



City of Lake Dallas  
City Council  
Regular Meeting  
City Hall - Council Chambers  
212 Main Street, Lake Dallas, TX 75065  
Thursday, January 26, 2017 at 7:30 p.m.  
Agenda

**Section I – Presentations**

1. Call to Order & Determination of Quorum
2. Invocation & Pledges of Allegiance
3. Announcements

**A. City Manager's Report**

The City Manager's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, reconstruction of Main Street and the 35Express Project. No action will be taken with respect to this report.

4. Citizen Agenda & Public Comment
  - A. Annie St. Cyr

An opportunity for citizens to address the Mayor and City Council on matters which are not scheduled for consideration by the City Council or another City Board or Commission's agenda. In order to address the Council, please complete a Public Meeting Appearance Card and present it to the City Secretary prior to the start of the Council meeting. The Texas Open Meeting Act prohibits deliberation by the City Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentation will be limited to five (5) minutes per person.

## Section II – Consent Agenda

All of the items on the Consent Agenda are considered for approval by a single motion and vote without discussion. Each Councilmember has the option of removing an item from this agenda so that it may be considered separately and/or adding any item from the Action Agenda to be considered as part of the Consent Agenda items.

### **5. Approve and Act on Consent Agenda**

**A. Previous Meetings' Minutes – Regular meeting January 12, 2017**

**B. Consider Resolution No. 012617.115 designating authorized signatories for the City's accounts at Northstar Bank of Texas.**

**C. Consider Resolution No. 012617.116 designating authorized representatives for the City's investment accounts held with TexPool.**

**D. Consider Resolution No. 012617.117 designating authorized signatories for the City's investment accounts held by the Local Government Investment Cooperative (LOGIC).**

**E. Consider Resolution No. 012617.118 designating the signatories for the City investment account with TexStar.**

**F. Authorize appropriation for \$108,657.41 for Main Street Reconstruction project Phase 1, Payment #2**

## Section III – General Items

**6. Consider and Act on an application for a replat of Lots 11,12,13,14,27,28,29, and 30 of Block 5, Lake Dallas Shores Addition, commonly known as 615 Shore Drive with the intent to combining several "fish camp" lots into a single lot in the R1-6,000 Single Family Residential Zoning District (Applicant Clyde Fisher)**

**7. Consider and Act to adopt an updated zoning map (City Engineer Brian Haynes)**

**8. Consider and Act on a Change Order for Main Street Rehabilitation Project Phase 1 (City Engineer Brian Haynes)**

**9. Discussion Only: Discuss Economic Development Process (City Manager Matt Shaffstall)**

## Section IV – Elected Official Requested Items

**10. Discussion Only: Discuss an ordinance updating the Code of Ordinances Chapter 122 "Zoning", Article III "R1-6000 Single Family Dwelling District" related to minimum house size, set back**

requirements, masonry requirements and other development standards (Councilmember Brownlee)

11. Review Board & Committee attendance report and Consider & Act to remove and/or appoint board, commission, and Community Development Corporation board members (Councilmember Price)

12. Mayor & Council Member Announcements

The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited to a proposal to place the subject on an agenda for a subsequent meeting.

#### Section V – Executive Session

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein.

13. Executive Session: Conduct a closed executive session pursuant to Texas Government Code Section 551.072 to deliberate the sale, exchange, and value of Real Property relating to a tract of land owned by the City.

#### Section VII – Return to Open Session

Reconvene into Open Session and take appropriate action, if any, regarding the matter(s) discussed in Executive Session.

#### Section VIII – Adjournment

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on or before January 20, 2017 at 6:00 p.m.

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Joni Vaughn, City Secretary

*If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 118 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.*

**State of Texas  
County of Denton  
City of Lake Dallas**

The Lake Dallas City Council met in a special meeting on January 12, 2017 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Mayor Barnhart called the meeting to order at 7:30 p.m.

**1. Roll Call**

Michael Barnhart	Mayor
Megan Ray	Councilmember 1
Kathy Brownlee	Councilmember 2
Steve Forgey	Councilmember 3
Charlie Price	Councilmember 4
Andi Nolan	Councilmember 5

**Staff Present:** City Manager Matt Shaffstall, City Secretary Joni Vaughn, City Attorney Kevin Laughlin, Finance/Human Resource Director Donna Boner, Community Development Director Char DuPree, Community Development Assistant Donna Butler, Community Relations Manager Lynn Hillis, Librarian Joe Gunter, Deputy Municipal Court Clerk Renee O'Neill, Public Works Supervisor Devin Shields, Public Works Equipment Operator Randy Miller, Police Chief Dan Corolla, Captain Eric Louderback, Lieutenant Vikki Chandler, Sergeant Alan Sawyer, Patrol Officers Tristan LaBeau, Conner Farrell, Brad Nelson, Syd Grant, Communications Supervisor Gail Hall

**2. Invocation and Pledges of Allegiance**

Pastor Lucas Pinckard, First Baptist Church of Lake Dallas, led the invocation. Mayor Barnhart led the pledges.

**3. Announcements**

**A. Presentation of Key to the City**

City Manager Shaffstall thanked retiring employees Community Development Director Char DuPree, Police Chief Nick Ristagno, and City Secretary Joni Vaughn for their many years of service to the City of Lake Dallas and Mayor Barnhart presented each of them with a plaque with a symbolic key to the city.

**B. City Manager's Report**

City Manager Shaffstall reported Main Street is progressing and still on target for a March completion. There is an overrun on the project, which will go back to the County first. First meeting in February there will be a group Council photo taken. We are looking at our overall sign placement ordinance.

**4. Visitors/Citizens Agenda**

Mayor Barnhart opened the Visitors/Citizens Agenda.  
No one came forward to speak.  
Mayor Barnhart closed the Visitors/Citizens Agenda.

**5. Approve and Act on Consent Agenda**

**A. Previous Meetings' Minutes – Regular Meeting December 8, 2016, and Special Meeting December 15, 2016.**

**Motion** to approve the Consent Agenda was made by Councilmember Ray and second by Councilmember Brownlee.

**Ayes:** Councilmembers Ray, Brownlee, a Forgey, Price, and Nolan  
**Noes:** None

**Motion Passed**

**6. Receive Monthly Budget & Financial Report (Finance/HR Director Donna Boner)**

Donna Boner gave the monthly financial report.

**7. Received and Accept annual audited financial statements for FY 2015-2016 (City Auditor Carl Deaton)**

Carl Deaton, City Auditor, reviewed the annual audit with the Council and gave a good report of the City's finances and financial practices for Fiscal Year 2015-16.

**Motion** to approve the City Audit for Fiscal Year 2015-16 was made by Councilmember Forgey and second by Councilmember Ray.

**Ayes:** Councilmembers Forgey, Ray, Brownlee, Price, and Nolan,

**Noes:** None

**Motion Passed**

**8. Consider and Act on a Resolution establishing and updating the city's financial policies (City Manager Matt Shaffstall)**

**Motion** to approve a Resolution establishing and updating the city's financial policies was made by Councilmember Forgey and second by Councilmember Nolan.

**Ayes:** Councilmembers Forgey, Nolan, Ray, Brownlee, and Price

**Noes:** None

**Motion Passed**

**9. Discussion Only: Discuss an ordinance updating the Code of Ordinances Chapter 122 "Zoning", Article III "R1-6000 Single Family Dwelling District" related to minimum house size, set back requirements, masonry requirements and other development standards (Councilmember Brownlee)**

City Manager Shaffstall reported to Council that a meeting was held with local builders/developers regarding different products that are allowable. City Manager Shaffstall would like Council to further discuss this issue in order to give direction to staff for the purpose of writing an ordinance. Councilmember Brownlee distributed information to Council from the Denton County Appraisal District 2016 Appraisal Manual regarding how the county determines appraisal prices for tax collection. Council will discuss this issue in more depth at the next meeting.

**10. Consider and Act to review board members' attendance report and appoint board members (Councilmember Price)**

**No Action Taken**

**11. Mayor & Council Member Announcements**

None

**12. Executive Session: Conduct a closed meeting pursuant to Texas Government Code section 551.074 - Personnel Matters, to deliberate the City Manager's appointment and employment of a City Secretary including, but not limited conducting interview of candidates**

**13. Executive Session: Conduct a closed meeting pursuant to Texas Government Code section 551.074 - Personnel Matters, to deliberate the City Manager's appointment and employment of a Chief Building Official including, but not limited conducting interview of candidates**

Mayor Barnhart adjourned the meeting to go into Executive Session at 8:45 p.m.

Mayor Barnhart reconvened the meeting into Open Session at 9:50 p.m.

**14. Reconvene into Open Session and take appropriate action, if any, regarding the matter(s) discussed in Executive Session.**

**a. Consider and Act to approve the City Manager's appointment and employment of a City Secretary**

**Motion** to approve the City Manager's appointment of Codi Delcambre as City Secretary was made by Councilmember Nolan and second by Councilmember Brownlee.

**Ayes:** Councilmembers Nolan, Brownlee, Ray, Forgey, and Price

**Noes:** None

**Motion Passed**

**b. Consider and Act to approve the City Manager's appointment and employment of a Chief Building Official**

**Motion** to approve the City Manager's appointment of Codi Delcambre as City Secretary was made by Councilmember Nolan and second by Councilmember Ray.

**Ayes:** Councilmembers Nolan, Ray, Brownlee, Forgey, and Price

**Noes:** None

**Motion Passed**

Mayor Barnhart adjourned the meeting at 9:55 pm.

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Michael Barnhart, Mayor

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Joni Vaughn, City Secretary

**RESOLUTION NO. 012617.115**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, DESIGNATING SIGNATORIES FOR THE CITY'S ACCOUNTS AT NORTHSTAR BANK OF TEXAS; PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Lake Dallas has established general fund accounts ending in \*\*\*-\*00-7, \*\*\*-\*26-5, \*\*\*-\*10-5 at Northstar Bank of Texas ("the Accounts"); and

**WHEREAS**, the Accounts require two (2) signatures on each check presented for payment; and

**WHEREAS**, Codi Delcambre will be employed as the City Secretary of the City of Lake Dallas effective January 30, 2017; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to modify the authorized signatories on the City's bank accounts in light of the change in City Administration;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** The City Council of the City of Lake Dallas hereby authorizes Codi Delcambre to be a signatory for the above identified accounts with Northstar Bank of Texas.

**SECTION 2.** The City Council of the City of Lake Dallas hereby confirms that the other two signatories for these bank accounts are City Manager Matt Shaffstall and Mayor Michael Barnhart.

