**SPHS Business Advisory Board**

**Building partnerships to empower all students**

**to develop their vision for a successful and   productive career.**

**www.sphsbab.org**

**Sept. 13, 2022**

**Meeting Minutes**

**Welcome/Introductions:**

In attendance: Patrick Bathras, Annie Houghton, Kim Marie Walker, Susan Gallagher, James Henson, Jessica Farrar, Joanna Kouvaras, Alice Lukas, Lindsay Abruzzo, Jim Cleveland, Tara Dean, Dustin Angelo, Nicholl Dial, Sherri Norton, Ryan Thompson, Jill McKay, Terry Grant, Mike Farrell, Tom McGinn, Kira Dickson, Paul Heath, Heather Barnstead, Nancy Jackson.

**Committee Reports:**

1. **Review SPHS BAB mission statement**: Building partnerships to empower all students to develop their vision for a successful and productive career.
2. **Back to School Night**
   1. September 15, 6:30-9:40 pm; in person with a virtual option.
   2. BAB backboard and table with map of school on back of BAB info page will be set up in lobby; will provide a QR code linked to BAB interest form. BAB members can arrive as early as 6 pm to help man the table.
   3. Connect Ed will advertise BAB and events to SPHS families.
3. **Marketing/Membership/Appreciation**
   1. BAB Kickoff Event (NEW!!)
      1. October 13 from 7-8 pm in the cafeteria
      2. Purpose: To get this year’s volunteers excited, educated, and equipped for a remarkable year ahead. BAB participation is a great way to volunteer and help many students.
      3. Executive team will prepare short presentation about BAB initiatives; will serve refreshments; provide sign-up opportunities for BAB events. This will be a networking opportunity for current and new members.
      4. Recruitment: Annie will prepare an email which BAB members can share with 3-5 contacts.
4. **Pastries with Professionals** 
   1. Professionals talk about their career, educational background, career path.
   2. Students can submit questions in advance.
   3. In the spring hope to create a list of topics and then align speakers with those topics.
   4. Email Annie with suggestions for business partners to participate.
   5. Will be held during Advisory which takes place 9:46-10:16 am, every T-W-T in the College and Career Center; would like to host a speaker a minimum of twice a month.  Possible dates include: Oct. 11, 13, 18 and 25; Nov. 1, 3, 10, 15, 17 and 29; Dec. 13, 15, 20 and 22.
   6. First event is booked - Sept. 21 - Joshua Girton  (Military Law and Bioethics); 16 students have already signed up; hope to have 35-40 attendees.
5. **Entrepreneur Fair** 
   1. Thursday, October 27 from 8:30-11:00 am in the cafeteria.
   2. In need of a keynote speaker (need to be vetted prior).
   3. Will invite last year’s entrepreneur participants; looking for new businesses to invite. Send suggestions to Annie.
   4. Entrepreneurs receive Guiding Questions to discuss; we can suggest additional talking points including:
      1. How do you use social media to reach your target audience?
      2. Responsible social media use?
      3. Describe obstacles to overcome/problems to manage.
      4. What skills are you leveraging in the business? Where did you learn those skills?
      5. How does your current work compare/relate to what you did in high school? E.g. internships.
6. **Mock Interview/Career Conversations**
   1. Advisory Lesson for Grade 11 - November 18 (24 sections).
   2. Mock Interviews: December 5-9, 2022.
   3. In person interviews in Library/Media Center.
   4. Currently 414 Juniors.
   5. Signup Genius will be created for BAB Mock Interview volunteers.
7. **Financial Literacy Week**
   1. March 20-24
   2. Financial Literacy Advisories - March 24 9:46-10:16 for all grades; need volunteers for 85 Advisory sections.
   3. Alice shared history of FL week.
   4. SP Customs (student-run business and Signature class) designed and created FL week t-shirts which faculty and staff wear to promote FL.
   5. During March (FL month) hope to have all Pastry with Professionals speakers with a FL focus.
8. **Website**
   1. Managed by Jim Cleveland.
   2. Events and dates to be posted on website.
   3. Send changes to Jim via email and he will make the changes.
9. **Announcements/New Business**
   1. Kira: St. Martin’s is looking for help in the aftercare program. SPHS will post the flyer on the bulletin board near the Career Center.
10. **Upcoming Meetings and Events**
    1. **DPHD Business Advisory Board virtual meeting schedule 2022-2023, 8-9 am: meet.google.com/xgy-fkxa-sut;** 10/11, 11/9 (Wednesday due to school being closed for Election Day), 1/10, 2/14, 3/14, 4/11, 5/9
    2. Back to School Night-September 15
    3. Entrepreneurial Fair- October 27
    4. Mock Interview Prep Advisory for Grade 11 on November 18
    5. Mock Interviews & Career Conversations for Grade 11 on December 5-9
    6. Healthy Teen Choices Fair- February 16
    7. Financial Literacy Week- Mar. 20-24
    8. Financial Literacy Advisories- Mar. 24
    9. Leadership Graduation for eligible Seniors on May 11