interests of its members.
- Section 3: The LCCC will operate on a calendar year basis, January 1st through December 31st.
- Section 4: The principal office shall be at a location either within or without the State of South Carolina as the Executive Committee may designate or as the business of LCCC may require from time to time.
- Section 5: The registered office of LCCC required by the South Carolina Nonprofit Corporation Act of 1994 (the "Act") to be maintained in the State of South Carolina may be, but need not be, identical with the principal office of LCCC, and the address of the registered office may be changed from time to time by LCCC.

ARTICLE 2
MEMBERSHIP

- Section 1: Any legal resident of the United States of America, 18 years of age or older shall be eligible for full membership. Persons under 18 years of age may apply for junior membership (Young Numismatist).
- Section 2: Individuals interested in club membership must attend one club meeting as a visitor. At any subsequent meeting the individual may submit an application for membership. All applications for membership shall bear the endorsement of any member in good standing. The application shall then be submitted to all members present for a ye/nay oral vote of the applicant. The applicant will not be present for this vote. A three-fourths (3/4) majority is required for membership. Any applicant, once rejected for membership, cannot reapply for a period of one (1) year.

Section 3: The new member shall pay one (1) year's dues per Article 3, Section 1, to the club Treasurer. The Treasurer shall sign and date the application, as a receipt of dues paid and forward the application to the Club Secretary for inclusion in the members in good standing file.

Section 4: Members who have not paid their dues by the first regular club meeting in April are no longer considered active club members. They may reapply for membership at any time. If they had been in good standing the year prior to membership termination. The guidelines of Section 2 and 3 above will be followed for reinstatement of past members whose membership has lapsed more than one year.

ARTICLE 3 DUES

Section 1: Dues

- A. Annual Club dues shall be the amount established by the Executive Committee, as updated from time to time, per year for adult members. New members joining after July 1 shall pay one half (1/2) the annual dues.
- B. Junior members shall pay One Dollar (\$1) for their annual dues.
- C. Annual Club Dues are due on or before the first regular club meeting in January. Members who have not paid their dues as prescribed in Article 2 section 4 are not eligible for any Office and cannot vote in elections nor are they eligible for any club perks or benefits.

ARTICLE 4 ETHICS

Section 1: Good Standing

Good standing is defined as active participation, mentoring and leadership in a majority of club meetings and events promoting club objectives. A member is not considered to be in good stand only when an Ethics Committee has evaluated the member's actions and has determined that the member's conduct was not consistent with good order, discipline or club objectives. Members found not to be in good standing shall be considered for expulsion from the club.

Section 2: Expulsion

Any member in good standing who has reason to believe that another member is violating any objectives or rule of the club, may bring charges for expulsion against the offending member. Such charges shall be presented to the President, who shall appoint an Ethics Committee of three (3) members in good standing to investigate the charges. A minimum two of the three Ethics Committee members shall be current elected officers. All committee members must have no personal affiliation with the accused member, outside of club meetings of events to ensure

an impartial investigation is performed. If a majority of the Ethics Committee confirms the charges brought, a full written report shall be provided to the Secretary for inclusion in meeting minutes and an oral report provided to the club membership. The club membership shall then vote on expelling the member no later than the next regular meeting. A two-thirds (2/3) majority vote of members present, is required to expel the member. The club Treasurer shall refund the remaining pro-rated dues to the member being expelled. The expelled member cannot reapply for membership for a period of one (1) year from the date of expulsion. If the majority of the Ethics Committee find there was no willful misconduct or unethical breach of trust on the part of the accused, a full written report shall be submitted to the Executive Committee and be attached to the next regular or Executive Committee meeting minutes including a recommendation to retain the member at present status.

- Section 3: Members not in good standing
- A. Lose their right to auction numismatic materials at club meetings.
 - B. Cannot vote on any club issues or elections.
 - C. Cannot run for any club Office.
 - D. These limitations will be in force for a one (1) year period beginning at the time the Ethics Committee deemed the member as not being in good standing.