**SECTION 3.** This resolution shall be effective immediately upon its approval.

**PASSED AND APPROVED** this the 26th day of January 2017.

\_\_\_\_\_  
Michael Barnhart, Mayor

ATTEST:

\_\_\_\_\_  
Joni Vaughn, City Secretary  
(kbl:1/20/17:83125)

CITY OF LAKE DALLAS, TEXAS  
RESOLUTION NO. 012617.116



Resolution Amending  
Authorized Representatives

Please use this form to amend or designate Authorized Representatives.

This document supersedes all prior Authorized Representative forms.

\* Required Fields

1. Resolution

WHEREAS,

City of Lake Dallas

Participant Name\*

7 8 7 1 8

Location Number\*

("Participant") is a local government of the State of Texas and is empowered to delegate to a public funds investment pool the authority to invest funds and to act as custodian of investments purchased with local investment funds; and

WHEREAS, it is in the best interest of the Participant to invest local funds in investments that provide for the preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act; and

WHEREAS, the Texas Local Government Investment Pool ("TexPool/ Texpool Prime"), a public funds investment pool, were created on behalf of entities whose investment objective in order of priority are preservation and safety of principal, liquidity, and yield consistent with the Public Funds Investment Act.

NOW THEREFORE, be it resolved as follows:

- A. That the individuals, whose signatures appear in this Resolution, are Authorized Representatives of the Participant and are each hereby authorized to transmit funds for investment in TexPool / TexPool Prime and are each further authorized to withdraw funds from time to time, to issue letters of instruction, and to take all other actions deemed necessary or appropriate for the investment of local funds.
- B. That an Authorized Representative of the Participant may be deleted by a written instrument signed by two remaining Authorized Representatives provided that the deleted Authorized Representative (1) is assigned job duties that no longer require access to the Participant's TexPool / TexPool Prime account or (2) is no longer employed by the Participant; and
- C. That the Participant may by Amending Resolution signed by the Participant add an Authorized Representative provided the additional Authorized Representative is an officer, employee, or agent of the Participant;

List the Authorized Representative(s) of the Participant. Any new individuals will be issued personal identification numbers to transact business with TexPool Participant Services.

1. Matt Shaffstall  
Name  
City Manager  
Title  
940-497-226 ext 121/ 940-497-497-4485/ mshaffstall@lakedallas.com  
Phone/Fax/Email  
Signature

2. Codi Delcambre  
Name  
City Secretary  
Title  
940-497-2226 ext 118/ 940-497-4485/ cdelcambre@lakedallas.com  
Phone/Fax/Email  
Signature



**1. Resolution (continued)**

3. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Phone/Fax/Email  
\_\_\_\_\_  
Signature

4. \_\_\_\_\_  
Name  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Phone/Fax/Email  
\_\_\_\_\_  
Signature

List the name of the Authorized Representative listed above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Codi Delcambre  
Name

In addition and at the option of the Participant, one additional Authorized Representative can be designated to perform only inquiry of selected information. This limited representative cannot perform transactions. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

Donna Boner  
Name  
Director of Finance and Human Resources  
Title  
940-497-2226 ext 115/ 940-497-4485/ dboner@lakedallas.com  
Phone/Fax/Email

D. That this Resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool Participant Services receives a copy of any such amendment or revocation. This Resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the 26th day January, 20 17.

Note: Document is to be signed by your Board President, Mayor or County Judge and attested by your Board Secretary, City Secretary or County Clerk.

City of Lake Dallas  
Name of Participant\*

**SIGNED**

\_\_\_\_\_  
Signature\*  
Michael Barnhart  
Printed Name\*  
Mayor  
Title\*

**ATTEST**

\_\_\_\_\_  
Signature\*  
Joni Vaughn  
Printed Name\*  
City Secretary  
Title\*

**2. Mailing Instructions**

The completed Resolution Amending Authorized Representatives can be faxed to TexPool Participant Services at 1-866-839-3291, and mailed to:

TexPool Participant Services  
1001 Texas Avenue, Suite 1400  
Houston, TX 77002

**ORIGINAL SIGNATURE AND DOCUMENT REQUIRED**

**TEX-REP**

**2 OF 2**

TexPool Participant Services  
1001 Texas Avenue, Suite 1400 • Houston, TX 77002  
Phone: 1-866-TEXPOOL (839-7665) • Fax: 1-866-839-3291 • www.texpool.com

Managed and  
Serviced by **Federated**

G45340.17 (12/15)

**RESOLUTION NO. 012617.117**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, DESIGNATING SIGNATORIES FOR THE CITY'S INVESTMENT ACCOUNTS HELD BY THE LOCAL GOVERNMENT INVESTMENT COOPERATIVE ("LOGIC"); PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Lake Dallas has established investment accounts in the public funds investment pool known as Local Government Investment Cooperative ("LOGIC"); and

**WHEREAS**, such accounts require the designation of one or more "Authorized Representatives" who are authorized to execute transactions relating to the accounts; and

**WHEREAS**, Codi Delcambre has been employed as the City Secretary of the City of Lake Dallas effective January 30, 2017; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to modify the authorized signatories on the City's LOGIC accounts in light of the change in City Administration;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** The City Council of the City of Lake Dallas hereby authorizes Codi Delcambre to be a signatory for the above identified accounts with LOGIC.

**SECTION 2.** The City Council of the City of Lake Dallas hereby confirms that the other signatory for these investment accounts is City Manager Matt Shaffstall.

**SECTION 3.** This resolution shall be effective immediately upon its approval.

**PASSED AND APPROVED** this the 26th day of January, 2017.

\_\_\_\_\_  
Michael Barnhart, Mayor

ATTEST:

\_\_\_\_\_  
Joni Vaughn, City Secretary  
(kbl:1/20/17:83123)

**RESOLUTION NO. 012617.118**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, DESIGNATING SIGNATORIES FOR THE CITY'S INVESTMENT ACCOUNTS AT TexSTAR; PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the City of Lake Dallas has established investment accounts in the public funds investment pool known as Texas Short Term Asset Reserve Fund ("TexSTAR"); and

**WHEREAS**, such accounts require the designation of one or more "Authorized Representatives" in order to execute transactions on said accounts; and

**WHEREAS**, Codi Delcambre will be employed as the City Secretary of the City of Lake Dallas effective January 30, 2017; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to modify the authorized signatories on the City's TexSTAR accounts in light of the change in City Administration;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** The City Council of the City of Lake Dallas hereby authorizes Codi Delcambre to be a signatory for the City's accounts with TexSTAR.

**SECTION 2.** The City Council of the City of Lake Dallas hereby confirms that the other signatory for these investment accounts is City Manager Matt Shaffstall.

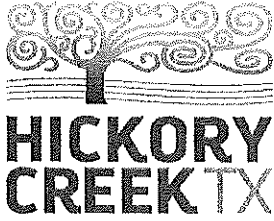
**SECTION 3.** This resolution shall be effective immediately upon its approval.

**PASSED AND APPROVED** this the 26th day of January, 2017.

\_\_\_\_\_  
Michael Barnhart, Mayor

ATTEST:

\_\_\_\_\_  
Joni Vaughn, City Secretary  
(kbl:1/20/17:83126)



## Town of Hickory Creek

1075 Ronald Reagan Avenue  
 Hickory Creek, Texas 75065  
 Phone (940) 497-2528 Fax (940) 497-3531

**Bill To:**  
 City of Lake Dallas  
 Matt Shaffstall, City Manager  
 212 Main Street  
 Lake Dallas, Texas 75065  
 Via e-mail: mshaffstall@lakedallas.com

**Date:** 1/19/2017  
**Invoice #:** 1075-21  
**Project:** Main Street Reconstruction

**Copy To:**  
 Donna Boner, Finance/Human Resources Director  
 Via e-mail: dboner@lakedallas.com

DESCRIPTION OF ITEM SUBMITTED	TOTAL
City of Lake Dallas Contribution per Interlocal Cooperation Agreement for Main Street Project as of 1/19/2017.	100,000.00
City of Lake Dallas Contribution per Interlocal Cooperation Agreement for Main Street Project Enhancements as of 1/19/2017	334,629.64
<b>SUBTOTAL</b>	<b>434,629.64</b>
<b>PERCENT REIMBURSEMENT</b>	<b>25%</b>
<b>CURRENT PAY REQUEST (multiply subtotal by % reimbursement)</b>	<b>108,657.41</b>

Make all checks payable to: **Town of Hickory Creek**  
 For questions regarding this invoice, please contact: Kristi Rogers  
 E-mail: kristi.rogers@hickorycreek-tx.gov

**MAIN STREET RECONSTRUCTION - Hickory Creek & Lake Dallas, TX**

BID SUMMARY		FUNDING SUMMARY	
Bid Section	Description	Total Bid	ICA Funds (County)
Section I	General	\$ 19,266.00	\$ 19,266.00
Section II	Main Street Reconstruction	\$ 2,942,319.75	\$ 2,942,319.75
Section III	South Lakeview Drive	\$ 66,014.25	\$ 66,014.25
	<b>Total Bid Amount</b>	<b>\$ 3,027,600.00</b>	
	<b>Construction Funding Requirement</b>	<b>\$ 3,027,600.00</b>	
	<b>Engineering Funding Requirement</b>	<b>\$ 311,405.00</b>	
	<b>Total Project Funding Requirement</b>	<b>\$ 3,339,005.00</b>	
	<b>Original ICA Funding</b>	<b>\$ 1,900,000.00</b>	
	<b>Original Funding (Lake Dallas)</b>	<b>\$ 100,000.00</b>	
	<b>Original Funding (Hickory Creek)</b>	<b>\$ 100,000.00</b>	
	<b>ICA Amendment #1</b>	<b>\$ 1,239,005.00</b>	
	<b>Total Available (less engineering)</b>	<b>\$ 3,027,600.00</b>	
	<b>Revised Contract Amount w/ Change Orders</b>	<b>\$ 3,163,494.91</b>	
	<b>County ICA Amendment #2</b>	<b>\$ 135,894.91</b>	



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

May 26, 2016  
AVO 28503

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 1**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.1. Halff has reviewed and recommend the approval of Change Order #1 in the amount of **\$4,673.90**. See attached Change Order for more details.

