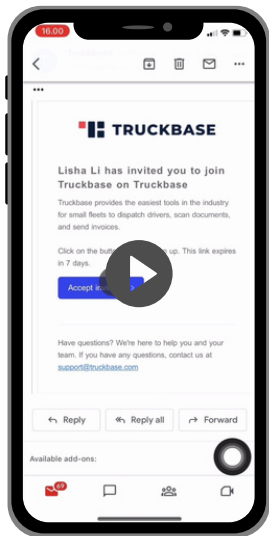
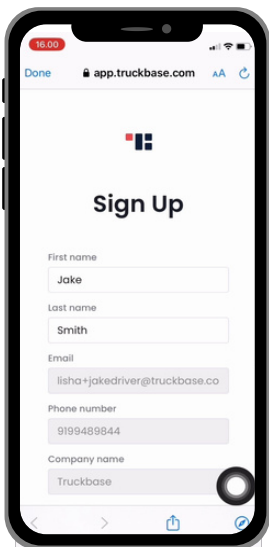
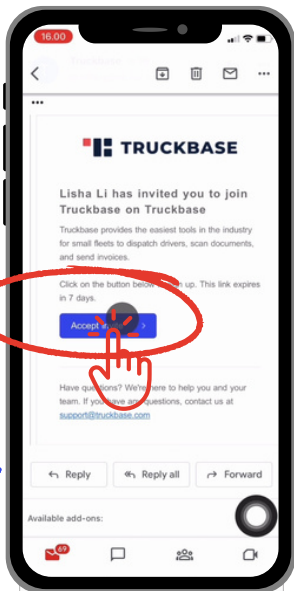


How to create a driver log-in



You will receive an email from the dispatcher with an invitation to Truckbase



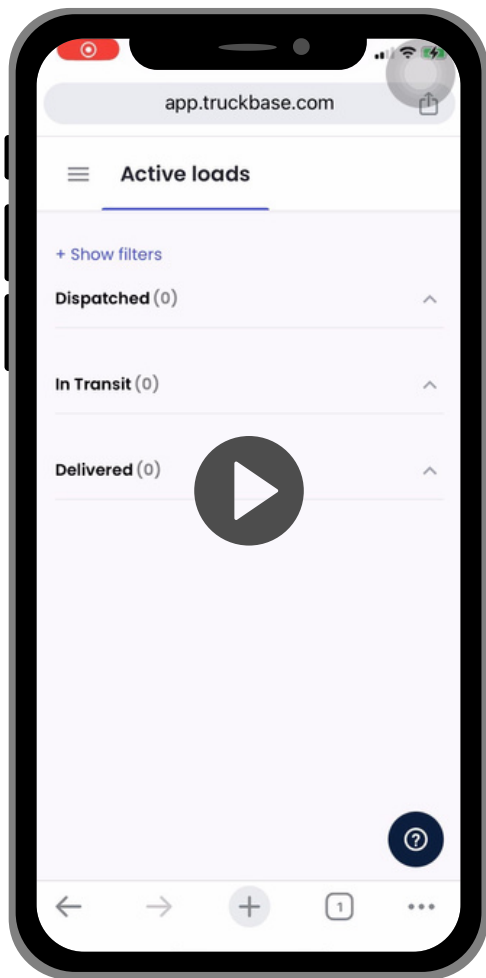
Create a password



Welcome to Truckbase!

