

**Klamath County Fire District 1  
Board of Directors  
Regular Meeting Minutes  
4:00 p.m., Tuesday, April 21, 2026  
Central Fire Station  
143 N. Broad Street, Klamath Falls, OR 97601**

**1. Call Meeting to Order**

President Storey called the meeting to order at 4:00 p.m.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Roll Call of Directors**

Present:

Gloria Storey, President

Mike Jones, Vice-President

Mike Kuntz, Secretary/Treasurer

Steve Leslie, Director

Nick Randall, Director (virtually)

**4. Approval of the Agenda**

Secretary Treasurer Kuntz made a motion to approve the agenda, seconded by Vice-President Jones, motion carried five to zero.

**5. Approval of Minutes**

a. March 17, 2026 Regular Meeting Minutes

Secretary Treasurer Kuntz made a motion to approve the March 17, 2026, regular meeting minutes, seconded by Director Leslie, motion carried five to zero.

**6. Financial Reports**

a. March 2026 Financial Reports

Secretary Treasurer Kuntz made a motion to approve the March 2026 financial report, seconded by Vice-President Jones, motion carried five to zero.

b. Ratification of March 2026 Bills

Secretary Treasurer Kuntz made a motion to approve the March 2026 bills, seconded by Director Leslie, motion carried five to zero.

c. March 2026 EMS Billing Reports

Vice-President Jones made a motion to approve the March 2026 EMS billing reports, seconded by Secretary Treasurer Kuntz, motion carried five to zero.

d. April Billing Days Out Report

DAS Hull reported billing is currently 12 days out.

Secretary Treasurer Kuntz made a motion to approve the April billing days out report, seconded by Director Leslie, motion carried five to zero.

**7. Unfinished Business**

a. Station 1 Construction Update

FC Knutson reported three companies attended the walk-through meeting and the bid deadline is May 4, 2026. The current red brick cannot be matched so a darker brick will be used as a contrast around the bay doors.

Director Leslie made a motion to hold a Special Board of Directors meeting on May 7, 2026, to approve a contractor, seconded by Vice-President Jones, motion carried five to zero.

b. SDAO Organizational Assessment Plan

FC Knutson reported SDAO representatives interviewed the Board members, several employees and community partners including 911 Director Amanda Rose and City Manager Jonathan Teichert. The SDAO report is expected to be ready in about two months.

c. Budget Committee, New Member Appointment

President Storey reported one application was received, which the Board briefly discussed.

Vice-President Jones made a motion to approve Jeremy Morris as a member of the Budget Committee, seconded by Secretary Treasurer Kuntz, motion carried five to zero.

## 8. New Business

a. Resolution 2025-02 Amendment – Non-represented Personnel

FC Knutson explained the new full-time Deputy Fire Marshal/Community Risk Reduction Coordinator position needs to be added to the resolution. The position will be paid for with Title III funds the first year, then built into the budget.

Secretary Treasurer Kuntz made a motion to read the resolution by title only, seconded by Director Leslie, motion carried five to zero.

Vice-President Jones made a motion to approve the amendment to Resolution 2025-02 as presented, seconded by Secretary Treasurer Kuntz, motion carried five to zero.

## 9. Informational Reports

### Fire Chief and Operations

a. Fire Chief Activity Memo April

FC Knutson reported on promotion, years of service and milestone ceremonies. An EMS billing meeting will be held monthly to review targets, and a labor management meeting was held using a new meeting format. DC Brimmer and DAS Hull did a great job with a recent hiring rules meeting. A meeting is being held every couple of weeks with the County Emergency Manager, Ian Thigpen, to review and update the county ambulance service plan to meet state prerequisites.

b. Thank you Correspondence

No discussion.

### Deputy Chief – Operations

a. Deputy Chief – Operations Activity Memo April

DC Brimmer reported the Type III engine (3144) from OSFM has gone through several months of outfitting and employee training; it will be deployed full-time next week. The EMS Committee has a lot of projects and there are currently EMS supply chain and allocation issues affecting the District. Handtevy pediatric specific equipment is in place and training complete. Staffing and deployment model preparation with the new Collective Bargaining Agreement has taken a great deal of time to coordinate. Several employees participated as role players in the recent OSFM functional drill in preparation for the

large scale hazmat drill in 2027; there were about 150 people in town for the drill and the District performed very well.

- b. March Incident Activity  
No discussion.

Deputy Chief – Support Services

- a. Deputy Chief – Support Services Activity Memo April  
FC Knutson reported DC Hitchcock continues to work on the Rural Health Transformation Grant application and also an application for the Sergeant Fox grant. DC Hitchcock did a great job working with the SDAO representatives, coordinating interviews and providing necessary documentation, and is currently focused on the Station 1 construction project.

Division Chief – Training

- a. Division Chief - Training Activity Memo April  
DC Denney reported the District participated in an ODF wildland burn and two other burns to complete task books. The District partnered with ODF and Sky Lakes during the month on trainings and also launched the mandatory annual compliance trainings online. The OSFM regional hazmat exercise that took place comes from a 3-year rail program and Klamath Falls was selected as a community to be the site for the entire state. DC Denney reviewed the status of new hire and employee trainings, provided an update on the Klamath-Lake Training Association, and presented the potential for access to and use of the OHSU simlab facility and equipment.

Division Chief – Fire Marshal

- a. Division Chief - Fire Marshal Activity Memo April  
FM Tramp reported the working relationship and monthly meetings with the Building Department are progressing well. A walk-through of District facilities was done with the Safety Committee in regard to deficiencies and to show members what Prevention looks for during a Fire & Life Safety walk-through based on fire code. Several plan reviews, all in various stages, were done over the month. The Fire Prevention Coop annual third grade fire safety education just wrapped up and this was the first year all county schools were able to participate; approximately 750 kids received the safety education. FM Tramp provided an update on the Community Risk Reduction program start up for the season. FC Knutson commended FM Tramp on managing the CRR Program in the absence of a program coordinator, while also working on hiring for the new position of Deputy Fire Marshal/CRR Coordinator.

**10. Public comment**

None.

**11. Adjourn and Move into Executive Session** (*The Board will not reconvene to regular session.*)

Motion to adjourn by Vice-President Jones, seconded by Secretary Treasurer Kuntz, motion carried five to zero.

The regular session adjourned at 4:36 p.m.

**12. Executive Session**

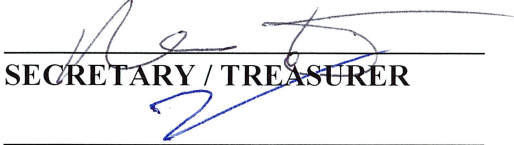
Under ORS section 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Executive Session was called to order at 4:40 p.m. and was adjourned at 4:51 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, May 19, 2026, at 4:00 p.m.

**BOARD MEMBER SIGNATURES**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY / TREASURER**

\_\_\_\_\_  
**DIRECTOR**

  
\_\_\_\_\_  
**VICE-PRESIDENT**

  
\_\_\_\_\_  
**DIRECTOR**