The change order includes the following:

1. Addition of 'Construction Materials Testing' for each applicable section of the project.
2. Adjustment of the unit for 'Barricades, Signs and Traffic Handling' from Month to Lump Sum. This does not change the cost for this item but simply switching the unit in which this item is to be charged. This was requested by the contractor so that they would be able to expedite the project and complete it quicker than the amount of time provided.
3. Value Engineering Items for Main Street – Various items adjusted to reduce the total cost to account for the addition of the 'Construction Materials Testing' and also to provide additional funding to assist with change orders. The Value Engineering Items Include:
  - a. Unit Price change for 'Remove and Dispose of Concrete Pavement and Flatwork' from \$45.00 pcr SY to \$27.65 per SY
  - b. Reduction of 'Reinforced Concrete Pavement (8") (4,400 psi)' to be 'Reinforced Concrete Pavement (7") (4,400 psi)'
  - c. Reduction of 'Cement Treated Subgrade (8")' & 'Cement Slurry (5%) (33 Lbs/Sy)' to be 'Cement Treated Subgrade (6") & 'Cement Slurry (5%) (25 Lbs/Sy)'. This was due to the concrete pavement thickness reduction and in accordance with the Geotech Report provided by CMJ for this project.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**CHANGE ORDER #1**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Hall Associates, Inc.  
 CONTRACTOR: Quality Excavation  
 DATE: May 26, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-1	Baricades, Signs And Traffic Handling	MO	17.00	17.00	0.00	\$2,313.00	-\$39,321.00
II-1R	Baricades, Signs And Traffic Handling	LS	0.00	1.00	1.00	\$39,321.00	\$39,321.00
II-6	Remove And Dispose Concrete Pavement And Flatwork	SY	2811.00	-2811.00	0.00	\$45.00	-\$126,495.00
II-6R	Remove And Dispose Concrete Pavement And Flatwork	SY	0.00	2811.00	2811.00	\$27.65	\$77,724.15
II-9	Cement Treated Subgrade (8")	SY	8585.00	-8585.00	0.00	\$6.00	-\$51,390.00
II-10	Cement Slurry (5%) (33 Lbs/Sy)	TON	141.00	-141.00	0.00	\$196.00	-\$27,636.00
II-11	Cement Treated Subgrade (6")	SY	19643.00	8565.00	28208.00	\$4.75	\$40,663.75
II-12	Cement Slurry (5%) (25 Lbs/Sy)	TON	248.00	141.00	387.00	\$196.50	\$27,706.50
II-13	Reinforced Concrete Pavement (8') (4,400 Psi)	SY	8021.00	-8021.00	0.00	\$50.50	-\$405,060.50
II-14	Reinforced Concrete Pavement (7') (4,400 Psi)	SY	17023.00	8021.00	25044.00	\$48.00	\$368,966.00
II-77R	Construction Materials Testing	LS	0.00	1.00	1.00	\$49,140.00	\$49,140.00
<b>SECTION II - MAIN STREET RECONSTRUCTION SUBTOTAL:</b>							<b>-\$46,361.10</b>

<b>SECTION III - South Lakeview Drive Add Bid</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
III-18R	Construction Materials Testing	LS	0.00	1.00	1.00	\$10,220.00	\$10,220.00
<b>SECTION III - SOUTH LAKEVIEW DRIVE ADD BID SUBTOTAL:</b>							<b>\$10,220.00</b>

<b>SECTION IV - Hickory Hills Blvd. Add Bid</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
IV-2	Baricades, Signs, and Traffic Handling	MO	4.00	-4.00	0.00	\$2,400.00	-\$9,600.00
IV-2R	Baricades, Signs, and Traffic Handling	LS	0.00	1.00	1.00	\$9,600.00	\$9,600.00
IV-42R	Construction Materials Testing	LS	0.00	1.00	1.00	\$14,066.00	\$14,066.00
<b>SECTION IV - HICKORY HILLS BLVD. ADD BID SUBTOTAL:</b>							<b>\$14,066.00</b>

<b>SECTION V - Oak Circle Add Bid</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
V-2	Baricades, Signs, and Traffic Handling	MO	2.00	-2.00	0.00	\$1,826.00	-\$3,652.00
V-2R	Baricades, Signs, and Traffic Handling	LS	0.00	1.00	1.00	\$3,652.00	\$3,652.00
V-28R	Construction Materials Testing	LS	0.00	1.00	1.00	\$9,704.50	\$9,704.50
<b>SECTION V - OAK CIRCLE ADD BID SUBTOTAL:</b>							<b>\$9,704.50</b>

<b>SECTION VI - Live Oak Lane Add Bid</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VI-2	Baricades, Signs, and Traffic Handling	MO	2.00	-2.00	0.00	\$1,404.00	-\$2,808.00
VI-2R	Baricades, Signs, and Traffic Handling	LS	0.00	1.00	1.00	\$2,808.00	\$2,808.00
VI-36R	Construction Materials Testing	LS	0.00	1.00	1.00	\$5,057.00	\$5,057.00
<b>SECTION VI - LIVE OAK LANE ADD BID SUBTOTAL:</b>							<b>\$5,057.00</b>




SECTION VII - Royal Oaks Blvd. Add Bid							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VII-2	Barricades, Signs, and Traffic Handling	MO	2.00	-2.00	0.00	\$1,404.00	-\$2,808.00
VII-2R	Barricades, Signs, and Traffic Handling	LS	0.00	1.00	1.00	\$2,808.00	\$2,808.00
VII-28R	Construction Materials Testing	LS	0.00	1.00	1.00	\$6,682.50	\$6,682.50
<b>SECTION VII - ROYAL OAKS BLVD. ADD BID SUBTOTAL:</b>							<b>\$6,682.50</b>

SECTION VIII - Main Street Paving Enhancements Add Bid							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VIII-14R	Construction Materials Testing	LS	0.00	1.00	1.00	\$5,325.00	\$5,325.00
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID SUBTOTAL:</b>							<b>\$5,325.00</b>

CHANGE ORDER #1 SUMMARY			
	Original Contract + Previous Change Orders	Change Order #1	Revised Contract Amount
SECTION I - GENERAL	\$19,268.00	\$0.00	\$19,268.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,942,319.75	-\$46,361.10	\$2,895,958.65
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$66,014.25	\$10,220.00	\$76,234.25
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$782,055.50	\$14,066.00	\$796,121.50
SECTION V - OAK CIRCLE ADD BID	\$192,266.07	\$9,704.50	\$201,970.57
SECTION VI - LIVE OAK LANE ADD BID	\$237,546.98	\$5,057.00	\$242,603.98
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$305,431.15	\$6,882.50	\$312,093.65
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$259,183.00	\$5,325.00	\$264,508.00
SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$842.00	\$0.00	\$842.00
SECTION X - MAIN STREET LANDSCAPE ENHANCEMENT ALTERNATE BID	\$8,936.00	\$0.00	\$8,936.00
<b>Total</b>	<b>\$4,811,660.70</b>	<b>\$4,673.90</b>	<b>\$4,816,334.60</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Net Change in Contract Amount	\$4,673.90
Revised Contract Amount	\$4,816,334.60
Percent Change in Contract Amount	0.10%
Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:  
 By: Shelli J. Chell  
 Hill Associates, Inc.  
 Date: \_\_\_\_\_

Submitted by Contractor:  
  
 By: \_\_\_\_\_  
 Quality Excavation  
 05/26/2016  
 Date: \_\_\_\_\_

Digitally signed by Adam Darrach  
 DN: cn=Adam Darrach, o=Quality Excavation, LTD, ou=Project Manager, email=adam@qualityexcavationltd.com, c=US  
 Date: 2016.05.26 13:41:55 -05'00'

Recommended by Town:  
 By: \_\_\_\_\_  
 Town of Hickory Creek  
 Date: \_\_\_\_\_

Recommended by City:  
 By: \_\_\_\_\_  
 City of Lake Dallas  
 Date: \_\_\_\_\_



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

May 26, 2016  
AVO 28503

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: *Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 2***

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.2. Halff has reviewed and recommend the approval of Change Order #2 in the amount of \$3,232.20. See attached Change Order for more details.

The change order includes the following:

1. Adjustment of Storm Line 'A' along Thompson Drive to avoid various utilities which exact depth & location was unknown until Quality began potholing and providing exact location. Also the adjustment ensured that no easements would be needed by keeping the Storm Line 'A' Alignment within the Right-of-Way.
2. Revisions to driveway tie-ins and how the project connects back to private property at multiple locations based off individual meetings with each property owner to discuss the original design intent.
3. Adjustment of Storm Line 'A' in front of the Lake Dallas Elementary School to avoid existing fiber optic lines which exact depth and location at which they cross the Storm Line was unknown until Quality began potholing and provided exact location information. This particular adjustment did not add any cost, however plans were revised which are provided with Change Order #2.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**CHANGE ORDER #2**

**PROJECT:** Main Street Reconstruction and Hickory Creek CIP  
**OWNER:** Town of Hickory Creek / City of Lake Dallas  
**ENGINEER:** Hoff Associates, Inc.  
**CONTRACTOR:** Quality Excavation  
**DATE:** May 26, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-6	Remove And Dispose Concrete Pavement And Flatwork	SY	2611.00	35.00	2646.00	\$27.85	\$967.76
II-7	Remove And Dispose Asphalt Pavement And Flatwork	SY	29891.00	102.00	29993.00	\$3.00	\$300.00
II-11	Cement Treated Subgrade (6")	SY	28208.00	89.89	28277.89	\$4.75	\$331.98
II-12	Cement Slurry (5%) (25 Lbs/Sy)	TON	387.00	0.87	387.87	\$196.50	\$170.80
II-14	Reinforced Concrete Pavement (7") (4,400 Psi)	SY	25044.00	-19.77	25024.23	\$46.00	-\$900.42
II-15	Reinforced Concrete Pavement (6") (4,400 Psi)	SY	40.00	21.04	61.04	\$46.00	\$1,000.92
II-16	Monolithic Concrete Curb (6") (4,400 Psi)	LF	2691.00	-148.91	2542.09	\$3.50	\$521.19
II-19	Reinforced Concrete Driveway (6") (3,000 Psi)	SY	4208.00	129.85	4337.85	\$46.00	\$5,973.10
II-20	Hot-Mix Asphalt Concrete (4") (Type-B) (110Lbs/Sy/In)	TON	187.00	5.92	192.92	\$113.00	\$668.96
II-21	Hot-Mix Asphalt Concrete (2") (Type-D) (110Lbs/Sy/In)	TON	94.00	2.96	96.96	\$123.00	\$304.00
II-24	Concrete Sidewalk	SY	264.00	-49.32	214.68	\$44.00	-\$2,170.08
II-35	Red Pav Msk Ty II (W) 24"(Std)(1,000 Mil) (Slop Bar)	LF	223.00	14.00	237.00	\$0.00	\$126.00
II-42	French Safety And Excavation Protection	LF	2588.00	36.00	2624.00	\$1.00	\$36.00
II-47	Reinforced Concrete Pipe (Cl. III)(18")	LF	308.00	-9.00	297.00	\$66.00	-\$594.00
II-49	Reinforced Concrete Pipe (Cl. III)(24")	LF	466.00	3.00	469.00	\$90.00	\$270.00
II-51	Reinforced Concrete Pipe (Cl. III)(36")	LF	1112.00	7.00	1105.00	\$132.00	\$924.00
II-54	Reinforced Concrete Pipe (Cl. IV)(42")	LF	149.00	49.00	198.00	\$181.00	\$8,669.00
II-55	Type 'B' Junction Box (4'X4')	EA	2.00	1.00	3.00	\$7,850.00	\$7,850.00
II-56	Type 'A' Junction Box	EA	1.00	1.00	0.00	\$6,660.00	-\$6,660.00
II-62	Txot Headwall Type 'CH-FW 0' (42")	EA	1.00	-1.00	0.00	\$8,321.00	-\$8,321.00
II-69	Rock Rip-Rap (18" Gradation) (24" Thick)	SY	107.00	-87.00	20.00	\$119.00	-\$10,353.00
II-74	Topsoil (4")	SY	11766.00	-34.40	11731.60	\$6.50	-\$223.60
II-75	Subsoil	SY	11766.00	-34.40	11731.60	\$4.25	-\$146.20
II-76	Remove and Dispose Wrought Iron Fence	LF	83.00	-83.00	0.00	\$34.00	-\$2,822.00
II-78 R	Connect to Box Culvert	EA	0.00	1.00	1.00	\$6,836.50	\$6,836.50
II-79 R	6" Flexible Base	SY	0.00	35.00	35.00	\$7.21	\$252.35
<b>SECTION II - MAIN STREET RECONSTRUCTION SUBTOTAL:</b>							<b>\$288.11</b>

