

**Klamath County Fire District 1
Board of Directors
Regular Meeting Minutes
3:30 p.m., Tuesday, June 17, 2025
Central Fire Station
143 N. Broad Street, Klamath Falls, OR 97601**

A reception was held for outgoing Board members Dennis Thomas and Ernest Palmer from 3:30 p.m. to 4:00 p.m.

1. Call Meeting to Order

President Storey called the meeting to order at 4:00 p.m.

2. Pledge of Allegiance

President Storey led the Board and attendees in the Pledge of Allegiance.

3. Roll Call of Directors

Present:

Gloria Storey, President

Mike Jones, Vice-President

Dennis Thomas, Secretary Treasurer

Ernie Palmer, Director

4. Approval of the Agenda

President Storey requested under item 13. Executive Session, ORS section 192.660(2)(a) regarding employment be added and that the Board reconvene, adding agenda item 14.

Secretary Treasurer Thomas made a motion to approve the agenda as amended, seconded by Director Palmer, motion carried four to zero.

5. Public Hearing

Budget for Fiscal Year 2025-2026

DAS Hull read the Notice of Budget Hearing. The purpose of the hearing is to discuss the 2025-2026 budget and take any comments from the public. DAS Hull explained, due to an increase in worker's compensation insurance, \$100,000 will be added to the budget; DAS Hull provided details and the matter will be discussed further under item 9.a. Attorney Ratliff also pointed out a figure to be corrected on the budget hearing document.

6. Approval of Minutes

a. May 20, 2025 Regular Meeting Minutes

Secretary Treasurer Thomas made a motion to approve the May 20, 2025 regular meeting minutes, seconded by Director Palmer, motion carried four to zero.

7. Financial Reports

a. May 2025 Financial Reports

Vice-President Jones made a motion to approve the May 2025 financial reports, seconded by Secretary Treasurer Thomas, motion carried four to zero.

b. Ratification of May 2025 Bills

Vice-President Jones made a motion to approve the May 2025 bills, seconded by Secretary Treasurer Thomas, motion carried four to zero.

c. May 2025 EMS Billing Reports

Director Palmer made a motion to approve the May 2025 EMS billing reports, seconded by Secretary Treasurer Thomas, motion carried four to zero.

8. Unfinished Business

a. Insurance Committee Recommendation

DAS Hull reported the consensus of the Insurance Committee is to renew with Regence, Pacific Source, and VSP for health insurance benefits. Deductible and VEBA changes are also necessary.

Vice-President Jones made a motion to approve the Insurance Committee recommendation as presented, seconded by Director Palmer, motion carried four to zero.

b. Amendment to Employment Memo, Fire Chief Contract

Vice-President Jones made a motion to approve the Fire Chief Contract Employment Memo, seconded by Secretary Treasurer Thomas, motion carried three to zero, with Director Palmer opposed.

9. New Business

a. Resolution 2025-01 – Adopting Fiscal Year 2025-2026 Budget, Appropriating Expenditures, Imposing and Categorizing the Tax

Secretary Treasurer Thomas made a motion to read Resolution 2025-01 by title only, seconded by Director Palmer, motion carried four to zero.

Secretary Treasurer Thomas made a motion to adopt Resolution 2025-01 adopting fiscal year 2025-2026 budget, seconded by Director Palmer, motion carried unanimously.

Vice-President Jones made a motion to approve the appropriation of expenditures as presented for fiscal year 2025-2026, seconded by Secretary Treasurer Thomas, motion carried unanimously.

Vice-President Jones made a motion to impose the tax rate of \$2.8822 for the operations of Klamath County Fire District 1 for fiscal year 2025-2026, seconded by Director Palmer, motion carried unanimously.

Director Palmer made a motion to categorize the tax as General Government Limitation of \$2.8822/\$1,000 per Article XI, section 11b, seconded by Vice-President Jones, motion carried unanimously.

b. Resolution 2025-02 – Non-Represented Personnel Wages and Benefits for fiscal Year 2025-2026

Vice-President Jones made a motion to read Resolution 2025-02 by title only, seconded by Secretary Treasurer Thomas, motion carried four to zero.

Director Palmer made a motion to approve Resolution 2025-02 authorizing the Wages and Benefits Schedule for Non-Bargaining Personnel for the Fiscal Year 2025-2026, seconded by Vice-President Jones, motion carried four to zero.

c. Approval to Update Authorized Fire District Check Signers

DAS Hull requested authorization to update the District's check signers, removing DC Webb and adding DC Knutson, FM Tramp, and DC Denney; FC Davis and DC Hitchcock will remain as signers.

Vice-President Jones made a motion to authorize DAS Hull to update the check signers a presented, seconded by Director Palmer, motion carried four to zero.

10. **Informational Reports**

Fire Chief

a. Fire Chief Activity Memo June

FC Davis and BC Brimmer were activated on Incident Management Teams to the Rowena Fire. The District hosted the Fire Defense Board meeting in May, with the focus on preplanning and communications. DCs Knutson and Hitchcock were instrumental in the implementation of radio improvements for the entire county through a communications grant; the grant is through Title III and there's a possibility it will become a reoccurring grant. Chief Davis assisted 911 with interviews for a new Director; a conditional offer was made and the new person is scheduled to start in July sometime.

b. Thank you Correspondence

No discussion.

