

**Klamath County Fire District 1  
Board of Directors  
Regular Meeting Minutes  
4:00 p.m., Tuesday, May 20, 2025  
Central Fire Station  
143 N. Broad Street, Klamath Falls, OR 97601**

**1. Call Meeting to Order**

President Storey called the meeting to order at 4:03 p.m.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Roll Call of Directors**

Present:

Gloria Storey, President

Dennis Thomas, Secretary Treasurer

Ernie Palmer, Director (via video)

Absent:

Mike Jones, Vice-President

**4. Approval of the Agenda**

Secretary Treasurer Thomas made a motion to approve the agenda as amended to add Item 8.b. New Business, Amendment to Employment Memo of Fire Chief Contract, seconded by Director Palmer, motion carried three to zero.

**5. Approval of Minutes**

a. April 30, 2025 Regular Meeting Minutes

Director Palmer made a motion to approve the April 30, 2025 regular meeting minutes, seconded by Secretary Treasurer Thomas, motion carried three to zero.

**6. Financial Reports**

a. April 2025 Financial Reports

Secretary Treasurer Thomas made a motion to approve the April 2025 financial reports, seconded by Director Palmer, motion carried three to zero.

b. Ratification of April 2025 Bills

Secretary Treasurer Thomas made a motion to approve the April 2025 bills, seconded by Director Palmer, motion carried three to zero.

c. April 2025 EMS Billing Reports

Director Palmer made a motion to approve the April 2025 EMS billing reports, seconded by Secretary Treasurer Thomas, motion carried three to zero.

**7. Unfinished Business**

None.

**8. New Business**

a. Insurance Committee Recommendation

DAS Hull reported the committee met with Wilson-Heirgood Associates and reviewed options for the upcoming fiscal year. A recommendation to the Board of Directors is pending feedback from Local 890 committee members. President Storey noted, if there are participants who choose not to participate, a recommendation can be made by the participating members.

b. Amendment to Employment Memo of Fire Chief Contract

President Storey explained a change to the Chief's contract, Fringe Benefits Memorandum, in regard to an annual \$400 addition to the HRA Veba, cannot be done as initially intended. President Storey recommended the amount be added to Item G of that same memo, under a different plan. Attorney Ratliff will draft a new memorandum to attach to the Chief's contract to be brought to the next Board meeting for a vote.

**9. Informational Reports**

Fire Chief

a. Fire Chief Activity Memo May

FC Davis attended the State Fire Defense Board meeting in Bend, along with DCs Knutson and Hitchcock, where updates in the state Mobilization Plan, state emergency management, and the upcoming wildland fire season were all discussed. The District continues to work with Sky Lakes management in regard to interfacility transports. Chief Davis met with Nathan Bigby, Klamath County Tax Assessor, regarding 2025-2026 expected tax collections and with Commissioner DeGroot regarding county development, which is currently slow. The preliminary budget packet will be sent to Board members no later than Friday, May 23. The Moore Park mitigation project of 122 acres should be complete by April 15, 2026, with the majority of the work being done this fall. If funding is left from the project, additional areas may be mitigated, such as trails or apparatus access roads. The District Peer Support Team held an annual meeting to review programs and provide direction for the next year. Contract negotiations with Local 890 are progressing slowly. The assessment center for the Division Chief of Training position will take place June 9 and 10.

b. Thank you Correspondence

No discussion.

Deputy Chief - Operations

a. Deputy Chief – Operations Activity Memo May

DC Knutson reported the monthly operations meeting with the Battalion Chiefs was good and a small retirement ceremony was held for Captain Leslie. With the assistance of Sid Humphries, DHS Emergency Services Coordinator, DC Knutson is planning a Meet and Greet scheduled for June 25, with assisted living providers/facilities. The goal is to be proactive in resolving issues and to discuss expectations; meetings may continue on a quarterly basis. The District participated in Operation Prom Night, which was led by KCFD1 Captain Ryan Meyer. DC Knutson is involved in recreating the Klamath-Lake Training Association with the goal being to bring all partners up to a standard training level. The first training for Firefighter Type 1 was held in Chiloquin and included five departments and 20 people from throughout the county.