<b>SECTION VIII - Main Street Paving Enhancements Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VIII-9	Conduit (Schd 80) (4")	LF	408.00	150.32	558.32	\$13.50	\$2,029.32
VIII-11	Conduit (Schd 80) (2")	LF	362.00	74.07	436.07	\$11.00	\$814.77
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID SUBTOTAL:</b>							<b>\$2,844.09</b>

CHANGE ORDER #2 SUMMARY			
	Current Contract	Change Order #2	Revised Contract Amount
SECTION I - GENERAL	\$19,266.00	\$0.00	\$19,266.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,895,958.65	\$389.11	\$2,896,346.76
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$76,234.25	\$0.00	\$76,234.25
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$796,121.50	\$0.00	\$796,121.50
SECTION V - OAK CIRCLE ADD BID	\$201,970.57	\$0.00	\$201,970.57
SECTION VI - LIVE OAK LANE ADD BID	\$242,603.98	\$0.00	\$242,603.98
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$312,093.85	\$0.00	\$312,093.85
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$264,508.00	\$2,844.09	\$267,352.09
SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$642.00	\$0.00	\$642.00
SECTION X - MAIN STREET LANDSCAPE ENHANCEMENT ALTERNATE BID	\$6,936.00	\$0.00	\$6,936.00
<b>Total</b>	<b>\$4,816,334.60</b>	<b>\$3,232.20</b>	<b>\$4,819,566.80</b>

Original Contract Amount	\$4,805,909.70
Change Order No. 1	\$4,873.90
Change Order No. 2	\$3,232.20
Net Change in Contract Amount	\$7,906.10
Revised Contract Amount	\$4,813,815.80
Percent Change in Contract Amount	0.16%
Original Completion Date	July 8, 2018
Net Change In Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: *David J. Chitt*  
Haff Associates, Inc.

Date: \_\_\_\_\_

Recommended by Town:

By: \_\_\_\_\_  
Town of Hickory Creek

Date: \_\_\_\_\_

Submitted by Contractor:

By: \_\_\_\_\_  
Quality Excavation  
05/26/2016

Date: \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
City of Lake Dallas

Date: \_\_\_\_\_



Digitally signed by Adam Darrach  
DN: cn=Adam Darrach, o=Quality  
Excavation, LTD, ou=Project  
Manager,  
email=adam@qualityexcavationltd.c  
om, c=US  
Date: 2016.05.26 13:42:39 -05'00'



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

June 22, 2016  
AVO 28503

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 3**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.3. Halff has reviewed and recommend the approval of Change Order #3 in the amount of -\$97.50. See attached Change Order for more details.

The change order includes the following:

1. Addition of Concrete Valley Gutter needed to connect an existing storm outfall to the newly constructed concrete valley gutter on Thompson Drive.
2. Removal of six (6) Type 'A' Sign Posts that will be installed as 'Decorative Stop Posts' and part of Section X 'Main Street Landscape Enhancement Alternative Bid'
3. Addition of 36 LF of 24" RCP and 44 SY of Concrete Rip-Rap on Lakeside Drive. There was an existing RCP crossing Lakeview, however it was oversized and conflicted with the pavement and subgrade of the new roadway.
4. Removal of Concrete Wheel Stops that were intended for the property on the SE corner of Alamo and Main Street. The design was changed in Change Order #2 and wheel stops are no longer needed.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-958-0801  
Fax 972-958-0842

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

A handwritten signature in cursive script, appearing to read "Michael J. Chisholm".

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**CHANGE ORDER #3**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Hall Associates, Inc.  
 CONTRACTOR: Quality Excavation  
 DATE: June 22, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-18	Concrete Valley Gutter (6' Wide) (3,000 Psi)	LF	200.00	79.00	279.00	\$16.50	\$1,303.50
II-41	Install Type 'A' Sign Assembly	EA	13.00	-6.00	7.00	\$958.50	-\$5,751.00
II-42	Trench Safety and Excavation Protection	LF	2624.00	36.00	2660.00	\$1.00	\$36.00
II-49	Reinforced Concrete Pipe (CI III)(24")	LF	469.00	36.00	505.00	\$80.00	\$3,240.00
II-70	Concrete Rip-Rap (4" Thick)	SY	74.00	44.00	118.00	\$39.00	\$1,716.00
<b>SECTION II - MAIN STREET RECONSTRUCTION SUBTOTAL:</b>							<b>\$344.50</b>

<b>SECTION IX - Main Street Landscape Enhancements Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
IX-13	Concrete Wheel Stop	EA	6.00	-6.00	0.00	\$107.00	-\$642.00
<b>SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID:</b>							<b>-\$642.00</b>

<b>CHANGE ORDER #3 SUMMARY</b>			
	Current Contract	Change Order #3	Revised Contract Amount
<b>SECTION I - GENERAL</b>	<b>\$19,266.00</b>	<b>\$0.00</b>	<b>\$19,266.00</b>
<b>SECTION II - MAIN STREET RECONSTRUCTION</b>	<b>\$2,896,346.76</b>	<b>\$544.50</b>	<b>\$2,896,891.26</b>
<b>SECTION III - SOUTH LAKEVIEW DRIVE ADD BID</b>	<b>\$76,234.25</b>	<b>\$0.00</b>	<b>\$76,234.25</b>
<b>SECTION IV - HICKORY HILLS BLVD. ADD BID</b>	<b>\$796,121.50</b>	<b>\$0.00</b>	<b>\$796,121.50</b>
<b>SECTION V - OAK CIRCLE ADD BID</b>	<b>\$201,970.57</b>	<b>\$0.00</b>	<b>\$201,970.57</b>
<b>SECTION VI - LIVE OAK LANE ADD BID</b>	<b>\$242,603.98</b>	<b>\$0.00</b>	<b>\$242,603.98</b>
<b>SECTION VII - ROYAL OAKS BLVD. ADD BID</b>	<b>\$312,093.65</b>	<b>\$0.00</b>	<b>\$312,093.65</b>
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID</b>	<b>\$267,352.09</b>	<b>\$0.00</b>	<b>\$267,352.09</b>
<b>SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID</b>	<b>\$642.00</b>	<b>-\$642.00</b>	<b>\$0.00</b>
<b>SECTION X - MAIN STREET LANDSCAPE ENHANDEMENT ALTERNATE BID</b>	<b>\$6,936.00</b>	<b>\$0.00</b>	<b>\$6,936.00</b>
<b>Total</b>	<b>\$4,819,566.80</b>	<b>-\$97.50</b>	<b>\$4,819,469.30</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,873.90
Change Order No. 2	\$3,232.20
Change Order No.3	-\$97.50

Net Change in Contract Amount	\$7,808.60
Revised Contract Amount	\$4,819,469.30
Percent Change in Contract Amount	0.16%

Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	



Recommended by Engineer:

By: Edith P. Cahill  
Hall Associates, Inc.

Date: 6/22/16

Recommended by Town:

By: \_\_\_\_\_  
Town of Hickory Creek

Date: \_\_\_\_\_

Submitted by Contractor:



By: \_\_\_\_\_  
Quality Excavation

Date: 6/22/2016

Digitally signed by Adam Darrach  
DN: cn=Adam Darrach, o=Quality  
Excavation, LTD, ou=Project  
Manager,  
email=adam@qualityexcavationl  
td.com, c=US  
Date: 2016.06.22 17:15:12 -05'00'

Recommended by City:

By: \_\_\_\_\_  
City of Lake Dallas

Date: \_\_\_\_\_



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

July 20, 2016  
AVO 30887

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 4**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.4. Halff has reviewed and recommend the approval of Change Order #4 in the amount of \$18,739.80. See attached Change Order for more details.

The change order includes the following:

1. Removal of Asphalt that was proposed to tie valley gutter back into parking lot at Ace Hardware (off of Thompson Street). Addition of a 2' concrete strip to tie the valley gutter back into the existing concrete parking at Ace Hardware.
2. Robins Nest Drainage Fix. This includes new curb, sidewalk, asphalt and driveway in order to eliminate existing ponding and flooding issues seen in the cul-de-sac of Robins Nest Drive. This is included under the Hickory Hills Blvd section, however this portion has no effect on time for this phase nor will it start the clock on days for this phase.

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

A handwritten signature in black ink, appearing to read "Michael J. Chisholm".