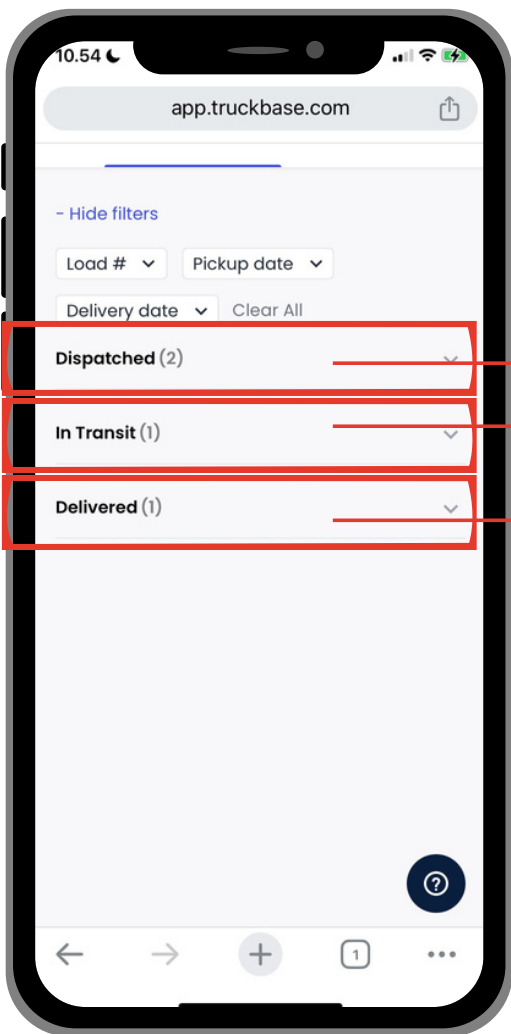
How to navigate the driver login page

Click to view video tutorial



continued on next page...

How to navigate the driver login page



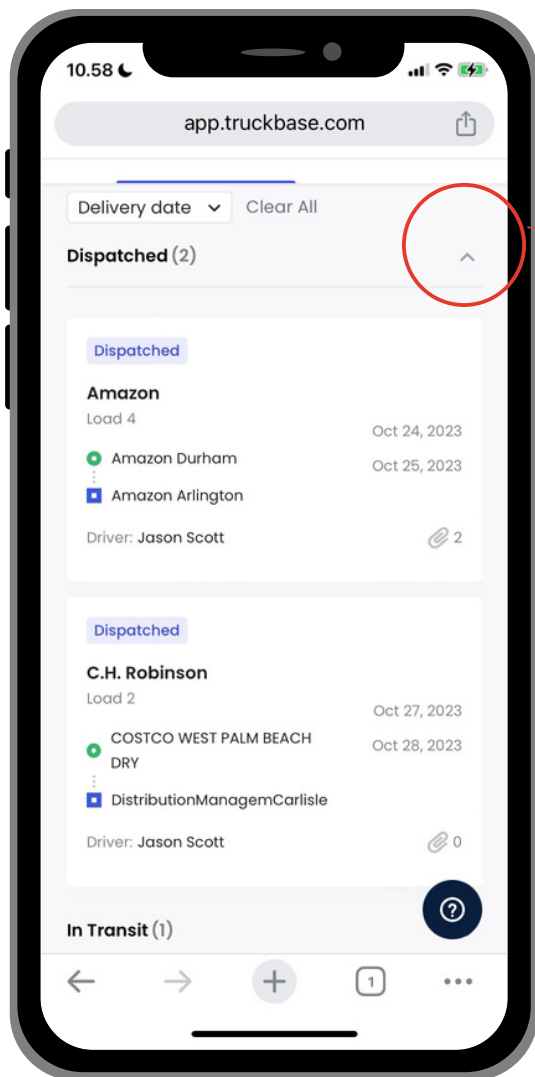
**Upcoming
loads assigned
to you**

**Current load
in progress**

**Completed
loads**

continued on next page...

