Howe High/Billerica Memorial High School Alumni Association Box 8 N. Billerica MA 01862

Scholarship Sponsor Form

Date:

Dear Sponsor:

Thank you for choosing to sponsor an award for a BMHS Graduate through the Alumni Association. I have enclosed a copy of our application for students to fill out for our scholarship awards to allow you to see the application process. The scholarship awards are $500.00 each and we announce the award during the senior awards night on May 30. The students collect the scholarship awards at our annual Banquet. The Banquet this year is June 1, 2019

We ask our sponsors to complete this form and return it to the HHS-BMHS Alumni Scholarship Committee before January 31, 2019. Please email this form or any questions to the HHS-BMHS Association at [billericaalum@gmail.com](mailto:billericaalum@gmail.com)

Name and address of person(s) or organization sponsoring award:

Name and contact information (*cell phone, email, home or office phone*) for person who will be the contact person for the award. (If a group or family, we are looking for one person to make contact with if needed):

Name of the Award: *(Example, in memory of Mary Melany, or The Rudolph foundation award.)*

We would like to know more about this award! Is this award being given on behalf or in memory of someone or a class? Please describe the honoree's accomplishments and personal qualities. If this award is being given for a specific reason you may describe it here, as this information will be used when presenting the award at Senior Awards Night at BMHS and again in more detail at the Alumni Banquet. Please describe this award in as much detail as possible:

Tell us how many awards you will be giving out. The amount of all awards given out by the Alumni is $500.00, these are one time awards for the awardee. They will receive a check at the banquet. (If multiple awards are given, please list separately. (For example 2@ $500.00)

Eligibility Criteria for applicants: Please list your requirements for your scholarship: (example: nursing, political science, athlete (a specific athletic sport), hair dressing, and so on) Note: we will be happy to accommodate any field of study, we just need to know so we can pass it on.

Name and contact information of Person that will present the award at the banquet (optional)

* The BMHS Alumni submits the names and criteria of awards along with the student application form to the BMHS Guidance Office.
* The awards will be available to students through the BMHS Guidance Department and through the Alumni and social media.
* Applications will be available for BMHS students in February.
* Payment/Special Conditions: The sponsor of each award will be responsible for making payment arrangements with the HHS-BMHS Alumni Association prior to May 6th.
* Notification of Award to the awardee: The scholarship awards will be *announced* at the Senior Awards Night BMHS scheduled on May 30, 2019.
* The awards will be *presented* to the awardees at the HHS-BMHS Alumni Banquet June 1, 2019.

At the banquet on June 1st, the Alumni Association does invite the Sponsors of the award to come and present the award to the awardee. There is a dinner charge of $35.00 and we do require an invitation to be filled out, along with information on the presenter. Please indicate if someone will be at the banquet to present and their information. Invitation enclosed.

If you have any questions please contact the Alumni President Betty Patriquin at [billericaalum@gmail.com](mailto:billericaalum@gmail.com) or [bettypatriquin@gmail.com](mailto:bettypatriquin@gmail.com)

Cell phone is 978-994-6463

If for any reason we do not fill the requirement of your award, we need to know if this award will be set aside for next year, or given out to the next available student.

For example, if your award is for a student that has a parent or grandparent that graduated from either BMHS or HHS, and we do not have one this year, do you want to hold this for next year? If not, the award will go to a student that fits as close as possible.

Thank you again for sponsoring a scholarship award through the HHS-BMHS Alumni Association.

Sincerely

Elizabeth (Betty) Patriquin

President-HHS-BMHS Alumni Association