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**CHANGE ORDER #4**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Half Associates, Inc.  
 CONTRACT: Quality Excavation  
 DATE: July 12, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-6	Remove And Dispose Concrete Pavement And Flatwork	SY	2846.00	29.00	2875.00	\$27.65	\$801.85
II-19	Reinforced Concrete Driveway (6") (3,000 Psi)	SY	4337.85	28.60	4366.45	\$46.00	\$1,315.60
II-20	Hot-Mix Asphalt Concrete (4") (Type-B) (110lbs/Sy/In)	TON	192.92	-24.20	168.72	\$113.00	-\$2,734.60
II-21	Hot-Mix Asphalt Concrete (2") (Type-D) (110lbs/Sy/In)	TON	96.96	-12.10	84.86	\$123.00	-\$1,488.30
<b>SECTION II - MAIN STREET RECONSTRUCTION SUBTOTAL:</b>							<b>-\$2,105.45</b>

<b>Section IV - HICKORY HILLS BLVD. ADD BID</b>							
Bid Item	Description	Unit	Original Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
IV-5	Remove and Dispose Concrete Pavement and Flatwork	SY	4049	185.00	4234.00	\$11.00	\$2,035.00
IV-6	Remove and Dispose Asphalt Pavement and Flatwork	SY	6835	185.00	7020.00	\$3.00	\$555.00
IV-8	Cement Treated Subgrade (6")	SY	8376.00	200.00	8576.00	\$5.50	\$1,100.00
IV-9	Cement Slurry (5%) (25 lbs/SY)	TON	105.00	2.50	107.50	\$196.50	\$491.25
IV-12	Mountable Concrete Curb (4.00 PSI)	LF	211.00	140.00	351.00	\$14.00	\$1,960.00
IV-13	Reinforced Concrete Driveway (6") (3,000 PSI)	SY	644.00	55.00	699.00	\$46.00	\$2,530.00
IV-14	Hot-Mix Asphalt Concrete (4") (Type-B) (110lbs/SY/IN)	TON	14.00	41.00	55.00	\$113.00	\$4,633.00
IV-15	Hot-Mix Asphalt Concrete (2") (Type-D) (110lbs/SY/IN)	TON	7.00	20.50	27.50	\$122.00	\$2,501.00
IV-17	Concrete Sidewalk	SY	1898.00	105.00	2003.00	\$44.00	\$4,820.00
IV-43 R	Relocated Mailbox Assembly	EA	0.00	2.00	2.00	\$210.00	\$420.00
							<b>\$20,848.25</b>

**CHANGE ORDER #4 SUMMARY**

	Current Contract	Change Order #X	Revised Contract Amount
<b>SECTION I - GENERAL</b>	<b>\$19,266.00</b>	<b>\$0.00</b>	<b>\$19,266.00</b>
<b>SECTION II - MAIN STREET RECONSTRUCTION</b>	<b>\$2,896,891.26</b>	<b>-\$2,105.45</b>	<b>\$2,894,785.81</b>
<b>SECTION III - SOUTH LAKEVIEW DRIVE ADD BID</b>	<b>\$76,234.25</b>	<b>\$0.00</b>	<b>\$76,234.25</b>
<b>SECTION IV - HICKORY HILLS BLVD. ADD BID</b>	<b>\$796,121.50</b>	<b>\$20,845.25</b>	<b>\$816,966.75</b>
<b>SECTION V - OAK CIRCLE ADD BID</b>	<b>\$201,970.57</b>	<b>\$0.00</b>	<b>\$201,970.57</b>
<b>SECTION VI - LIVE OAK LANE ADD BID</b>	<b>\$242,603.98</b>	<b>\$0.00</b>	<b>\$242,603.98</b>
<b>SECTION VII - ROYAL OAKS BLVD. ADD BID</b>	<b>\$312,093.65</b>	<b>\$0.00</b>	<b>\$312,093.65</b>
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID</b>	<b>\$267,352.09</b>	<b>\$0.00</b>	<b>\$267,352.09</b>
<b>SECTION IX- MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SECTION X- MAIN STREET LANDSCAPE ENHANDEMENT ALTERNATE BID</b>	<b>\$6,936.00</b>	<b>\$0.00</b>	<b>\$6,936.00</b>
<b>Total</b>	<b>\$4,819,469.30</b>	<b>\$18,739.80</b>	<b>\$4,838,209.10</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Change Order No. 2	\$3,232.20
Change Order No.3	-\$97.50
Change Order No.4	\$18,739.80
Change Order No.5	
Net Change in Contract Amount	\$26,548.40
Revised Contract Amount	\$4,838,209.10
Percent Change in Contract Amount	0.55%
Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: \_\_\_\_\_  
Half Associates, Inc.

Date: \_\_\_\_\_

Submitted by Contractor:

By: \_\_\_\_\_  
Quality Excavation

Date: \_\_\_\_\_

Recommended by Town:

By: \_\_\_\_\_  
Town of Hickory Creek

Date: \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
City of Lake Dallas

Date: \_\_\_\_\_



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-966-0801  
Fax 972-966-0842

September 12, 2016  
AVO 30887

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 5**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.5. Halff has reviewed and recommend the approval of Change Order #5 in the amount of \$71,383.07. See attached Change Order for more details.

The change order includes the following:

1. Added gravel walkway & brick walkway at 209 Main Street (Terry Lantrip Property). This was added to provide access to property and also a 'walkable' surface in front of the property to provide connectivity.
2. Added Driveway at 312 Main Street (SE corner of Goliad & Main Street). This was added to provide access to the property via Main Street and per the request of the property owner.
3. Added curb inlet integral wall and concrete rip-rap at two (2) inlets by school sidewalk due to steep slope between sidewalk and inlet.
4. Thompson reconstruction in All Concrete. Approved by Lake Dallas City Council on July 14, 2016. This includes new pavement, subgrade, and asphalt removal.
5. Added Culvert & TxDot Safety End Treatment at 103 Hook Street due to existing pipe being interconnected with the existing driveway concrete that was to be removed and repoured per the original Main Street plans.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

A handwritten signature in black ink, appearing to read "Michael J. Chisholm".

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**CHANGE ORDER #5**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Hall Associates, Inc.  
 CONTRACTOR: Quality Excavation  
 DATE: September 12, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-14	Reinforced Concrete Pavement (7") (4,400 Psi)	SY	25024.23	-6.23	25018.00	\$46.00	-\$286.58
II-16	Margillitic Concrete Curb (6") (4,400 Psi)	LF	2542.09	-28.00	2514.09	\$3.50	-\$98.00
II-19	Reinforced Concrete Driveway (6") (3,000 Psi)	SY	4366.45	30.00	4397.25	\$48.00	\$1,416.00
II-22	Gravel Pavement	SY	173.00	28.00	201.00	\$19.00	\$532.00
II-24	Concrete Sidewalk	SY	214.68	-4.00	210.68	\$44.00	-\$178.00
II-70	Concrete Rip-Rap (4" Thick)	SY	118.00	24.00	142.00	\$39.00	\$936.00
II-74	Topsoil (4")	SY	11731.60	-12.60	11719.00	\$8.50	-\$81.90
II-75	Soilfill	SY	11731.60	-12.60	11719.00	\$4.25	-\$53.55
II-80 R	Curb Inlet Integral Wall	EA	0.00	2.00	2.00	\$3,258.00	\$6,516.00
II-81 R	Reinforced Concrete Pipe (Cl. IV) (12")	LF	0.00	36.00	36.00	\$71.00	\$2,556.00
II-82 R	TxDot Safety End Treatment "PSET-SP" (12")	EA	0.00	2.00	2.00	\$1,252.00	\$2,504.00
II-83 R	Roll Pav Mkt Ty II (W) 8" (Std)(1,000 Mil)	LF	0.00	240.00	240.00	\$2.50	\$600.00
II-84 R	Roll Pav Mkt Ty II (W) "ONLY" (Std)(1,000 Mil)	EA	0.00	1.00	1.00	\$250.00	\$250.00
<b>SECTION II - MAIN STREET RECONSTRUCTION:</b>							<b>\$14,614.77</b>

<b>SECTION III - South Lakeview Drive Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
III-4	Cement Treated Subgrade (6")	SY	883.00	760.00	1643.00	\$7.00	\$5,250.00
III-5	Cement Slurry (5%) (25 Lbs/Sy)	TON	11.00	9.40	20.40	\$197.00	\$1,051.80
III-6	Reinforced Concrete Pavement (6") (4,400 Psi)	SY	809.00	945.00	1754.00	\$48.00	\$45,360.00
III-10	Connect to Existing Pavement	LF	31.00	35.00	66.00	\$18.50	\$647.50
III-19 R	Remove And Dispose Asphalt Pavement And Finwork	SY	0.00	650.00	650.00	\$3.00	\$1,950.00
<b>SECTION III - SOUTH LAKEVIEW DRIVE ADD BID:</b>							<b>\$55,059.30</b>

<b>SECTION IV - Hickory Hills Blvd. Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
IV-44 R	Adjust Existing Manhole to Final Grade	EA	0.00	1.00	1.00	\$1,547.00	\$1,547.00
<b>SECTION IV - HICKORY HILLS BLVD ADD BID:</b>							<b>\$1,547.00</b>

<b>SECTION VIII - Main Street Paving Enhancements Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VIII-1	Concrete Sidewalk	SY	692.00	4.00	696.00	\$44.00	\$176.00
VIII-3	Decorative Paving Bands	SF	1200.00	-1.00	1199.00	\$14.00	-\$14.00
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID:</b>							<b>\$162.00</b>

<b>CHANGE ORDER SUMMARY</b>			
	Current Contract	Change Order #5	Revised Contract Amount
SECTION I - GENERAL	\$19,266.00	\$0.00	\$19,266.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,894,785.81	\$14,614.77	\$2,909,400.58
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$76,234.25	\$55,059.30	\$131,293.55
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$816,986.75	\$1,547.00	\$818,533.75
SECTION V - OAK CIRCLE ADD BID	\$201,970.57	\$0.00	\$201,970.57
SECTION VI - LIVE OAK LANE ADD BID	\$242,603.98	\$0.00	\$242,603.98
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$312,093.65	\$0.00	\$312,093.65
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$267,352.09	\$162.00	\$267,514.09

SECTION IX- MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$0.00	\$0.00	\$0.00
SECTION X- MAIN STREET LANDSCAPE ENHANCEMENT ALTERNATE BID	\$8,938.00	\$0.00	\$8,938.00
<b>Total</b>	<b>\$4,038,209.10</b>	<b>\$71,383.07</b>	<b>\$4,009,592.17</b>



Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Change Order No.2	\$3,232.20
Change Order No.3	-\$97.50
Change Order No.4	\$18,739.80
Change Order No.5	\$71,383.07

Net Change in Contract Amount	\$97,931.47
Revised Contract Amount	\$4,909,592.17
Percent Change in Contract Amount	1.99%

Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: Shirley J. Chalk  
 \_\_\_\_\_  
 Hall Associates, Inc.

Date: 9/12/2016  
 \_\_\_\_\_

Recommended by Town:

By: \_\_\_\_\_  
 Town of Hickory Creek

Date: \_\_\_\_\_

Submitted by Contractor:



Digitally signed by Adam Darrach  
 DN: cn=Adam Darrach, o=Quality  
 Excavation, LTD, ou=Project  
 Manager,  
 email=adam@qualityexcavationli  
 d.com, c=US  
 Date: 2016.09.12 14:13:48 -0500'

By: \_\_\_\_\_  
 Quality Excavation  
 Date: 9/12/2016  
 \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
 City of Lake Dallas

Date: \_\_\_\_\_



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

November 7, 2016  
AVO 30887

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: *Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 6***

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.6. Halff has reviewed and recommend the approval of Change Order #6 in the amount of \$5,151.72. See attached Change Order for more details.

