

**Klamath County Fire District 1
Board of Directors
Regular Meeting Minutes
4:00 p.m., Wednesday, April 16, 2024
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601**

- 1. Call Meeting to Order**
President Storey called the meeting to order at 4:00 p.m.
- 2. Pledge of Allegiance**
President Storey led the Board and attendees in the Pledge of Allegiance.
- 3. Roll Call of Directors**
Present:
Gloria Storey, President
Mike Jones, Vice-President
Dennis Thomas, Secretary Treasurer
Ernie Palmer, Director
Gene Rogers, Director (video)
- 4. Approval of the Agenda**
Vice-President Jones made a motion to approve the agenda, seconded by Secretary Treasurer Thomas, motion carried unanimously.
- 5. Public Comment**
None.
- 6. Approval of Minutes**
 - a. March 20, 2024 Regular Meeting Minutes
Director Palmer made a motion to approve the March 20, 2024 regular meeting minutes, seconded by Vice-President Jones, motion carried unanimously.
- 7. Financial Reports**
 - a. March 2024 Financial Report
Director Rogers made a motion to approve the March 2024 financial report, seconded by Vice-President Jones, motion carried unanimously.
 - b. Ratification of March 2024 Bills
Secretary Treasurer Thomas made a motion to approve the March 2024 bills, seconded by Director Palmer, motion carried unanimously.
 - c. March 2024 EMS Billing Report
Vice-President Jones made a motion to approve the March 2024 EMS billing report, seconded by Director Palmer, motion carried unanimously.
- 8. Unfinished Business**
 - a. Second Reading of Ordinance 24-01
DAS Hull read Ordinance 24-01 title and purpose and stated an effective date of May 17, 2024, after its passage, approval and publication as provided by law.
 - b. Board Policy Manual Updates
FC Davis presented policies 6.13 Contracts for Tax Exempt Entities, changing “insured value” to “assessed value”, and policy 7.4 Public Records Access, for updates and changes.

c. District Boundaries and Tax Collection

FC Davis was notified by the Klamath County tax assessor that a determination was made by the Oregon Department of Revenue on the District 1/District 4 boundary dispute, and the area in question is in fact within District 1 boundaries. A meeting is scheduled with the involved parties to determine how the tax situation will be resolved and an associated timeline. It was noted that previous year taxes are correct and only last year is in question, that the fire district boundaries for the area known as the Stewart Lenox Addition was voted on twice when within the City and voted on again when the City and South Suburban merged. The level of service in the area was not changed during the dispute, but a review will be done with Klamath County 911 to ensure service areas are correct and the correct resources are dispatched.

9. **New Business**

a. GEMT CCO (Ground Emergency Medical Transport Coordinated Care Organization)

DAS Hull reported the GEMT CCO report and payment for the period July through December 2023 is due. The total payment is \$104,470, \$17,411 of which is the non-refundable administrative fee, while the remaining \$87,058 will be paid back to the district with the GEMT CCO payment for the above period. DAS Hull added that payments were already received from three providers netting roughly \$97,000 in revenue.

Vice-President Jones made a motion to authorize a GEMT CCO payment of \$104,470, seconded by Secretary Treasurer Thomas, motion carried unanimously.

At this time, the Board is now acting as Contract Review Board and will take up the matter of:

b. Agreement for Physician Supervisor Services

FC Davis reported the Physician Supervisor Services agreement with Dr. Logan Smestad is ready for authorization and signature. There are specific items within the agreement that need completed by Dr. Smestad over the coming year, per the Oregon Health Authority. Dr. Smestad introduced himself to the Board and reported some of the responsibilities outlined in the agreement are quarterly case reviews, ensuring standing orders and protocols are followed and updated, interacting with staff, quality assurance, report writing, and in some ways acting as a liaison between the District and Sky Lakes. The agreement is for a 2-year term with a 3-year auto renewal and 1-year extension.

Vice-President Jones made a motion to authorize the agreement with Dr. Logan Smestad, seconded by Director Palmer, motion carried unanimously.

