

**Klamath County Fire District 1
Board of Directors
Regular Meeting Minutes
4:00 p.m., Tuesday, June 23, 2026
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601**

1. Call Meeting to Order

President Storey called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Present:

Gloria Storey, President

Mike Jones, Vice-President

Mike Kuntz, Secretary Treasurer

Nick Randall, Director

Absent:

Steve Leslie, Director

4. Approval of the Agenda

FC Knutson requested the Cummins Sales & Service Contract be added under Contract Review Board, item 9.e.

Vice-President Jones made a motion to approve the agenda as amended, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

5. Public Hearing

Budget for Fiscal Year 2026-2027

DAS Hull read the Notice of Budget Hearing. The purpose of the hearing is to discuss the 2026-2027 budget and take any comments from the public.

6. Approval of Minutes

a. May 19, 2026 Regular Meeting Minutes

Secretary Treasurer Kuntz made a motion to approve the May 19, 2026, regular meeting minutes, seconded by Director Randall, motion carried four to zero.

b. June 8, 2026 Special Meeting Minutes

Approval of the June 8, 2026, special meeting minutes was tabled in order to have a quorum of those in attendance at that meeting.

At this time, FM Tramp introduced Deputy Fire Marshal/Community Risk Reduction Coordinator, Dusty DeLonge.

7. Financial Reports

a. May 2026 Financial Reports

Director Randall asked about building a system to eliminate the back and forth emails regarding the monthly bills report, making it a seamless system so the information automatically goes out to the Board without having to ask the questions. After discussion, a solution was not immediately found. DAS Hull will send the chart of accounts to the Board Members.

President Storey expressed concern in regard to carryover difference from 2024-2025 and 2025-2026 and asked about the possibility of adding additional reserve accounts once in the new budget cycle.

Director Randall made a motion to approve the May 2026 financial report pending final audit, seconded by Vice-President Jones, motion carried four to zero.

b. Ratification of May 2026 Bills

DAS Hull added to the discussion under item 7.a. that Captain's and above and program managers have District credit cards and there is an internal form required each month to breakdown the charges. It was also confirmed the card with the recent fraudulent charges has been cancelled.

Secretary Treasurer Kuntz made a motion to approve the May 2026 bills, seconded by Director Randall, motion carried four to zero.

c. May 2026 EMS Billing Reports

Secretary Treasurer Kuntz made a motion to approve the May 2026 EMS billing reports, seconded by Vice-President Jones, motion carried four to zero.

d. June Billing Days Out Report

DAS Hull reported billing is currently 12 days out.

8. Unfinished Business

a. Station 1 Construction Update

DC Hitchcock reported when the clay brick façade was removed it was discovered steel support and vertical beams are needed for the second floor. This work was supposed to have been done during the original remodel with Modoc. Modoc is standing by their work, the design should be received this week, and work completed the week of June 29. A 7-10 day extension request is expected from Diversified (DCI) on the current contract, with a completion date closer to September 15. A project calendar for each interval of construction is expected to be received from DCI by the next Board meeting. It was also necessary to select a new brick which should be on order shortly.

b. SDAO Organizational Assessment Plan

Kenny Frentress and Roy Emery, both from SDAO and in attendance via Zoom, presented the Organizational Assessment Report to the District and Mr. Frentress expressed appreciation for the candid and honest interactions during the interview process. Discussion between Mr. Emery and the Board included policies, documentation, bringing the department up to better standards, mission in regard to future purchases, medical transport controlling patient care and continuity, partnerships with other agencies for services such as the District has for fleet maintenance and repairs, using this report to develop a structured Strategic Plan, update vision statement, appropriate number of years for budget projections, polling constituents and gauging community support, making a case for a bond if applicable, and measuring effectiveness of tools in place.

9. New Business

a. Resolution 2026-02 – Adopting Fiscal Year 2026-2027 Budget, Appropriating Expenditures, Imposing and Categorizing the Tax

Vice-President Jones made a motion to read Resolution 2026-02 by title only, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

Vice-President Jones made a motion to adopt Resolution 2026-02 adopting fiscal year 2026-2027 budget, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

Secretary Treasurer Kuntz made a motion to approve the appropriation of expenditures as presented for fiscal year 2026-2027, seconded by Director Randall, motion carried four to zero.

Secretary Treasurer Kuntz made a motion to impose the tax rate of \$2.8822 for the operations of Klamath County Fire District 1 for fiscal year 2026-2027, seconded by Director Randall, motion carried four to zero.

Vice-President Jones made a motion to categorize the tax as General Government Limitation of \$2.8822/\$1,000 per Article XI, section 11b, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

b. Resolution 2026-03 – Non-Represented Personnel Wages and Benefits for fiscal Year 2026-2027

Vice-President Jones made a motion to read Resolution 2026-03 by title only, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

Secretary Treasurer Kuntz made a motion to approve Resolution 2026-03 authorizing the Wages and Benefits Schedule for Non-Bargaining Personnel for the Fiscal Year 2026-2027, seconded by Director Randall, motion carried four to zero.

c. Reappointment of Budget Committee Members

Secretary Treasurer Kuntz made a motion to reappoint Ed Tuhy and Joe Young to another 3-year term on the Budget Committee, seconded by Director Randall, motion carried four to zero.