The change order includes the following:

1. Addition of a Type 7 ADA Ramp at 213 Main Street. Area was constructed different from the proposed plans, however due to drainage concerns the City & Halff are okay with what was done. Due to change there was a need for an additional ramp to make sidewalks ADA accessible.
2. Addition of 3 LF of 18" RCP Pipe. This additional pipe was required to complete the underground storm drain system.
3. Addition of a driveway at 312 Main Street. No driveway existed previously so no new driveway was proposed, however after talking with the property owner one was added to provide access to their property from Main Street.
4. Addition of grass along the back of curb by 503 Main Street (The Duck Inn) to transition from Back of Curb to existing Asphalt Pavement.
5. Addition of grass along Lakeside Drive to properly tie back into existing grades.
6. Extension of an 18" pipe to help minimize slope in the area between the new sidewalk and LCMUA lift station just east of Lakewood.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
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7. Removal of a 12" Pipe & (2) Headwalls at 105 Main Street. These items were added in Change Order #5, however contractor was able to salvage the existing pipe and headwalls at this location thus these items were not needed.
8. Addition of HDPE pipe on each side of the Hickory Creek Public Works Driveway. Pipe is being added to help reduce drop offs & slopes on either side of the driveway.

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

*Michael J. Chisholm* 11/7/16

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**Change Order #6**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Hall Associates, Inc.  
 CONTRACTOR: Quality Excavation  
 DATE: October 31, 2018

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-6 R	Remove And Dispose Concrete Pavement And Flatwork	SY	2875.0	5.0	2880.0	\$27.85	\$130.25
II-7	Remove And Dispose Asphalt Pavement And Flatwork	SY	29993.0	153.0	30146.0	\$3.00	\$459.00
II-14	Reinforced Concrete Pavement (7") (4,100 Psi)	SY	25024.23	-6.23	25018.00	\$46.00	-\$286.58
II-16	Monolithic Concrete Curb (8") (4,400 Psi)	LF	2542.00	28.00	2570.00	\$3.50	\$98.00
II-18	Reinforced Concrete Driveway (8") (3,000 Psi)	SY	4566.45	30.80	4597.25	\$46.00	\$1,418.00
II-22	Gravel Pavement	SY	197.00	4.00	201.00	\$19.00	\$76.00
II-47	Reinforced Concrete Pipe (Cl III) (18")	LF	297.00	48.00	345.00	\$60.00	\$3,168.00
II-70	Concrete Rip Rap (4" Thick)	SY	142.0	6.0	147.0	\$39.00	\$195.00
II-72	Inlet Protect	EA	20.0	2.0	22.0	\$112.00	\$224.00
II-74	Topsoil (4")	SY	11719.0	152.0	11871.0	\$6.50	\$908.00
II-75	Sodding	SY	11719.0	152.0	11871.0	\$4.25	\$648.00
II-81 R	Reinforced Concrete Pipe (Cl IV) (12")	LF	36.00	-36.00	0.00	\$71.00	-\$2,556.00
II-82 R	TxDot Salicyl End Treatment "PSET-SP" (12")	EA	2.00	-2.00	0.00	\$1,252.00	-\$2,504.00
II-85 R	HDPE Pipe (18")	LF	0.0	12.0	12.0	\$112.50	\$1,350.00
<b>SECTION II - MAIN STREET RECONSTRUCTION:</b>							<b>\$3,218.47</b>

<b>SECTION III - South Lakewood Drive Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
III-16	Topsoil (4")	SY	311.00	66.00	379.00	\$6.50	\$442.00
III-17	Sodding	SY	311.00	66.00	379.00	\$4.25	\$989.00
<b>SECTION III - MAIN STREET PAVING ENHANCEMENTS ADD BID:</b>							<b>\$731.00</b>

<b>SECTION VIII - Main Street Paving Enhancements Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VIII-2	Barrier Free Ramp	EA	27.00	1.00	28.00	\$1,136.00	\$1,136.00
VIII-3	Decorative Paving Bands	SP	1204.00	-5.00	1199.00	\$14.00	-\$70.00
VIII-15 R	Remove And Dispose Concrete Pavement And Flatwork	SY	0.00	5.00	5.00	\$27.65	\$130.25
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID:</b>							<b>\$1,204.25</b>

<b>CHANGE ORDER SUMMARY</b>			
	Current Contract	Change Order #6	Revised Contract Amount
SECTION I - GENERAL	\$19,266.00	\$0.00	\$19,266.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,909,400.59	\$3,218.47	\$2,912,617.05
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$131,293.55	\$731.00	\$132,024.55
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$818,513.75	\$0.00	\$818,513.75
SECTION V - OAK CIRCLE ADD BID	\$201,970.97	\$0.00	\$201,970.97
SECTION VI - LIVE OAK LANE ADD BID	\$242,603.99	\$0.00	\$242,603.99
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$312,093.65	\$0.00	\$312,093.65
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$267,514.09	\$1,204.25	\$268,718.34
SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$0.00	\$0.00	\$0.00
SECTION X - MAIN STREET LANDSCAPE ENHANCEMENT ALTERNATE BID	\$6,936.00	\$0.00	\$6,936.00
<b>Total</b>	<b>\$4,908,592.17</b>	<b>\$5,151.72</b>	<b>\$4,914,743.89</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Change Order No.2	\$3,232.20
Change Order No.3	-\$97.50
Change Order No.4	\$18,739.80
Change Order No.5	\$71,383.07
Change Order No.6	\$5,151.72

Net Change in Contract Amount	\$103,083.19
Revised Contract Amount	\$4,914,743.89
Percent Change in Contract Amount	2.10%

Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: Shahid J. Chahal 11/7/16  
Halle Associates, Inc  
Date: 11/7/16

Submitted by Contractor:

By: [Signature]  
Quality Excavation  
Date: 11-03-16

Recommended by Town:

By: \_\_\_\_\_  
Town of Hickory Creek  
Date: \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
City of Lake Dallas  
Date: \_\_\_\_\_



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

November 30, 2016  
AVO 30887

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 7**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.7. Halff has reviewed and recommend the approval of Change Order #7 in the amount of \$10,875.90. See attached Change Order for more details.

The change order includes the following:

1. Addition of 18" RCP to eliminate the ditch between Royal Oaks & Lakewood. The 18" RCP will connect the west headwall to the east headwall, area will be backfilled and sodded to eliminate the existing ditch.
2. Addition of 18" RCP to help reduce slopes and eliminate ditch between Lakewood & Headwall near the LCMUA lift station. This 18" RCP will extend approx. 70 LF west and outfall at the new concrete rip rap by the above mentioned headwall.
3. Addition of a flexible base driveway for access to 742 Main Street.

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**Change Order #7**

**PROJECT:** Main Street Reconstruction and Hickory Creek CIP  
**OWNER:** Town of Hickory Creek / City of Lake Dallas  
**ENGINEER:** Halt Associates, Inc.  
**CONTRACTOR:** Quality Excavation  
**DATE:** November 18, 2016

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction (Pipe from Royal Oaks Alley to Lakewood)</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-5	Earthwork (Unclassified Excavation) (Fill)	CY	4476.0	110.0	4586.0	\$11.00	\$1,210.00
II-6 R	Remove And Dispose Concrete Pavement And Finework	SY	2880.0	3.5	2883.5	\$27.65	\$96.78
II-47	Reinforced Concrete Pipe (Cl. III(18')	LF	345.0	134.0	479.0	\$66.00	\$9,044.00
II-70	Concrete Hip-Rap (4" Thick)	SY	147.0	3.5	150.5	\$39.00	\$136.50
II-74	Topsell (4")	SY	11871.0	40.0	11911.0	\$4.25	\$170.00
II-75	Sodding	SY	11871.00	40.0	11911.0	\$6.50	\$260.00
II-79 R	6" Flexible Base	SY	35.00	22.0	57.0	\$7.21	\$158.62
<b>SECTION II - MAIN STREET RECONSTRUCTION:</b>							<b>\$10,875.90</b>

<b>CHANGE ORDER SUMMARY</b>			
	Current Contract	Change Order #7	Revised Contract Amount
<b>SECTION I - GENERAL</b>	\$19,266.00	\$0.00	\$19,266.00
<b>SECTION II - MAIN STREET RECONSTRUCTION</b>	\$2,912,617.05	\$10,875.90	\$2,923,492.95
<b>SECTION III - SOUTH LAKEVIEW DRIVE ADD BID</b>	\$132,024.55	\$0.00	\$132,024.55
<b>SECTION IV - HICKORY HILLS BLVD. ADD BID</b>	\$818,513.75	\$0.00	\$818,513.75
<b>SECTION V - OAK CIRCLE ADD BID</b>	\$201,970.57	\$0.00	\$201,970.57
<b>SECTION VI - LIVE OAK LANE ADD BID</b>	\$242,603.98	\$0.00	\$242,603.98
<b>SECTION VII - ROYAL OAKS BLVD. ADD BID</b>	\$312,093.65	\$0.00	\$312,093.65
<b>SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID</b>	\$268,718.34	\$0.00	\$268,718.34
<b>SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID</b>	\$0.00	\$0.00	\$0.00
<b>SECTION X - MAIN STREET LANDSCAPE ENHANDEMENT ALTERNATE BID</b>	\$8,936.00	\$0.00	\$8,936.00
<b>Total</b>	<b>\$4,914,743.89</b>	<b>\$10,875.90</b>	<b>\$4,925,619.79</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Change Order No.2	\$3,232.20
Change Order No.3	-\$97.50
Change Order No.4	\$18,739.80
Change Order No.5	\$71,383.07
Change Order No.6	\$5,151.72
Change Order No.X	\$10,875.90
Net Change in Contract Amount	\$113,959.09
Revised Contract Amount	\$4,925,619.78
Percent Change in Contract Amount	2.31%
Original Completion Date	July 8, 2016
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: *Shirley J. Child*  
 Half Associates, Inc.  
 Date: 11-30-16

Submitted by Contractor:

By: Doug Murphy  
 Quality Excavation  
 Date: November 18, 2016

Recommended by Town:

By: \_\_\_\_\_  
 Town of Hickory Creek  
 Date: \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
 City of Lake Dallas  
 Date: \_\_\_\_\_





1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

January 5, 2017  
AVO 30887

Mr. John Smith  
Town Administrator  
Town of Hickory Creek  
1075 Ronald Reagan Ave.  
Hickory Creek, Texas 75065

**Re: Main Street Reconstruction & Hickory Creek CIP  
Change Order No. 8**

Dear Mr. Smith,

Attached is one (1) original copy of the Main Street Reconstruction & Hickory Creek CIP Change Order No.8. Halff has reviewed and recommend the approval of Change Order #8 in the amount of \$13,839.15. See attached Change Order for more details.