Deputy Chief - Operations

a. Deputy Chief – Operations Activity Memo June

DC Knutson reported that with the promotion of Captain Denney, Firefighter Jeremy Valdez will promote to Captain on July 7. Nikki Hirschbock, EMS Billing Specialist, provided an EMS billing training on charting procedures, several topics were discussed in the EMS Committee meeting, and the quarterly Captain's meeting was held. The Ops team met with Oregon Department of Forestry leadership to meet new personnel and discuss radio frequencies, incident command, and collaboration. The Klamath Lake Training Association is working on having a Fire Instructor I and Apparatus/Driver training.

b. May Incident Activity

No discussion.

Deputy Chief – Support Services

a. Deputy Chief – Support Services Activity Memo June

DC Hitchcock reviewed the hiring process for the Division Chief of Training position; there were six original applicants and Captain Gary Denney was hired for the position, scheduled to start on July 7. The County Radio Plan was updated for the first time in five-years and there was a lot of reprogramming and modifications to be made to address various issues and incorporate adjacent counties. Recent hiring processes included Deputy Chief of Operations, Captain, Division Chief of Training, and now Human Resources; these hiring processes take a huge amount of time and coordinated planning. Collective bargaining continues and great progress is being made. There have been several meetings on pre-fire and standardization. Ambulance 3175 is the next ambulance to receive a new chassis and is scheduled for July.

Division Chief – Training

a. Division Chief - Training Activity Memo June

DC Knutson reported the annual wildland refresher and progressive hose pack trainings were completed. A multi-casualty incident (MCI) was held for EMS with a simulated bus accident; MCI drills are now scheduled for two times a year. A review of the controlled medication system was presented by Paramedic Healy. An ETHOS training will take place in June with discussion on ethics and staying engaged. The new Type 3 engine will be stored at Station 5 until it is ready to put into service, at which time it will be moved to Station 4.

Division Chief – Fire Marshal

a. Division Chief - Fire Marshal Activity Memo June

FM Tramp reported the landscaping at Station 5 is being improved to showcase fire-resistive plants. There is no burning in the District as of June 6, in conjunction with the announcement of burn season by ODF. The Community Risk Reduction team went door-to-door promoting defensible space assessments for the Kago Hill area; over three days, 24 properties were assessed. A wildfire safety presentation was given to the Klamath County Realtors Insurance Consortium. Fifteen inspections were done, prevention attended the Benefit for the Basin, fireworks sales start June 23, the District was present at the flag raising at the Fairgrounds, 45 total property assessments were done since the last meeting, and a program is being established for the chipper material.

President Storey asked about training for new employees on inclines such as Kago Hill and Algoma, inspections for fire sprinkler systems, and how employees know if a property is serviced by gas.

11. Public comment

Not Public Comment, but DAS Hull requested to re-read of Resolution 2025-01, to reflect an estimated \$72,000 change due to worker's compensation, and \$28,000 to represent the full \$100,000. This measure impacts the General Fund and Total Appropriations of All Funds.

Secretary Treasurer Thomas made a motion to withdraw the original reading of Resolution 2025-01, item 9.a., seconded by Vice-President Jones, motion carried four to zero.

Vice-President Jones made a motion to read revised Resolution 2025-01 by title only, seconded by Secretary Treasurer Thomas, motion carried four to zero.

Director Palmer made a motion to approve Resolution 2025-01, seconded by Vice-President Jones, motion carried four to zero.

12. Adjourn and Move into Executive Session

The regular session adjourned at 5:03 p.m.

13. Executive Session

Under ORS section 192.660(2)(d) to conduct deliberations with persons designated to carry on labor negotiations, ORS section 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and ORS section 192.660(2)(a) to consider the employment of a public officer, employee, staff member or individual agent.

Executive Session was called to order at 5:07 p.m. and was adjourned at 5:57 p.m.

14. Reconvene to Regular Session

The regular meeting reconvened at 5:58 p.m.

President Storey requested a motion to proceed in course with discussions in Executive Session.

Secretary Treasurer Thomas made a motion to accept the resignation of Fire Chief Greg Davis to be effective no later than August 10, 2025, seconded by Vice-President Jones, motion carried four to zero.

President Storey requested the July meeting be moved from July 15, to July 9, at which time discussions will be held in regard to FC Davis' resignation.

President Storey outlined the timeline for the Fire Chief recruitment process as follows: Board Meeting July 9, open recruitment July 11, close recruitment July 24, application reviews starting July 25, video interviews July 31, and testing August 14-15 at which time a conditional offer can be made.

Vice-President Jones made a motion to accept the Fire Chief recruitment timeline as presented, seconded by Secretary Treasurer Thomas, motion carried four to zero.


15. Adjourn

Motion to adjourn by Director Palmer, seconded by Secretary Treasurer Thomas, motion carried four to zero.

The regular session adjourned at 6:00 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Wednesday, July 9, 2025, at 4:00 p.m.

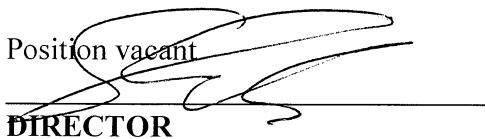
BOARD MEMBER SIGNATURES



PRESIDENT



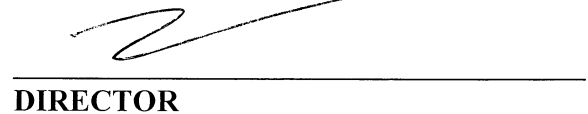
SECRETARY / TREASURER

Position vacant


DIRECTOR



VICE-PRESIDENT



DIRECTOR