At this time, the Board is now acting as Contract Review Board and will take up the matter of:

d. Pacific Northwest Hydro – Equipment Testing Contracts

DC Hitchcock explained the contracts (3) cover aerial certification, ladder testing, hose testing, and pump testing, which will be centralized during a one week period each year. It is a 1-year contract at this time to evaluate the efficiency of the program.

Director Randall made a motion to approve the contracts with Pacific Northwest Hydro as presented pending review by Attorney Ratliff, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

Vice-President Jones made a motion to authorize the contracts be signed by FC Knutson once reviewed by Attorney Ratliff, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

e. Cummins – Generator Service Contract

DC Hitchcock explained there are five generators included in this service contract (Station 2 excluded) at a cost of \$15,000/year for 3-years.

Secretary Treasurer Kuntz made a motion that during Attorney Ratliff's absence any District legal matters including contract review be managed by the Parks and Ratliff office, seconded by Director Randall, motion carried four to zero.

Secretary Treasurer Kuntz made a motion to approve the Cummins Sales & Service contract pending review by the Parks and Ratliff office, and to be signed by FC Knutson once reviewed, seconded by Director Randall, motion carried four to zero.

At this time, the Board is no longer acting as the Contract Review Board and the next item on the agenda is:

10. Informational Reports

Fire Chief and Operations

a. Fire Chief Activity Memo June

FC Knutson provided an update on the monthly labor/management meeting including morale check-in and succession documents. The first engineer planning meeting went really well and the plan is to test for the position in late April or early May. A lot of time last month was spent on the budget; DAS Hull did a great job. FC Knutson spoke at the KC911 Board meeting regarding ProQA; KC911 is doing a lot of research, obtaining letters of support, and visiting districts using the same interface. The KC911 Board will make a decision on August 17.

b. Thank you Correspondence

No discussion.

Deputy Chief – Operations

a. Deputy Chief – Operations Activity Memo June

DC Brimmer reported a lot of time is being spent on Tyler CAD system/run response plans and cross-staffing model implementation. The citizen's recognition award ceremony went really well. A new deployment model will start July 1. Station 1 ambulance crews are responding out of Station 2 due to the impact of the construction and there is a good apparatus contingency plan in place for the summer. The Fill the Boot event will be held on Saturday, June 27, at the corner of 11th and Main Street to coincide with the Kruse of Klamath activities.

b. May Incident Activity

No discussion.

Deputy Chief – Support Services

a. Deputy Chief – Support Services Activity Memo June

DC Hitchcock provided an update on apparatus repairs and on the Rural Health Transformation Grant application. In addition, there were two major water line breaks at Station 4, the 3105 body damage is repaired, and the Deputy Fire Marshal/Community Risk Reduction Coordinator (DFM/CRR Coordinator) hiring process was successful. The new OIT dorm construction project is over 50,000 sq. ft., requiring specific options for fire safety, one being the MERRC program that is geared toward communications in large facilities; the District is working to properly configure the repeater systems and purchase appropriate equipment.

Division Chief – Training

a. Division Chief - Training Activity Memo June

DC Denney reported the new employees are completing the FTEP process and starting on rotation which should result in a reduction in seasonal overtime associated with those positions, a skid truck training was held at Kingsley Field, and the compliance training process is a little different this year. DC Denney reviewed the monthly and special trainings done throughout the month to include rescue, wildland, ETHOS, Blue Card and peer support. Paperless report writing (including signatures) is expected to go live July 15. DC Denney is working on the Engineer Program documents including the job description. The QA/QI Committee is revamped with seven members to provide QA/QI peer reviews. The Student Program was authorized pending funding and while a second full-time Training Division employee was not approved in the budget, funding was provided for two Shift Training Program Leads to expand the span of work with these shift leads. The Shift Training Program roll out and the Student Program are both pending bargaining discussions.

Division Chief – Fire Marshal

a. Division Chief - Fire Marshal Activity Memo June

FM Tramp congratulated Dusty DeLonge on being selected for the DFM/CRR Coordinator position, expressing DFM/CRR Coordinator DeLonge will be a great asset to the Division. Title III funds will most likely be received for continuation of the CRR Technician positions; the current OSFM grant funding these positions ends August 31, 2026. The Title III grant is \$150,000 and will cover two Technicians for 6-months for 3-years. There are 14 fireworks stands that will be inspected. The Henley

complex firefighter water ponds being fed off a geothermal well is being discontinued. Plan review reflects a 70,000 gallon tank which will be fed off of city water service. The Ridgewater fire hydrant system is back in testing compliance and necessary repairs have been made. The City and the District collaborate in regard to city hydrants; the City Water Bureau maintains the municipal hydrants and the District is responsible for clearance. A new radio script is being prepared for fire season and fireworks. The CRR program has completed 15 inspections this season, is chipping more material to alleviate dump fees, and a total of 238 tons of material has been gathered since start up in April.

11. Public comment

President Storey expressed appreciation for the hard work put forth every day by the Chief Officers.

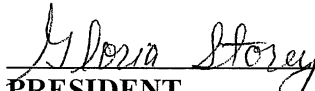
12. Adjourn

Motion to adjourn by Secretary Treasurer Kuntz, seconded by Director Randall, motion carried four to zero.

The regular session adjourned at 5:15 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, July 28, 2026, at 4:00 p.m.

BOARD MEMBER SIGNATURES



PRESIDENT



SECRETARY / TREASURER

DIRECTOR



VICE-PRESIDENT

DIRECTOR