

**State of Texas
County of Denton
City of Lake Dallas**

The Lake Dallas City Council met in a special meeting on January 12, 2017 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Barnhart called the meeting to order at 7:30 p.m.

1. Roll Call

Michael Barnhart	Mayor
Megan Ray	Councilmember 1
Kathy Brownlee	Councilmember 2
Steve Forgey	Councilmember 3
Charlie Price	Councilmember 4
Andi Nolan	Councilmember 5

Staff Present: City Manager Matt Shaffstall, City Secretary Joni Vaughn, City Attorney Kevin Laughlin, Finance/Human Resource Director Donna Boner, Community Development Director Char DuPree, Community Development Assistant Donna Butler, Community Relations Manager Lynn Hillis, Librarian Joe Gunter, Deputy Municipal Court Clerk Renee O'Neill, Public Works Supervisor Devin Shields, Public Works Equipment Operator Randy Miller, Police Chief Dan Corolla, Captain Eric Louderback, Lieutenant Vikki Chandler, Sergeant Alan Sawyer, Patrol Officers Tristan LaBeau, Conner Farrell, Brad Nelson, Syd Grant, Communications Supervisor Gail Hall

2. Invocation and Pledges of Allegiance

Pastor Lucas Pinckard, First Baptist Church of Lake Dallas, led the invocation. Mayor Barnhart led the pledges.

3. Announcements

A. Presentation of Key to the City

City Manager Shaffstall thanked retiring employees Community Development Director Char DuPree, Police Chief Nick Ristagno, and City Secretary Joni Vaughn for their many years of service to the City of Lake Dallas and Mayor Barnhart presented each of them with a plaque with a symbolic key to the city.

B. City Manager's Report

City Manager Shaffstall reported Main Street is progressing and still on target for a March completion. There is an overrun on the project, which will go back to the County first. First meeting in February there will be a group Council photo taken. We are looking at our overall sign placement ordinance.

4. Visitors/Citizens Agenda

Mayor Barnhart opened the Visitors/Citizens Agenda.
No one came forward to speak.
Mayor Barnhart closed the Visitors/Citizens Agenda.

5. Approve and Act on Consent Agenda

A. Previous Meetings' Minutes – Regular Meeting December 8, 2016, and Special Meeting December 15, 2016.

Motion to approve the Consent Agenda was made by Councilmember Ray and second by Councilmember Brownlee.

Ayes: Councilmembers Ray, Brownlee, a Forgey, Price, and Nolan

Noes: None

Motion Passed

6. Receive Monthly Budget & Financial Report (Finance/HR Director Donna Boner)

Donna Boner gave the monthly financial report.

7. Received and Accept annual audited financial statements for FY 2015-2016 (City Auditor Carl Deaton)

Carl Deaton, City Auditor, reviewed the annual audit with the Council and gave a good report of the City's finances and financial practices for Fiscal Year 2015-16.

Motion to approve the City Audit for Fiscal Year 2015-16 was made by Councilmember Forgey and second by Councilmember Ray.

Ayes: Councilmembers Forgey, Ray, Brownlee, Price, and Nolan,

Noes: None

Motion Passed

8. Consider and Act on a Resolution establishing and updating the city's financial policies (City Manager Matt Shaffstall)

Motion to approve a Resolution establishing and updating the city's financial policies was made by Councilmember Forgey and second by Councilmember Nolan.

Ayes: Councilmembers Forgey, Nolan, Ray, Brownlee, and Price

Noes: None

Motion Passed

9. Discussion Only: Discuss an ordinance updating the Code of Ordinances Chapter 122 "Zoning", Article III "R1-6000 Single Family Dwelling District" related to minimum house size, set back requirements, masonry requirements and other development standards (Councilmember Brownlee)

City Manager Shaffstall reported to Council that a meeting was held with local builders/developers regarding different products that are allowable. City Manager Shaffstall would like Council to further discuss this issue in order to give direction to staff for the purpose of writing an ordinance. Councilmember Brownlee distributed information to Council from the Denton County Appraisal District 2016 Appraisal Manual regarding how the county determines appraisal prices for tax collection. Council will discuss this issue in more depth at the next meeting.

10. Consider and Act to review board members' attendance report and appoint board members (Councilmember Price)

No Action Taken

11. Mayor & Council Member Announcements

None

12. Executive Session: Conduct a closed meeting pursuant to Texas Government Code section 551.074 - Personnel Matters, to deliberate the City Manager's appointment and employment of a City Secretary including, but not limited conducting interview of candidates

13. Executive Session: Conduct a closed meeting pursuant to Texas Government Code section 551.074 - Personnel Matters, to deliberate the City Manager's appointment and employment of a Chief Building Official including, but not limited conducting interview of candidates

Mayor Barnhart adjourned the meeting to go into Executive Session at 8:45 p.m.

Mayor Barnhart reconvened the meeting into Open Session at 9:50 p.m.

14. Reconvene into Open Session and take appropriate action, if any, regarding the matter(s) discussed in Executive Session.

a. Consider and Act to approve the City Manager's appointment and employment of a City Secretary

Motion to approve the City Manager's appointment of Codi Delcambre as City Secretary was made by Councilmember Nolan and second by Councilmember Brownlee.

Ayes: Councilmembers Nolan, Brownlee, Ray, Forgey, and Price

Noes: None

Motion Passed

b. Consider and Act to approve the City Manager's appointment and employment of a Chief Building Official


Motion to approve the City Manager's appointment of Codi Delcambre as City Secretary was made by Councilmember Nolan and second by Councilmember Ray.

Ayes: Councilmembers Nolan, Ray, Brownlee, Forgey, and Price


Noes: None

Motion Passed

Mayor Barnhart adjourned the meeting at 9:55 pm.


Michael Barnhart, Mayor




Joni Vaughn, City Secretary

