**SPHS Business Advisory Board
Building partnerships to empower all students**

**to develop their vision for a successful and productive career**

**www.sphsbab.org**

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**May 14, 2019**

1. Welcome

In attendance: Tom McGinn, Patrick Bathras, JoAnne Brack, Susan Gallagher, Nancy Jackson, Alice Lukas, Kim Walker, Robert Nutter, Heather Barnstead, Jessica Farrer, Joanna Kouvaras, Jim Cleveland, Kira Dickson, James Henson, Melanie Wood, Kirk Lynn, Lindsay Brown

1. Minutes Approval: The minutes from the March meeting were reviewed and approved as submitted.
2. Committee Reports

1. Financial Literacy Week debrief: SPHS has held FL week since 2013; started with seniors only. Shared presenter feedback from the past seven years. Suggestions:
* Address student loan debt, taxes and healthcare costs.
* Record evening events so the child care volunteers can hear what they missed (can put it on the website).
* Take presenters’ experience with high school students into account when assigning presenters to classrooms.
* Make it a three-part process:
	+ 1. Preliminary activities such as Advisory the Friday before with teaser activities such as trivia questions, Financial Literacy pre-test (administered during the pre-lim Advisory or even earlier so topics could be identified to include in the Advisory), homework including budget preparation
	+ 2. Financial Literacy Advisory with presenters
	+ 3. Follow-up Advisory to address students’ questions and/or items that weren’t covered during the Advisory due to time constraints.

Family night went well. 150 people signed up; half showed up. Joanna heard comments that the content could have been more substantial – e.g. more specific financial planning advice. We should begin the night with a disclaimer: the event is an overview for all attendees, will not provide specific advice. We provide information on resources that attendees can follow up on.

1. Executive Committee:
	1. Partner of the Year awards dinner: James Henson
	2. Officer Elections for 2019-2020: The following slate was elected unanimously:
		1. President: Tom McGinn
		2. Vice President: Kirk Lynn
		3. Secretary: Sue Gallagher
		4. Treasurer: Melanie Wood
	3. Committee Chairs
		1. Mock Interviews/Career Conversations: Kim Walker/ JoAnne Brack/ Nancy Jackson
		2. Financial Literacy: James Henson/ Alice Lukas/ Kirk Lynn
		3. Marketing/Membership/Appreciation: Melanie Wood
		4. Website: Jim Cleveland/Jessica Ferrer
	4. Signature/SP Customs Update and 2019/2019 Highlights and Accomplishments: JoAnn shared a slide presentation highlighting the year’s activities, volunteer contributions, and level of student and volunteer participation.
	5. Goals 2019-2020: Continue successful initiatives: Mock Interviews/Career Conversations; Financial Literacy.
	6. Website: Renewed. Discussed changing the look. Will post the Highlights and Accomplishments slide presentation.
2. Discussion: How can we share our successful processes and ideas with other schools? AACC hosts a monthly Program Pathway meeting. This meeting includes all Signature facilitators. Signature facilitators meet bi-weekly; share ideas. It might be worthwhile to make “Best Practices” a recurring agenda item.
3. Announcements and New Business
* May 20, 2019: PLTW presentations
* May 28, 2019: Senior Graduation: UMBC
* June 14, 2019: last day for students
* May 17, 2019: last day for teachers
* Late August: BAB Crab Feast
* August 29, 2019: Executive Officer Strategic Planning Meeting
* September 4, 2019: First day of school
* September 12, 2019: Back to School Night – BAB members attend to solicit new members
* October 24, 2019: Entrepreneur Fair
* November 22, 2019: Mock Interview Advisory
* Dec 2,3,4 and 6 (if needed), 2019: Mock Interviews
* March 23-27, 2020: Financial Literacy Week
* March 27, 2020: Financial Literacy Advisory
* BAB Meetings: 9/10, 10/8, 11/12, 1/14, 3/10, 5/12