President Storey noted recent FaceBook photos of employees were not good; the uniforms need cleaned up. Secretary Treasurer Thomas asked about the relationship with 911 and if it has been better. DC Knutson and FC Davis explained the relationship is good but there are frustrations from both sides on the new CAD system. Everyone is hands in, working together through the learning curve and trying to fine-tune and train on the various aspects of the system. At this time, the system cannot differentiate ALS and BLS calls, but this will still be addressed once the new CAD system is working smoothly.

b. April Incident Activity

No discussion.

Deputy Chief – Support Services

a. Deputy Chief – Support Services Activity Memo May

FC Davis reported the second new ambulance was received and the third one is scheduled to send out to be re-chassied in June. The Type 3 engine is ready for pick up in Salem. The District started integrating the fleet maintenance program with the City Maintenance Department. DC Hitchcock will supervise the recruitment process for the DC Training position. As the District representative on the Klamath Interoperable Radio Group (KIRG), DC Hitchcock is working on finding additional funding sources for further improvements to the communication systems. DC Hitchcock attended the Oregon State Ambulance Association (OSAA) meeting in Wilsonville, where updates were provided on state ambulance protocols and GEMT. A new paramedic will start on June 12. DC Hitchcock is working with the Safety Committee and implementing some changes and fine-tuning programs.

Division Chief – Training

a. Division Chief - Training Activity Memo May

DC Knutson reported a multi-company firefighter rescue training and a KCC training tower training took place last month. The focus for EMS is recertification. First and second due exercises were held in April and the May focus is wildland. A multi-casualty drill led by DC Knutson is scheduled for May 27, to include the District, OIT, city schools, 911, the sheriff's office and Sky Lakes.

Division Chief – Fire Marshal

a. Division Chief - Fire Marshal Activity Memo May

FM Tramp reported 57 full inspections were completed last month, a fire extinguisher training was done for Wilson Art employees, and plan reviews are in process for the Shasta View subdivision (roughly 100 lots) which will break ground in the fall. The public education focus is currently on wildland, but will transition to fireworks in June, and Prevention Division employees will be at the Benefit for the Basin. The Community Risk Reduction crew processed 42 trailer loads of debris out of Running Y, a coordinated event in conjunction with ODF. A door-to-door campaign will take place in June in specific areas, working with the city to establish these areas.

**10. Public comment**

President Storey shared a story on a specialized fire system developed for a small village in Japan.

**11. Adjourn and Move into Executive Session** *(The Board will not reconvene to regular session.)*

Motion to adjourn by Secretary Treasurer Thomas, seconded by Director Palmer, motion carried three to zero.

The regular session adjourned at 4:45 p.m.

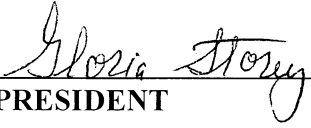
**12. Executive Session**

Under ORS section 192.660 (2) (d) to conduct deliberations with persons designated to carry on labor negotiations and ORS section 192.660 (2) (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive session was called to order at 4:46 p.m. and was adjourned at 5:15 p.m.

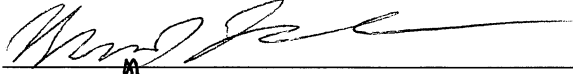
The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, June 17, 2025, at 4:00 p.m.

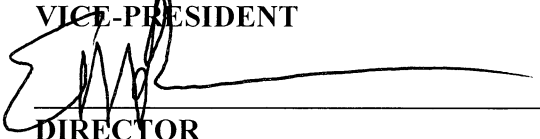
**BOARD MEMBER SIGNATURES**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY / TREASURER**

Position vacant  
\_\_\_\_\_  
**DIRECTOR**

  
\_\_\_\_\_  
**VICE-PRESIDENT**

  
\_\_\_\_\_  
**DIRECTOR**