How to navigate the driver login page

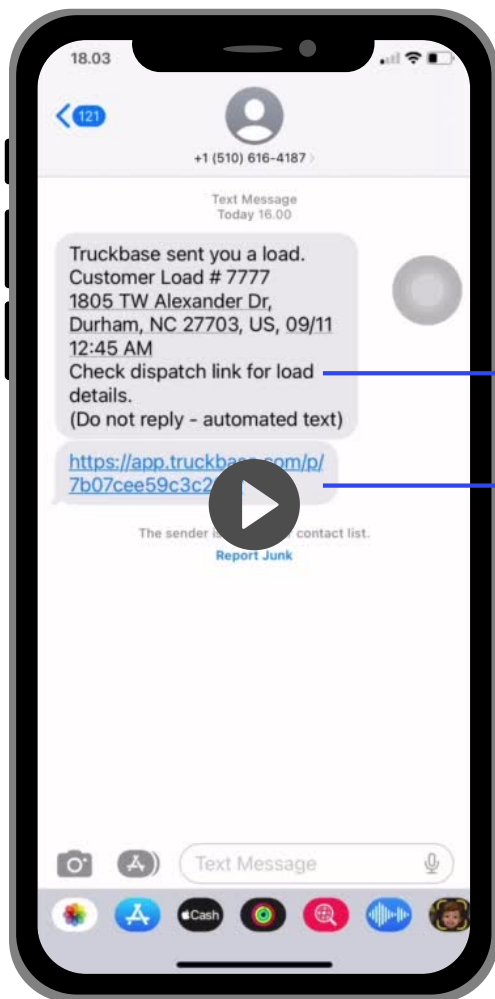


Press the arrow to expand or collapse the section

continued on next page...

How driver dispatch text messages work

Click to view video tutorial



1st message includes high level load information

2nd message links to specific load details

continued on next page...

How driver dispatch text messages work

This section of the link includes:

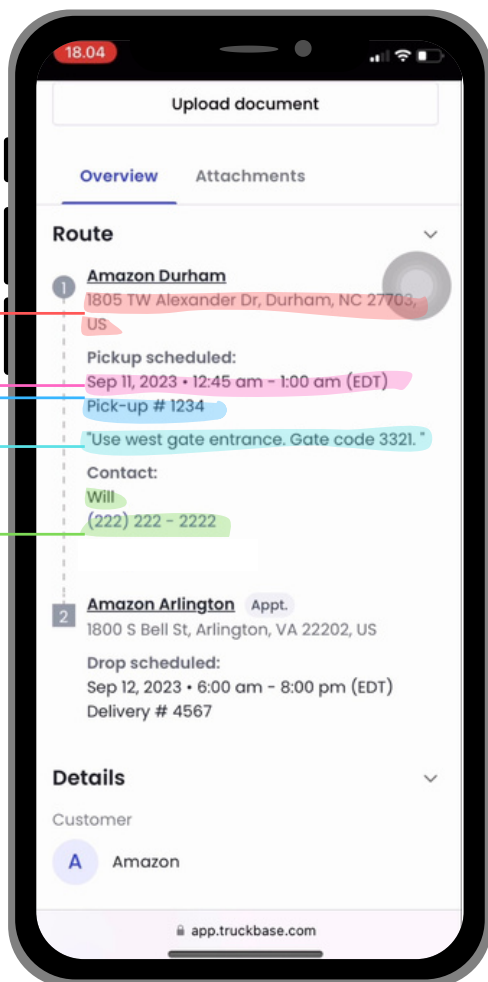
Address

Stop day and time

Stop Identifier

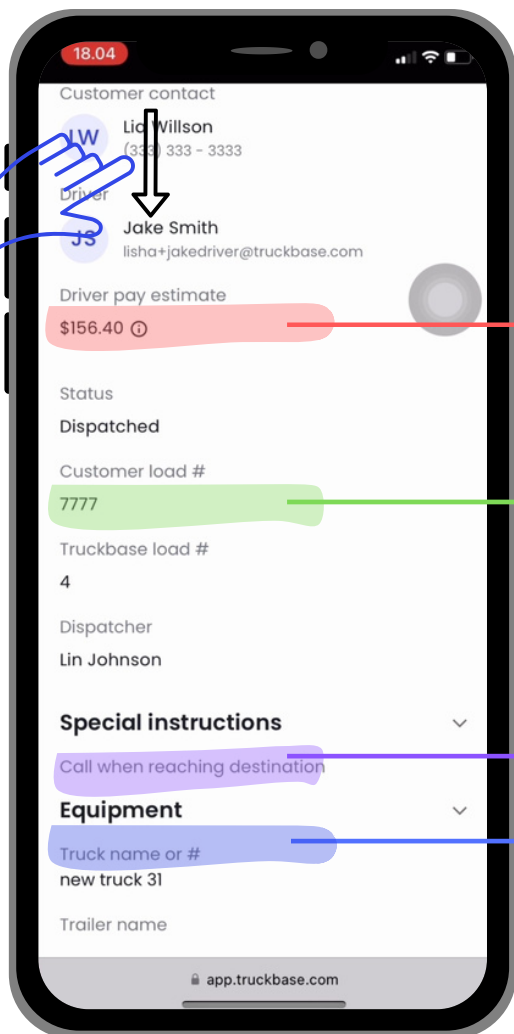
Stop instruction

Stop contact



continued on next page...

How driver dispatch text messages work



Scroll down
to find:

Driver's estimated
pay

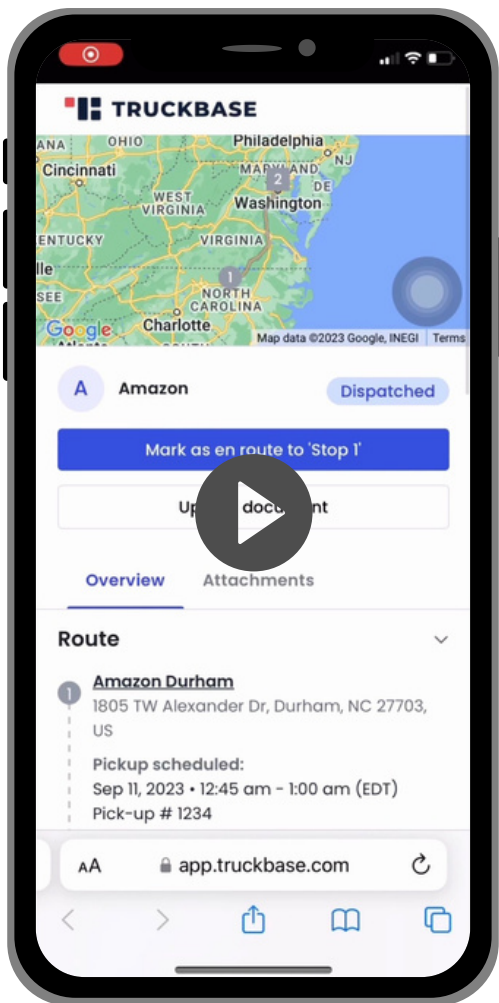
Customer load
number

Special load
instructions

Load equipment

How to provide stop-level status updates

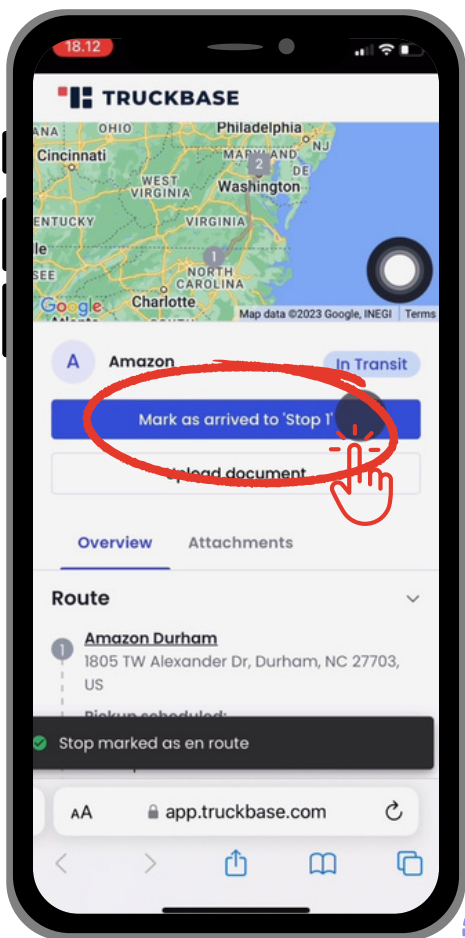
Click to view video tutorial



Note: Your updates trigger customer notifications.

continued on next page...