- Section 4: Life Member
- Any Club Member who has been in good standing for a minimum of five (5) consecutive years and whom the club members feel is deserving, can be nominated for LCCC Life member status. All club members in good standing shall be notified at least one (1) meeting prior to the vote. A two-thirds (2/3) majority of members present and voting in favor of the nominee is required. Upon confirmation an LCCC Life Member number shall be assigned to the member. This number can never be utilized again for this purpose. LCCC Life Members are permanently exempt from club dues so long as they remain in good standing and are not expelled from the club.

ARTICLE 5 MEETINGS

- Section 1: All LCCC meetings shall be held utilizing “Roberts Rules of Order” as a guide to ensure an orderly process. A quorum for conducting business at any club meeting shall be the number of members present.
- Section 2: Meetings shall be held at a location accessible and safe for members determined by the Executive Board on a day and at a time that will enable club members to plan their schedules in advance so they might regularly attend club meetings. As of the date of this amendment in 2025, that date and time is the 1st and 3rd Wednesdays of each month at 7:00 PM. This date and/or time can be amended by

a vote of two-thirds (2/3) of the club members present at any meeting. The Club President may call for a special meeting at a time and date he deems necessary.

Section 3: Elections shall be held during the second (2nd) regular club meeting in October in odd number years beginning in 2025. Special Elections, if necessary, may be called at any time by the Executive Board.

Section 4: An annual Club Dinner shall be held at a time and location determined by a President appointed Entertainment Committee and approved by the Executive Board and convenient for a majority of club member attendance. The dinner will normally be held in November or December. Members who have attended at least one regular club meeting per quarter or who have worked at one of the club shows may attend the dinner at reduced or no cost, if approved by the Executive Board. Guests of members are welcome and may be charged accordingly dependent on funds available. Guests' fee for the cost of their meal will be determined by the Executive board. No new business will be conducted at the dinner.

ARTICLE 6 OFFICERS

Section 1: The LCCC management shall consist of an Executive Committee and a Board of Directors. The Executive Committee shall be the Club President, Vice President, Secretary and the Treasurer. The Board of Directors shall consist of five (5) additional club members. All Executive Committee members shall serve in their positions for a period of two (2) years beginning January 1.

Section 2: Any member in good standing is eligible for Office.

Section 3: All elections for Office shall be conducted by secret ballot. Members must be in good standing and present to cast a ballot.

Section 4: Club Officer election sequence.
A. First regular club meeting in September – form a nominating committee.
B. Second regular club meeting in September – submit nominees names to the club.
C. First regular club meeting in October - add any nominations submitted from the floor.
D. Second regular club meeting in October – Election.

ARTICLE 7 DUTIES OF OFFICERS

Section 1: The President shall
A. Preside at all regular and special meetings.

- B. Be an ex-officio member of all committees.
- C. The Bylaws and Constitution of the Club govern the operation of the organization.
- D. Appoint all committees.
- E. Appoint qualified members to fill officer vacancies, to serve until the next election meeting.
- F. Personally represent the club on all legal matters.
- G. Have no vote on any issue before the club, except in the case of a tie vote. He shall cast the deciding vote. He shall vote in the bi-annual elections and for Life Memberships.

Section 2: The Vice-President shall

- A. Assist the President as called upon.
- B. Perform the duties of the President in his absence.

Section 3: The Secretary shall

- A. Maintain a record of each meeting either on paper or electronically.
- B. The record shall include, as a minimum, the date, time and location, reason for the meeting (regular, special, executive), Officer presiding and elected officers present, details of all business, including motions, by whom made and seconded, deliberations, vote results and recommendations, any and all points of interest to the club and the time of the close of the meeting.
- C. Record of attendance, donation prizes awarded and to whom.
- D. Receive, from the Treasurer and file a copy of the Treasurer's report after his presentation to the club.
- E. Record of gold, silver, copper and platinum market prices of the day.
- F. Notify members of meetings requiring their presence.
- G. Maintain a complete file of correspondence connected to the club.
- H. Deliver to his/her successor, all books, papers, records and other club property in his/her possession.