At this time, the Board is no longer acting as the Contract Review Board and the next item on the agenda is:

10. **Informational Reports**

Fire Chief

a. Fire Chief Activity Memo April

FC Davis is working with Mayor Westfall and City Manager Teichert to develop a plan for addressing the number of customers in the city that do not directly pay for city or fire district services rendered, including how to work with and integrate better with the Tribe. Commissioner DeGroot is interested in looking at the unprotected areas in the immediate vicinity of Klamath Falls and incorporating those properties into the District; the Commissioners have the legal authority to provide some sort of fire protection in unprotected areas such as the south side of Memorial Drive. FM Tramp and FC Davis attended the International Association of Fire Chiefs Wildland Urban Interface Conference as part of planning for the District's Community Risk Reduction program and utilizing the Title III grant funds to purchase a trailer, an air burner, and hire a seasonal program coordinator. The KCFD1 2024-2025 proposed budget is in process and will be complete for the Budget Committee meeting scheduled for May 21, 2024.

b. Thank you Correspondence

None.

Deputy Chief – Operations

a. DC-Operations Activity Memo April

DC Hitchcock reported there are several operations topics with staffing still being a main issue that should be resolved soon. The District will post for single role EMS positions this month; there are two vacancies. DC Hitchcock added that staff continue to engage in team building and leadership, the Standard of Cover document is nearly complete and DC Hitchcock is getting a lot of good feedback and data from the community. Shout out to crews as there have been a lot of fantastic responses recently. President Storey asked about the benefit of using a van such as is used in Medford for ambulance transports; the group discussed how they are used and the difficulties versus using an ambulance. Ambulance 3173 is back from having the new chassis remount work done.

b. March Incident Activity

No Discussion.

Deputy Chief - Professional Standards

a. DC-Professional Standards Activity Memo April

FC Davis reported on behalf of DC Webb. Discussions are ongoing with Sky Lakes on ways to improve inter-facility transfers and finding solutions to manage the increase in transfers. Jason Jantzi will be in attendance at the May Safety Committee meeting to review OSHA inspections and updates and overall Safety Committee recommendations for success. The new Battalion Chief vehicle (3103) and the OSFM Type III engine should both be available to the District in the next one to two months.

Division Chief – Training

a. DC-Training Activity Memo April

BC Knutson reported the emphasis is still on new hire training which recently included a 40-hour apparatus operator class put on by Captain Denney. The new hires are getting close to completing the field training and academy and crews have been great at completing calls in a professional manner and training new hires at the same time. Captain Denney updated the pump and hydraulic charts for each engine, while at the same time BC Hoskins introduced a new type of hose and nozzle that puts more water on the fire in a quicker manner. The standard procedure for an engine on a fire call for the siren, lights and horn were briefly discussed; depending on driving speed, the engine is often out driving the sound of the siren and horn.

Division Chief – Fire Marshal

a. DC-Fire Marshal Activity Memo April

FM Tramp reported inspections continue and businesses that have never had an inspection before are now getting the fire protection systems fixed and updated. About 98% of business owners are receptive to the safety education part of the inspection. Defensible space inspections from the Home Show contacts and fire mitigation efforts are ramping up. A fire prevention banner will be up next week at Station 5. There is nothing major happening with plan reviews at this time, but FM Tramp is working through the water supply numbers with OIT in regard to the existing private system and new housing building. There have been some fires, but no major investigations. In June, an FI-210 wildland fire investigation course will be held at KCFD1. During April, Prevention is working with the Klamath County Fire Prevention Co-op in the school with the third graders. Prevention also participated in a child education program last weekend at the Fairgrounds with a focus on smoke detectors and escape planning. FM Tramp is scheduled with KLAD for prevention messages and advertising in addition to a quarterly message. Both Running Y and Ridgewater are working on applications to become Firewise Communities; Lynnwood is also on the radar.

11. Public Comment

None.

12. Executive Session

Under section 192.660 (2) (d) to conduct deliberations with persons designated to carry on labor negotiations.

Under section 192.660 (2) (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

The regular meeting adjourned to Executive Session at 5:00 p.m. and reconvened to regular session at 5:59 p.m.

13. Reconvene to Regular Session

President Storey reported an addendum will be drafted for the KCFD1 contract with FC Davis to reflect salary and benefit changes.

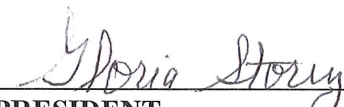
14. Adjourn

Motion to adjourn by Vice-President Jones, seconded by Secretary Treasurer Thomas, motion carried unanimously.

The regular session adjourned at 6:00 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, May 21, 2024, at 4:00 p.m.


BOARD MEMBER SIGNATURES




PRESIDENT



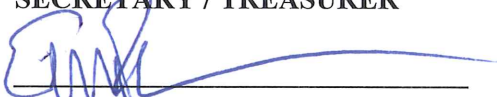
VICE-PRESIDENT



SECRETARY / TREASURER



DIRECTOR



DIRECTOR