The change order includes the following:

1. Addition of a step down to connect new sidewalk to business at the SW corner of Main Street & Goliad Avenue
2. Addition of concrete sidewalk to connect new sidewalk to an existing business at the NW corner of Main Street & Alamo.
3. Addition of concrete valley gutter from Driveway of 508 Main Street to the existing flume at the NW corner of Main Street & Betchan Drive.
4. Additional panel to be removed and repoured at 706 Main Street to provide smoother driveway connection.
5. Revision to the proposed driveway at 709 Main Street. Driveway reduced based on property owner request. Addition of 2 headwalls on each side of the driveway to assist with drop off/slopes.
6. Addition of a 10' wide driveway, 15" culvert and two headwalls at 709 Main Street. Addition was requested by the property owner and city guidance. Due to the reduction of the original proposed driveway the only additional cost is the new culvert and headwalls.



1001 Cross Timbers Road, Ste. 2020  
Flower Mound, Texas 75028  
972-956-0801  
Fax 972-956-0842

7. Addition of rock rip rap on the east side of road by the downstream headwall at 721 Main Street. Property owner requested this addition to help with erosion at this area. Property owner plans to extend the rip rap through her property at her expense.
8. Extension of the existing culvert under the driveway of 725 Main Street. Existing culvert was to remain, however based on as-built conditions the drop off from driveway to ditch was significant and additional pipe was needed to reduce slopes and drop off in ditch.

If you have any questions or need further information, please contact me at (972) 956-0801.

Sincerely,  
**HALFF ASSOCIATES, INC.**

Michael J. Chisholm, P.E.  
Project Manager

Enclosure

**Change Order #8**

PROJECT: Main Street Reconstruction and Hickory Creek CIP  
 OWNER: Town of Hickory Creek / City of Lake Dallas  
 ENGINEER: Half Associates, Inc.  
 CONTRACTOR: Quality Excavation  
 DATE: January 5, 2017

The compensation agreed upon in this Change Order is a full, complete, and final payment for all costs the Contractor incurs as a result of or relating to this change, whether said costs are known, unknown, foreseen, or unforeseen at this time, including without limitation, any costs for delay, extended overhead, ripple or impact costs, or any other effect on changed or unchanged work as a result of this change.

**CHANGE ORDER WORK TO BE PERFORMED**

<b>SECTION II - Main Street Reconstruction (Pipe from Royal Oaks Alley to Lakewood)</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
II-6 R	Remove And Dispose Concrete Pavement And Flatwork	SY	2880.00	16.00	2896.00	\$27.65	\$442.40
II-17	Concrete Curb & Gutter (2' Wide) (3,000 Psi)	LF	215.00	12.50	227.50	\$25.50	\$318.75
II-18	Concrete Valley Gutter (6' Wide) (3,000 Psi)	LF	279.00	232.00	511.00	\$16.50	\$3,828.00
II-10	Reinforced Concrete Driveway (6") (3,000 Psi)	SY	4428.05	16.00	4444.05	\$46.00	\$736.00
II-68	Fixed Safety End Treatment 'PSET-SP' (15")	EA	2.00	4.00	6.00	\$1,412.00	\$5,648.00
II-69	Rock Rip-Rap (18" Gradation) (24" Thick)	SY	20.00	12.00	32.00	\$119.00	\$1,428.00
II-88 R	Reinforced Concrete Pipe (Cl. III) (15")	LF	45.00	18.00	63.00	\$75.00	\$1,350.00
<b>SECTION II - MAIN STREET RECONSTRUCTION:</b>							<b>\$13,751.16</b>

<b>Section VIII - Main Street Paving Enhancements Add Bid</b>							
Bid Item	Description	Unit	Current Contract Quantity	Quantity Change (+/-)	Final Quantity	Unit Price	Total Modified Amount
VIII-1	Concrete Sidewalk	SY	696.00	2.00	698.00	\$44.00	\$88.00
<b>Section VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID:</b>							<b>\$88.00</b>

<b>CHANGE ORDER SUMMARY</b>			
	Current Contract	Change Order #8	Revised Contract Amount
SECTION I - GENERAL	\$19,266.00	\$0.00	\$19,266.00
SECTION II - MAIN STREET RECONSTRUCTION	\$2,923,492.95	\$13,751.15	\$2,937,244.10
SECTION III - SOUTH LAKEVIEW DRIVE ADD BID	\$132,024.55	\$0.00	\$132,024.55
SECTION IV - HICKORY HILLS BLVD. ADD BID	\$818,513.75	\$0.00	\$818,513.75
SECTION V - OAK CIRCLE ADD BID	\$201,970.57	\$0.00	\$201,970.57
SECTION VI - LIVE OAK LANE ADD BID	\$242,603.98	\$0.00	\$242,603.98
SECTION VII - ROYAL OAKS BLVD. ADD BID	\$312,093.65	\$0.00	\$312,093.65
SECTION VIII - MAIN STREET PAVING ENHANCEMENTS ADD BID	\$268,718.34	\$88.00	\$268,806.34
SECTION IX - MAIN STREET LANDSCAPE ENHANCEMENTS ADD BID	\$0.00	\$0.00	\$0.00
SECTION X - MAIN STREET LANDSCAPE ENHANCEMENT ALTERNATE BID	\$6,936.00	\$0.00	\$6,936.00
<b>Total</b>	<b>\$4,925,619.79</b>	<b>\$13,839.15</b>	<b>\$4,939,458.94</b>

Original Contract Amount	\$4,811,660.70
Change Order No.1	\$4,673.90
Change Order No.2	\$3,232.20
Change Order No.3	-\$97.50
Change Order No.4	\$18,739.80
Change Order No.5	\$71,383.07
Change Order No.6	\$5,151.72
Change Order No.7	\$10,875.90
Change Order No.8	\$13,839.15
Net Change in Contract Amount	\$127,798.24
Revised Contract Amount	\$4,939,458.93
Percent Change in Contract Amount	2.59%
Original Completion Date	July 8, 2018
Net Change in Contract Time	0 Days
New Completion Date	

Recommended by Engineer:

By: \_\_\_\_\_  
Half Associates, Inc.

Date: \_\_\_\_\_

Recommended by Town:

By: \_\_\_\_\_  
Town of Hickory Creek

Date: \_\_\_\_\_

Submitted by Contractor:

By: \_\_\_\_\_  
Quality Excavation

Date: \_\_\_\_\_

Recommended by City:

By: \_\_\_\_\_  
City of Lake Dallas

Date: \_\_\_\_\_



212 Main Street, Lake Dallas, TX 75065  
940-497-2226 Ext. 110 Fax 940-497-4485 www.lakedallas.com

Minor Replat    Major Replat    Commercial Site Plan    Residential Site Plan    Preliminary Plat

Owner: Clyde Fishere  
Address: 747 Carlisle Dr - Lake Dallas, TX 75065  
Phone: 214-212-6420 Email: clyde@clydefishere.com  
Location of Property (Address if Applicable): 615 Shore, Lake Dallas, TX 75065  
Engineer/Surveyor: Arthur Surveying Co. LP  
Address: 220 Elm Street Ste #200 Lewisville, TX 75057  
Phone: 972-221-9439 Email: \_\_\_\_\_

If this Application is for a subdivision plat, it must conform to the specifications as outlined by the City of Lake Dallas Subdivision Ordinance and applicable State Statutes (Chapter 94).

Proposed Subdivision Name: \_\_\_\_\_

Survey Name: \_\_\_\_\_ Abstract No.: \_\_\_\_\_

Existing Zoning of Property: \_\_\_\_\_ Is this a re-plat or an existing recorded subdivision?  Yes  No

If yes, name of original subdivision: \_\_\_\_\_

Circle One: Property Owner / Agent

Clyde S. Fishere  
Signature

Clyde S. Fishere  
Please Print Name

12-5-16  
Date

If you are submitting this application on behalf of the property owner the following must be completed:

I am authorized to make application for a \_\_\_\_\_ on behalf of the owner of this property.

Signed: \_\_\_\_\_ (Agent)

The above person is my representative, authorized to make application for a subdivision on my behalf, and I \_\_\_\_\_, hereby certify that I am owner of the property for which this application is made:

\_\_\_\_\_  
Notary Public Signature

OK. NO. 4947  
DATE 12/5/16

Information listed below to be completed by City Staff:

Date Submitted: 12-5-16 Received by: Butler Amount: \$ 500.00

Probable Planning and Zoning Commission Date: 1/19/17 Probable City Council Date: 1/26/17

December 5, 2016

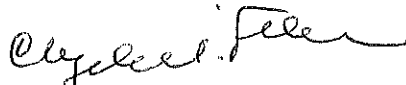
To: City of Lake Dallas

From: Clyde Fisher

Re: Minor re-plat

Please see the attached application, supporting documents and check. I am requesting permission to re-plat Lots 11,12,13,14,27,28,29, and 30, Block 5, Lake Dallas Shores into one lot for the purpose of building one residential home. I would like to get this request scheduled on the next P & Z and city council agenda.

Sincerely,



Clyde S. Fisher

747 Carlisle Dr, Lake Dallas, Tx 75065

Phone: 214-212-6420





# DEMOLITION PERMIT

FOR: Demolition of Existing Structure

PERMIT NO: 07-2016

DATE: October 24, 2016

ADDRESS: 615 ~~547~~ Shore Drive

Lake Dallas, Texas 75065

PERMIT TECH:

A handwritten signature in cursive script that reads "C Dupree".