Section 4: The Treasurer shall

- A. Receive and distribute such funds as authorized by the Executive Committee.
- B. Keep an accurate record of all funds received and disbursed. Receipt and disposition of all funds shall be documented in a ledger. All receipts shall be retained for a period of seven (7) years or as necessary to support club, State and/or Federal audits.
- C. Pay all authorized bills and expenses.
- D. Receive all dues.
- E. Maintain an accurate list of active members and changes thereto and provide a copy to the Secretary for record purposes.
- F. Provide a list of members who have not paid their annual membership dues. Discretely inform said members of belated dues status until the first meeting in April, at which time they will be removed from club membership role.
- G. Provide a Treasurer's summary report at the First (1st) regular club meeting each month and at the Executive Committee meetings as directed by the

President. A detailed treasurer's report of the prior year shall be delivered to the full membership no later than the First (1st) regular club meeting in April.

- H. Have the authority to spend a maximum of five hundred (\$500) dollars for items, which he/she deems necessary for the good of the club, but in no case shall this be done more than once within a period of three (3) months without the consent of at least two other Executive Committee members.
- I. Maintain sufficient supply of auction cards to sell as needed.
- J. Maintain all tax returns for the club for the previous seven (7) years.
- K. Deliver to his/her successor, all books, papers, records and other club property in his/her possession.

Section 5: The Executive Committee shall:

- A. Consist of the Officers and Board of Directors of the Organization.
- B. Exercise general supervision of all club members and the club in all its details.
- C. Make recommendations for the improvement and welfare of the club.
- D. Approve funds and purchases for the Coin Show, attendance, regular club meetings and the annual dinner expenses.
- E. Meet at least once a quarter at a time and place designated by the club President.
- F. The Executive Committee may review the Club Financial Records at any time.
- G. In September, consider all club members for LCCC Member of the Year. Selecting one (1) member for his/her contributions, leadership and mentorship to the club during the previous year. This member will be awarded the next year's membership, at no cost, at the annual dinner.

Section 6: Any Officer failing to discharge his/her office for six (6) consecutive meetings, (unless a satisfactory reason is given), shall have that office declared vacant by the President. If this applies to the Office of the President, the Vice-President shall declare the office vacant and assume the Presidency.

Section 7: Office Vacancy

A vacancy does not mean that all officers move to the next position. All offices other than the one used to fill the vacancy, shall remain in place. The President will then appoint a qualified member to fill the vacancy until the next annual election. If the appointed member is a member of the Board of Directors, the President will the appoint another club member to the Board of Directors.

Section 8: Meetings of the Executive Committee

- A. Meetings of the Executive Committee must be held at least once a quarter.
- B. Meetings of the Executive Committee may be held by means of a conference telephone call, internet, electronic conference system or other similar technological method so that all persons participating in the meeting can hear or read the other's comments. Participation in a meeting held by conference telephone call, internet, electronic conference system or other similar technological method shall constitute presence of the Person at the

meeting. Records of such meetings must be reported at the next regular in-person meeting of the Club and included in the minutes.

ARTICLE 8 MODIFICATION OF BYLAWS

- Section 1; The Constitution and Bylaws may be amended, changed, revised or altered by a two-thirds (2/3) majority vote of the members present, provide that all members in good standing were notified either verbally at a regular club meeting or by telephone, email or text messaging at least one (1) week prior to the regularly scheduled meeting during which the changes are to be voted on.
- Section 2: Any club member may recommend a change to the Bylaws. Recommendations shall be submitted directly to the President who will appoint a five (5) member Bylaws committee. This committee shall consist of at least two Board of Directors members, one of which will serve as the Bylaws Committee Chairman and two club members in good standing who are not presently Officers of the club. The member proposing the change/changes to the Bylaws will be on the Committee. The Bylaws Committee will draft a formal proposal to amend the By-Laws. No less than four (4) members of the Committee must be in agreement of the wording of the draft. The Bylaws committee will then submit the proposed change/changes to the Bylaws to the President. In case of a complete rewrite of the Bylaws, the rewritten Constitution and Bylaws will be submitted to the President in its entirety, with the Formal Proposal to amend the Bylaws.
- Section 3: All amendments, upon passage, shall go into effect immediately. A complete rewrite will go into effect after printing and booklet assembly. This date will be determined by the club President. A copy of all changes or rewriting, plus a copy of the formal change proposal and the new booklet will be given to the Secretary for inclusion in his/her records. Each member of the club will be provided a copy of any completely rewritten draft when notified of member vote meeting. Posting the updated version of the Bylaws on the Club Website will serve the same purpose as distribution of booklets.
- Section 4: No Amendment may be put to a vote at the same meeting that it was proposed, but must be voted on within three (3) regular meetings that follow.
- Section 5: In case of disputes that are not covered by the Constitution and Bylaws of LCCC, they shall be referred to Parliamentary Law (Robert's Rules Of Order) two-thirds (2/3) members present plus (+) one (1) additional member majority rule.