How to provide stop-level status updates



1

On the move?
Set 'en route to
'Stop 1'



2

Arrived?
Mark as arrived to
stop

3

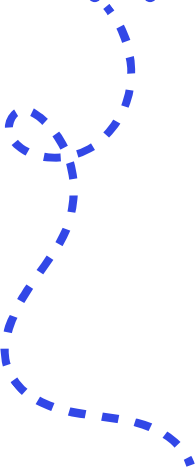
Loaded or Unloaded?
Mark stop as completed

continued on next page...

How to provide stop-level status updates

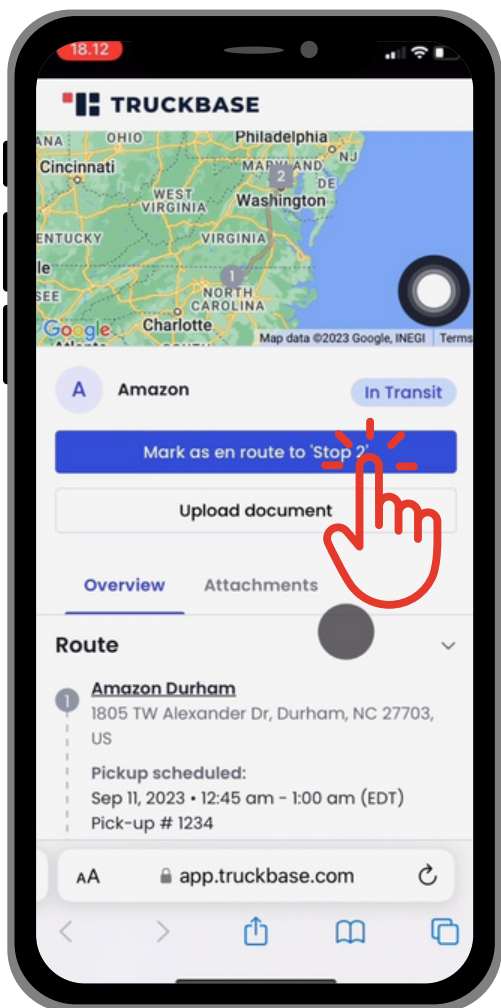
4

After completing stop, signal you are 'en route' to next stop



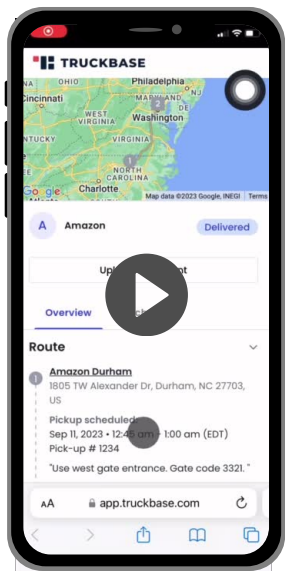
5

Repeat steps until you have completed last stop

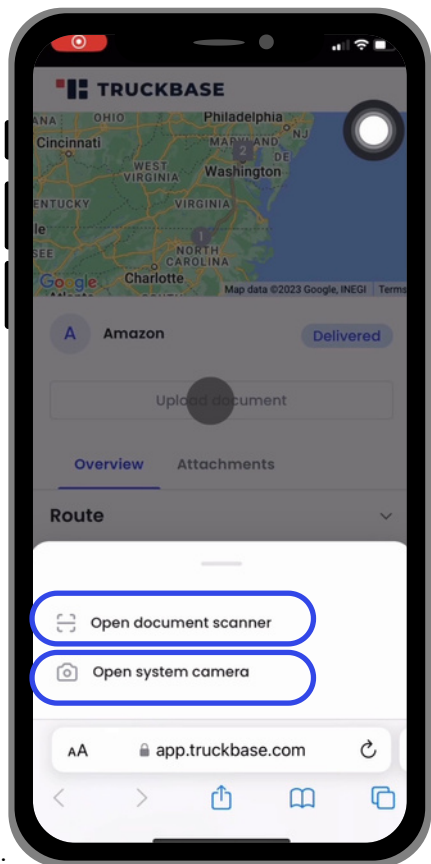


How to upload documents

Click to view the video tutorial



Option to choose between your phone camera when the Truckbase Scanner fails



continued on next page...

