**SPHS Business Advisory Board   
Building partnerships to empower all students0**

**to develop their vision for a successful and productive career**

**www.sphsbab.org**

**Nov. 9, 2021**

**Meeting Minutes**

Welcome/Introductions -Jason Port

In attendance: Patrick Bathras, JoAnne Brack, Jason Port, Kim Marie Walker, Susan Gallagher, Tom McGinn, Nancy Jackson, Liz League, Jim Cleveland, Terry Grant, James Henson, Sherri Norton, Jill McKay, Kati Elliott, Dustin Angelo, Alice Lukas, Jeffrey Puzas, Ryan Thompson.

Committee Reports:

1. Mock Interview/ Career Conversations Committee- Nancy Jackson/ JoAnne Brack
   1. Planning update for December
      1. Schedule: December 6,7, 8. There are still some time slots when volunteers are needed: 12/6 – in good shape; 12/7 – need 7 people in morning slot, 5 in second slot, and 8 people in afternoon slot; 12/8 – need 8 people at 11:10-12:20. Sign up at <https://www.signupgenius.com/go/10c0e4eaca72da2fd0-sphs29>. Jason will send an email to the BAB master list and ask them to extend the invitation to their professional contacts. JoAnne will send another ConnectEd through Mr. Bathras. Nancy will send another reminder to previous volunteers. BAB members can invite contacts through neighborhood social media pages. No background check is required for volunteers at this event; volunteers entering SPHS will have their ID scanned. Interviews are in-person; any make-up interviews needed will be virtual, most likely on 12/9-12/10.
      2. Virtual resume help: will be provided in advance of the mock interviews on 11/16, 11/17, 11/18, 11/30, 12/1 and 12/2. Students can sign up from their English classes. All volunteer slots are filled. This will be run through study hall and Advisory.
      3. Virtual interviewer training: November 30, 2021 at 6:30 p.m; will cover logistics and approach (interview coach rather than interviewer). While this is not mandatory, Jason encouraged all volunteers to attend the training; makes a difference.
   2. Advisory November 19, 2021: Instead of individual presenters in each classroom, Kim will conduct one presentation from the College and Career Center which will be broadcast to all classrooms.
   3. Other opportunity for resume assistance: Some seniors are doing actual interviews for college and jobs and could benefit from preparation assistance. Kim provided a practice interview recently that was really helpful for the student. If anyone is interested in being a resource for this need in the future, email Nancy Jackson at [ngjackson@aacps.org](mailto:ngjackson@aacps.org).
2. Pizza with Professional’s update- Jason Port

Schedule: first event will take place tomorrow, renamed Pastries with Professionals due to shift to morning: 8:46 during Study Hall period. Featured professional is Ryan Thompson from Wilmington Trust – financial industry. If interest exceeds the room capacity others can participate virtually. Upcoming topics: December – healthcare industry; January - cybersecurity; Monthly events are scheduled through the end of the year. We will ask Ryan to provide feedback on his experience to improve future sessions.

1. Signature program - JoAnne Brack
2. Virtual Entrepreneur Panel Debrief: This successful event featured three entrepreneurs: Kati Elliott, Karima Davis, Alum Teddy Giard, and 317 students participated. Arundel High School and Annapolis High School also participated. This concept will continue through the Entrepreneur Club.
3. BIL 1 Explorations pitches (Quarterly Assessment) Jan. 21st & Jan. 25th (B day 7:30-8:41, 11:12-12:33, & 1:07-2:18 p.m.) Students design an innovative product or policy to pitch to a mock board of directors who evaluate the pitch. Volunteers are needed to act as a board of directors member and provide feedback. Two volunteers are required for each time frame. A rubric is provided to evaluate the pitch. Email JoAnne at [jbrack@aacps.org](mailto:jbrack@aacps.org) if you are interested in volunteering. This takes place in person.
4. Financial Literacy- Alice Lukas/ James Henson
   1. Financial Literacy Club: Meets weekly; next meeting (in-person) will take place today after school.
   2. Mar. 21-25, 2022 Financial Literacy Week. Planning meetings will begin in January.
5. Marketing/Membership/Appreciation Committee: No update.
6. Announcements/New Business - None
7. Upcoming Events
   1. BAB Meetings (9 am; virtual): 1/11, 28/, 3/8, 5/10 (Note: no December meeting)
   2. Mock Interviews & Career Conversations- Dec 6-10, 2021
   3. Financial Literacy Week- Mar. 21-25, 2022