ARTICLE 9 ORDER OF BUSINESS

- Section 1: The following order shall be used to conduct all regular meetings:
- A. Invocation.
 - B. Call to Order.
 - C. Pledge of Allegiance.
 - D. Approval of minutes from previous meeting as posted on the Club Website or emailed to members.
 - E. Gold, Silver, Copper and Platinum Market Report.
 - F. Treasurer's Report (first regular club meeting each month).
 - G. Communication and Bills.
 - H. Reports of Standing/Special Committees.
 - I. Reports of Officers.
 - J. Unfinished Business.
 - K. New Business.
 - L. Educational Topic.
 - M. Remarks for the Good of the Club.
 - N. Report of Member Illness and Status.
 - O. Adjournment.
- Section 2: The following order shall be used to conduct all Special and Executive Board Meetings.
- A. Call to Order.
 - B. Invocation.
 - C. Reason for Special Meeting.
 - D. Muster of Officers present.
 - E. New Business.
 - F. Adjournment.

ARTICLE 10 COMMITTEES AND CHAIRPERSONS

- Section 1: The President shall appoint the following Standing and or Special Committees as he/she deems necessary.
- A. Publicity
 - B. Education
 - C. Entertainment
 - D. Bylaws
 - E. Bourse
 - F. Nominating
 - G. Club Historian
 - H. Award custodian
- Section 2: Budgets

- A. All committee budgets must be pre-approved by a three-fourths (3/4) majority of Executive Board members. A committee may spend money approved in their budget without any other approval. If a need arises to spend additional funds the Treasurer and President must give approval, and the board must be notified at the next board meeting.
- B. Club President shall appoint leaders for each committee. At no time will a committee consist of less than three (3) members. If the presidents tasks one or two members to assist the Executive Committee these members will be known as advisory agent of that committee.

Section 3: The basic duties of the committees are as follows (the below are a non-exhaustive list of example committees):

- A. Publicity

Arrange for advertisement pertaining to coin shows and events designated by the President within a preset budget. Manage door prizes (if given at a show.)
- B. Entertainment

In addition to ARTICLE 5, Section 4, provide the club with all details pertaining to the Annual Dinner Banquet for example, menu, beverages, gifts, entertainment, etc. With Executive Committee approval, present results to club members at least two (2) regularly scheduled club meetings prior to the event date.
- C. Bourse

Arrange for suitable location and dates for the coin show. Acquire proper business license(s) and insurance. Notify and attempt to secure a suitable number of dealers to support the show. Arrange for security, set up and breakdown tables, chairs and food vendor(s). Ensure the space is cleaned to the provider's requirements. Make every attempt to cover expenses of the show. The Bourse committee will have at least one sub-committee to manage the front table (guest check in) and raffle tickets and prize drawings. Following the show a report of show expenses and profit or loss shall be made to the Club as soon after the show closes as possible.
- D. Ethics

See ARTICLE 3
- E. Bylaws

See ARTICLE 8
- F. Nominating

See ARTICLE 6, Section 4, A thru D and ARTICLE 7 Section 5, F. Only one (1) person is to be nominated by the committee for each Executive Committee position. Up to seven (7) members may be nominated for the five (5) Board of Directors positions.
- G. Exhibits

Obtain members to support exhibits at the coin show or special event. Obtain three (3) members or qualified persons from other Coin Clubs to judge the exhibits. Obtain prizes (with Executive Committee concurrence) for the exhibit winners.
- H. Education

Arrange an Educational program for each regular club meeting.

I. Club Historian

Maintain a list of all notable events related to LCCC. For example: number of coin shows sponsored and dates, number of tables and attendees. Annual dinner dates, attendance and guest speakers. Any major changes to club routines, such as meeting days and locations. Any community services sponsored by the club. Club officers. Any other information the historian may consider worthy of retaining which may be of interest to future club activities.