

Klamath County Fire District 1
Board of Directors
Regular Meeting Minutes
4:00 p.m., Wednesday, May 21, 2024
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601

1. **Call Meeting to Order**
President Storey called the meeting to order at 4:03 p.m.
2. **Pledge of Allegiance**
President Storey led the Board and attendees in the Pledge of Allegiance.
3. **Roll Call of Directors**
Present:
Gloria Storey, President
Mike Jones, Vice-President
Dennis Thomas, Secretary Treasurer
Ernie Palmer, Director
Gene Rogers, Director (virtual)
4. **Approval of the Agenda**
President Storey requested two items be added under New Business, item c. GEMT and item d. Reappointment of Budget Committee Members.

Vice-President Jones made a motion to approve the agenda as amended, seconded by Secretary Treasurer Thomas, motion carried unanimously.
5. **Public Comment**
Zach Sweeney, Local 890 Union President, extended an opportunity for Board communication with Local 890 as there are a number of issues in play right now including setting the tone for labor/management communication and staffing Station 5. Union President Sweeney asked that the Board reach out if they have any questions.
6. **Approval of Minutes**
 - a. April 16, 2024 Regular Meeting Minutes
Director Palmer made a motion to approve the April 16, 2024 regular meeting minutes, seconded by Vice-President Jones, motion carried unanimously.
7. **Financial Reports**
 - a. April 2024 Financial Report
Vice-President Jones made a motion to approve the April 2024 financial report, seconded by Secretary Treasurer Thomas, motion carried unanimously.
 - b. Ratification of April 2024 Bills
Director Palmer made a motion to approve the April 2024 bills, seconded by Vice-President Jones, motion carried unanimously.
 - c. April 2024 EMS Billing Report
Director Rogers made a motion to approve the April 2024 EMS billing report, seconded by Secretary Treasurer Thomas, motion carried unanimously.
8. **Unfinished Business**
 - a. Board Policy Manual Updates

FC Davis reported the updates will be completed at the June Board of Directors meeting.

b. District Boundaries and Tax Collection

FC Davis reported the tax assessor is putting a plan in place for tax collection in the District's service area of Stewart Lenox; the matter should be resolved by the end of July.

9. **New Business**

a. Insurance Committee Recommendation

DAS Hull reported the final negotiated cost is a 6.5% increase for medical, dental is down slightly, and vision remains the same. The Insurance Committee recommendation is to renew all three plans with the existing carriers.

Vice-President Jones made a motion to approve the Insurance Committee recommendation as presented, seconded by Secretary Treasurer Thomas, motion carried unanimously.

b. Chief Officer Contract

Director Palmer made a motion to authorize the Chief Officer Contract revision, seconded by Vice-President Jones, motion carried unanimously.

c. GEMT (Ground Emergency Medical Transport)

DAS Hull requested authorization to issue two checks for a total of \$10,713.12 to receive a GEMT payment of \$22,111.01. This payment will in essence "true up" payments for the period 7/1/22 through 6/30/23.

Vice-President Jones made a motion to authorize a GEMT payment of \$10,713.12, seconded by Director Palmer, motion carried unanimously.

d. Reappointment of Budget Committee Members

President Storey requested a motion for the re-appointment of Joe Young, Sandra Fox and Seth Gretz to the Budget Committee.

Secretary Treasurer Thomas made a motion to re-appoint the three members to the Budget Committee, seconded by Director Palmer, motion carried unanimously.

10. **Informational Reports**

Fire Chief

a. Fire Chief Activity Memo May

FC Davis highlighted state mobilization planning status, Oregon Department of Forestry updates, 2024-2025 budget, and EMS recruitment.

b. Thank you Correspondence

Debbie Fleming reported a box of thank you cards came in today; an individual card was made for each employee.

Deputy Chief – Operations

a. DC-Operations Activity Memo May

DC Hitchcock highlighted operations meeting topics, the EMS academy start date of June 17, recent structure fires, Blue Card training, and provided CAD project and Fire Defense Board updates.

b. April Incident Activity

No Discussion.

Deputy Chief - Professional Standards

a. DC-Professional Standards Activity Memo May

DC Webb reported the Oregon Fire Chiefs Association (OFCA) GEMT workgroup finalized the letter outlining concerns; the letter was submitted to the OFCA Board and will be sent on to the Oregon Health Authority. Jason Jantzi is scheduled to attend the June Safety Committee meeting. In regard to logistics, 3173 was received, 3172 will now go through the same process which will take about 90-days, 3103 should be ready the end of next week, and the Type III engine is now scheduled for delivery in June or July.

Division Chief – Training

a. DC-Training Activity Memo May

BC Knutson reported the new hires continue to progress well, the last case review with Dr. Freid was in April, Dr. Smetstad is doing ride-alongs and getting acquainted with personnel, the RT-130 wildland refresher course and a MCI (multi-casualty incident) drill took place in April.

Division Chief – Fire Marshal

a. DC-Fire Marshal Activity Memo May

DC Webb reported plan reviews are coming in for 1 and 2 family dwellings, Fire Inspector Perry provided fire extinguisher training for City personnel, the defensible space community risk reduction trailer is going out several times a week, interviews for the Community Risk Reduction Coordinator position are scheduled for next week, Running Y received their FireWise designation and RidgeWater should receive theirs in the next few weeks. DC Webb explained there are a lot of steps to becoming a FireWise Community including evacuation routes, water resources, and fuels mitigation.

11. Public Comment

None.

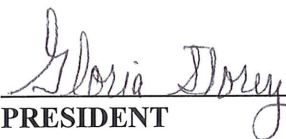
12. Adjourn

Motion to adjourn by Director Palmer, seconded by Secretary Treasurer Thomas, motion carried unanimously.

The regular session adjourned at 4:25 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, June 25, 2024, at 4:00 p.m.

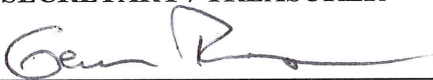
BOARD MEMBER SIGNATURES




PRESIDENT



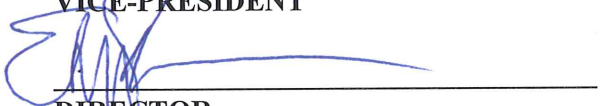
SECRETARY / TREASURER



DIRECTOR



VICE-PRESIDENT



DIRECTOR