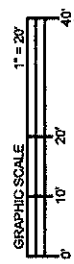
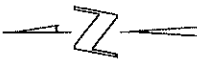
CHARMAINE DUPREE

**THIS CARD IS TO BE DISPLAYED**



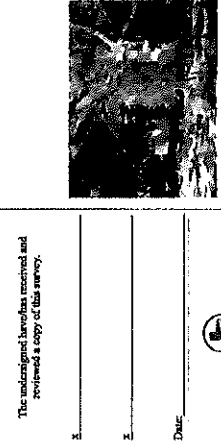
- (2) Amending plats submitted:
  - (A) To correct an error in a course or distance shown on the preceding plat;
  - (B) To add a course or distance that was omitted on the preceding plat;
  - (C) To correct an error in a real property description shown on the preceding plat;
  - (D) To indicate monuments set after the death, disability, or retirement from practice of the engineer or surveyor responsible for setting monuments;
  - (E) To show the location or character of a monument that has been changed in location or character or that is shown incorrectly as to location or character on the preceding plat;
  - (F) To correct any other type of scrivener or clerical error or omission previously approved by the city council, including lot numbers, acreage, street names, and identification of adjacent recorded plats;
  - (G) To correct an error in courses and distances of lot lines between two adjacent lots if:
    - (i) Both lot owners join in the application for amending the plat;
    - (ii) Neither lot is abolished;
    - (iii) The amendment does not attempt to remove recorded covenants or restrictions; and
    - (iv) The amendment does not have a material adverse effect on the property rights of the other owners in the plat;
  - (H) To relocate a lot line to eliminate an inadvertent encroachment of a building or other improvement on a lot line or easement;
  - (I) To relocate one or more lot lines between one or more adjacent lots if:
    - (i) The owners of all those lots join in the application for amending the plat;
    - (ii) The amendment does not attempt to remove recorded covenants or restrictions; and
    - (iii) The amendment does not increase the number of lots;
  - (J) To make necessary changes to the preceding plat to create six or fewer lots in the subdivision or a part of the subdivision covered by the preceding plat if:
    - (i) The changes do not affect applicable zoning and other regulations of the city;

615 & 617 Shore Drive



**PROPERTY DESCRIPTION:** Lots(s) 11, 12, 13, 14, 27, 28, 29, and 30, in Block 5, of Lake Dallas Shores Addition, an addition in Denton County, Texas, according to the plat thereof recorded under Volume 1, Page 31, in the Office of the County Clerk of Denton County, Texas.

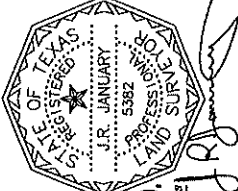
ASC No. 1610153  
 Drawn/CHK G.C./J.R.L.  
 Date: 10-12-2016



Client: Fair Texas Title  
 G.F. No.: FM161014  
 Date:

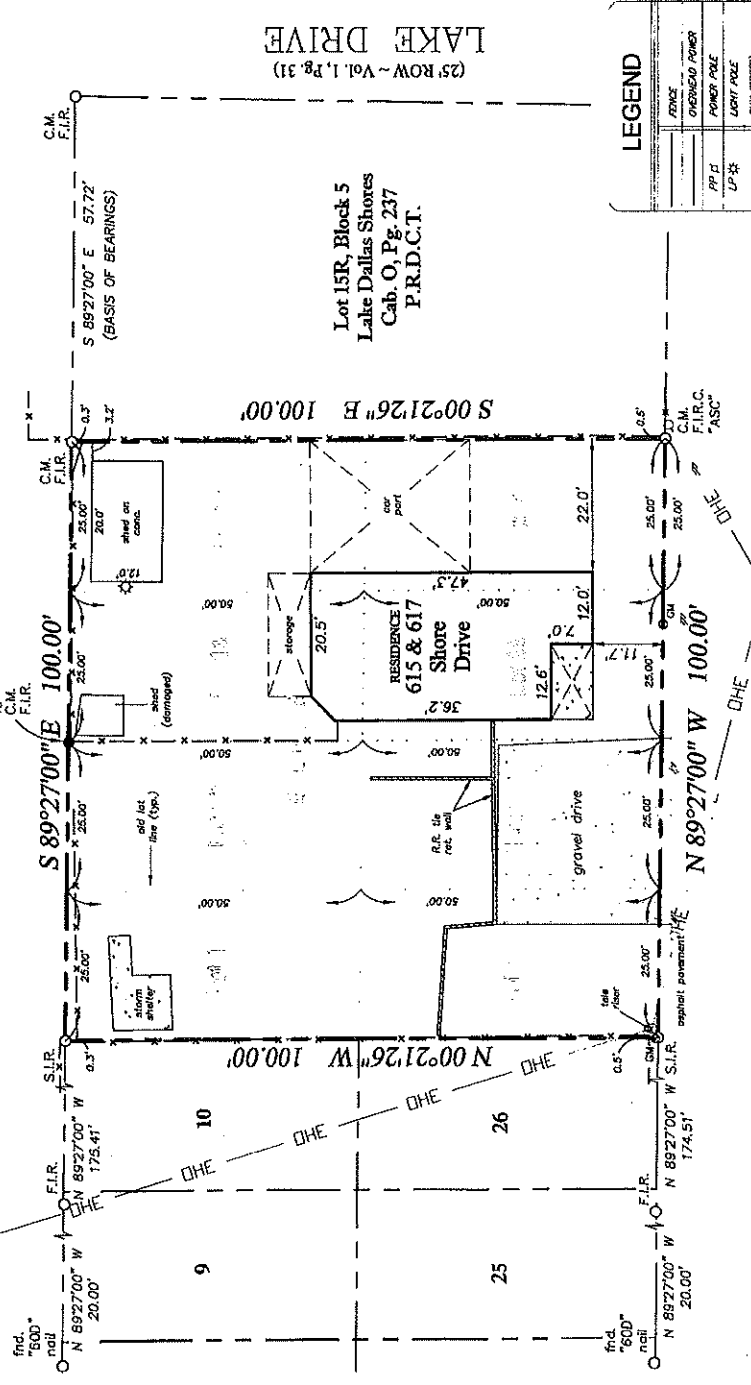
Fair Texas Title  
 4105 Weaver Creek Trail, Ste. 100  
 Dallas, Texas 75244  
 Tel: 469.241.4633

615 & 617 Shore Drive  
 Denton County, Texas



**ARTHUR SURVEYING CO.**  
 Professional Land Surveyors  
 220 Elm St. # 200 - Lewisville, TX 75057  
 PA. 972.211.9439 - TEXAS 10063800  
 arthur@arthurco.com Established 1956

(16' ROW - Vol. 1, Pg. 31)  
**SCOTT AVENUE**



LAKE DRIVE  
 (25' ROW - Vol. 1, Pg. 31)

Lot 15R, Block 5  
 Lake Dallas Shores  
 Cab. O, Pg. 237  
 P.R.D.C.T.

**LEGEND**

—	FENCE
—	OVERHEAD POWER
—	POWER POLE
—	LIGHT POLE
—	GUY WIRE(S)
—	PIPE ATTERANT
—	SEWER
—	WATER METER
—	WATER VALVE
—	EDGE OF ASPHALT
—	CONCRETE
—	COVERED AREA

(16' ROW - Vol. 1, Pg. 31)  
**SHORE DRIVE**  
 (FLEET STREET PER PLAT)

# ECONOMIC DEVELOPMENT: A PROCESS FOR PROGRESS

Matt Shaffstall, City Manager  
City of Lake Dallas, TX

# Economic Development: Common Definitions

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- Creates, retains, and reinvest wealth
- Application of resources to stimulate economic activity
- Creation of jobs and wealth and the improvement of quality of life

# Economic Development:

## Textbook Definition

---

- Process of creating wealth through the mobilization of human, financial, capital, physical, and natural resources to generate marketable goods and services
- Purposeful intervention into an economy to improve economic well-being

# Definition of Economic Development

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- Economic Development is Process not an event
- 1. On-going
- 2. Method/Pre-determined Stages

# Economic Development: Definition In Practice

---

Business Development

+

Community Development

=

Economic Development

# Economic Development:

## Definition In Practice

### Business Development

- The actual retention of jobs, including expansions

#### Components

- Retention/Expansion
- Traditional & New
- Entrepreneurism
- Tourism

### Community Development

- Preparing communities for the type of business development they desire

#### Components

- Physical Infrastructure
- Social Infrastructure
- Leadership Development
- Workforce Development



# Business Development

---

## Retention/Expansion

- Working with our existing businesses

## Entrepreneurism

- Small Business/Start Up Assistance

## Traditional & New

- Manufacturing
- Distribution
- Service
- Target Industries

## Tourism

- Marketing
- Events

# Community Development

---

## Physical Infrastructure

- Basic Infrastructure
- Technology
- Beautification

## Leadership Development

- Issue Awareness
- Civic/Cultural/Business Groups

## Social Infrastructure

- Quality government
- Affordable human services
- Cooperation & Collaboration

## Workforce Development

- Current Workers
- Unemployed/Potential Workforce
- Future Workforce

# Role of the Economic Development Corporation

So What Does the Board Do?

# Mission Statement

---

- To foster and encourage responsible economic development activities that result in job creation, retention, increased tax base and an improved sustainability and quality of life for the citizens of Lake Dallas.

# History of the 4B Development Corporation

## State History

- Authorized under the Section 4B of the State of Texas Development Corporation Act
- Section 4A targets strictly Industrial Businesses
- Section 4B has an expanded definition to cover economic development and quality of life projects
- Rangers Ball Park

# History of the 4B Development Corporation

## Local History

- In 2003, Lake Dallas voters approved the 1/2 cent sales tax of both a 4A & 4B EDC, known as the Economic Development Corporation and Community Development Corporation
- In 2015, voters eliminated the 4A and reallocated the sales tax for 1/4 cent for road repairs and 1/4 cent for property tax relief

# What Does an Economic Development Corporation Do?

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- Economic Development Strategic Plan
- Finances Economic Development Projects
- Negotiates & Recommends Economic Development Incentives

# Economic Development Funding

So Where Does the Money Come From?



# Local Sales Tax Allocation

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- 6.25 Cent State Tax
- 2 Cent Local Sales Tax Options

(Voter Established)

- 1/2 Cent CDC Economic Development Sales Tax = \$295,779

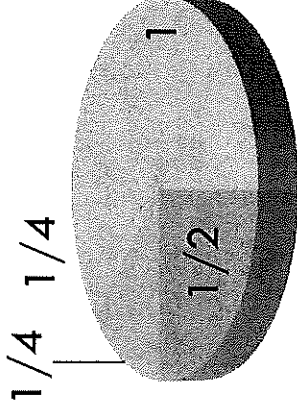
## Local Sales Tax

■ General Fund

■ CDC (Type B)

■ City "Property Tax Relief"

■ City Streets



# Role of the Economic Development Department

So What Does the City Do?

# Role of City Staff

## Goal

- To serve as the city liaison to the business community

## Objective

- Respond to business inquiries
- Work with businesses considering Lake Dallas for site selection
- Work with businesses requesting economic development incentives
- Promote internal communication within the city and existing business community

# Role of City Staff

## Goal

- Develop a marketing program for Lake Dallas as a place to live, work, and visit

## Objective

- Represent the city fairly and accurately
- Communicate with the business community and public through publications such as the chamber newsletter, press releases, and social media
- Promote the city to developers, industrial and retail business
- Develop a tourism oriented marketing program promoting Lake Dallas as an overnight destination

# Role of City Staff

## Goal

- Launch a “Main Street” Program

## Objective

- Work with the city’s downtown stake holders to achieve community transformation through the National Historic Trust Main Street model of promotion, design, & economic vitality, & organization