

**Klamath County Fire District 1  
Board of Directors  
Special Meeting Minutes  
4:30 p.m., Thursday, May 7, 2026  
Central Fire Station  
143 N. Broad Street, Klamath Falls, OR 97601**

**1. Call Meeting to Order**

President Storey called the meeting to order at 4:30 p.m.

**2. Pledge of Allegiance**

President Storey led the Board and attendees in the Pledge of Allegiance.

**3. Roll Call of Directors**

Present:

Gloria Storey, President

Mike Jones, Vice-President

Mike Kuntz, Secretary Treasurer

Nick Randall, Director (virtually)

Absent:

Steve Leslie, Director

**4. Approval of the Agenda**

Vice-President Jones made a motion to approve the agenda as presented, seconded by Secretary Treasurer Mike Kuntz, motion carried four to zero.

**5. Public Comment**

None.

**6. New Business**

**At this time, the Board is now acting as Contract Review Board and will take up the matter of:**

a. Station 1 Construction Contract

DC Hitchcock explained the bids are for bay door and apron improvements. Bid review took place last week; Diversified Contractors met all of the requirements and was the low bidder. All three bidders met all requirements and the bid solicitation documents specified the contract would go to the lowest bidder meeting all of the requirements.

Discussion included Board review of all bids and involvement in the selection process, the process and terminology of a bid solicitation including scope and value, and what constitutes the need for a change order on a hard bid project. The Board requested opportunity to participate in bid selection for future projects. Director Randall also suggested that the contract value and final contract price be requested in future bid solicitations.

DAS Hull added \$400,000 is allocated from the Station Reserve account for the project. Attorney Ratliff was in attendance and provided guidance on legal questions and Josh Boudreau, ZCS Contracting, was present and helped answer project questions.

Secretary Treasurer Kuntz made a motion to approve the proposal from Diversified Contractors as presented, seconded by Vice-President Jones, motion carried four to zero.

Vice-President Jones made a motion to authorize FC Knutson to negotiate and execute the contract with Diversified Contractors subject to legal counsel review not to exceed the bid amount, seconded by Secretary Treasurer Kuntz, motion carried four to zero.

**At this time, the Board is no longer acting as the Contract Review Board and the next item on the agenda is:**

- b. Resolution 2025-02 Amendment – Non-represented Personnel  
DAS Hull explained the reason for the additional amendment.

Vice-President Jones made a motion to approve the amendment to Resolution 2025-02 as submitted, seconded by Secretary Treasurer Kuntz, motion carried four to zero.


**7. Adjourn**

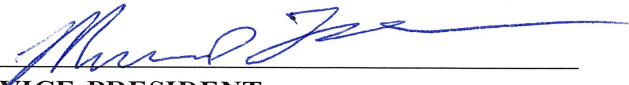
Motion to adjourn by Secretary Treasurer Kuntz, seconded by Vice-President Jones, motion carried four to zero.


The regular session adjourned at 4:50 p.m.

The next regularly scheduled meeting of the Klamath County Fire District 1 Board of Directors will be at the Central Fire Station, 143 N. Broad Street, Klamath Falls, OR 97601 on Tuesday, May 19, 2026, at 4:00 p.m.

**BOARD MEMBER SIGNATURES**

  
\_\_\_\_\_  
**PRESIDENT**

  
\_\_\_\_\_  
**VICE-PRESIDENT**

  
\_\_\_\_\_  
**SECRETARY / TREASURER**

  
\_\_\_\_\_  
**DIRECTOR**

\_\_\_\_\_  
**DIRECTOR**