**SPHS Business Advisory Board   
Building partnerships to empower all students**

**to develop their vision for a successful and productive career**

**www.sphsbab.org**

**October 9, 2018**

1. Welcome/Introductions In attendance: Tom McGinn, Patrick Bathras, Joanne Brack, Jim Cleveland, Joanna Kouvaras, Melanie Wood, Sue Gallagher, Kim Walker, Jeff Cummings, Kirk Lynn, Elizabeth Heller, James Henson, Rob Molina, Jill McKay.

The minutes from the September meeting were accepted as submitted.

1. Committee Reports:

* Mock Interviews:
  + BAB Members were invited to sign up for the Mock Interview Advisory on November 16. Presenters should arrive at 8:30.
  + We reviewed the Mock Interview Advisory PPT. Presenters can download the PPT from the BAB website and will receive talking points.
  + Students will learn to address envelopes for thank you notes.
  + Career Conversations happens at the same time as the Mock Interviews.
  + Students will have the opportunity to do a mock phone, skype, or panel interview upon request at a later date.
  + Suggestion: include information on federal jobs, including security clearances. SPHS does offer Project Scope. Emphasize the need to be drug free and importance of credit history.
* Business, Innovation and Leadership:
  + Entrepreneurial Fair on 10/25, first and second period (7:30-10:30). 14 presenters are scheduled. 250 students have been invited. List of presenters will be shared with teachers to share with students.
* Financial Literacy:
  + Next week will start working on planning; will have more to report next month.
* Website: List of updates from JoAnne has been done. Did not have time frame for some events; JoAnne will provide that information. Will post link for Signup Genius for Mock Interviews.
* Marketing/Membership/Appreciate: SPHSBAB Facebook page has been created. Events will be posted and will be linked back to the website; also linked to several local community Facebook pages. Reached out to the Chamber to participate with the BAB.

1. Announcements/New Business/Important Dates

* October 25, 2018 – Entrepreneurial Fair
* November 16, 2018 - Career Advisory
* December 3, 4, 5, 7 – Mock Interviews & Career Conversations
* March 22 - Financial Literacy
* SPHS Business Advisory Board 2018-2019- 11/13, 1/8, 2,/12, 3/12, 4/9, 5/14