How to upload documents



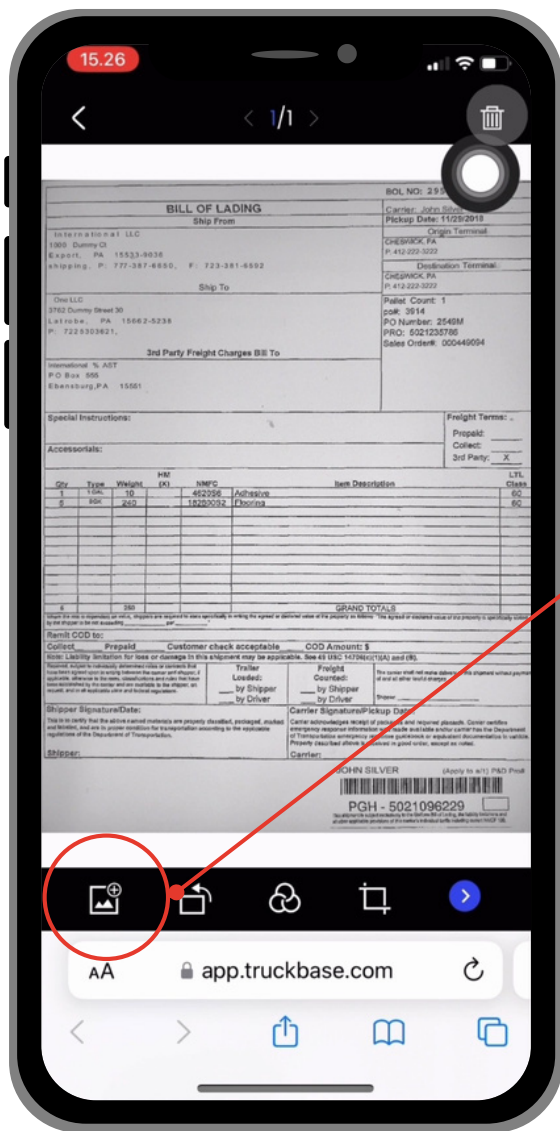
Raise
camera to
capture
full
document

Crop image

Proceed to
next screen

continued on next page...

How to upload documents



Add
additional
scans to
upload

continued on next page...

How to upload documents

After upload,
select document
type

Select document type

- ☐ Bill of lading
- ☐ Lumper
- ☐ Proof of delivery
- ☐ Invoice
- ☐ Other

AA app.truckbase.com

View all
uploads in the
attachment
tab

Upload document

Overview **Attachments**

2 Attachments

Upload document

Mobile-scan-12Sep2023-03:27 PM
Bill of Lading

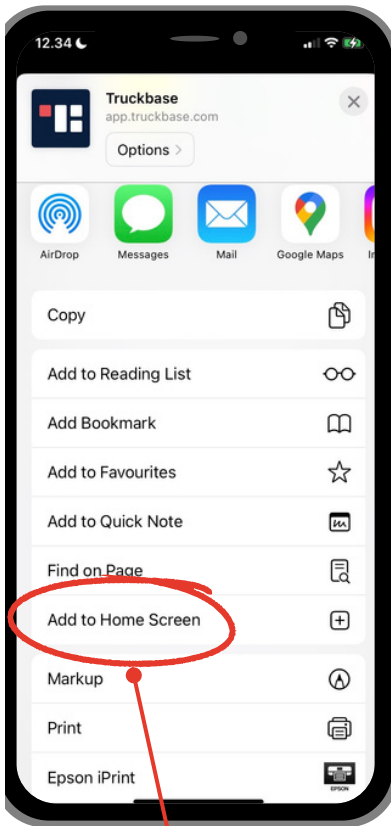
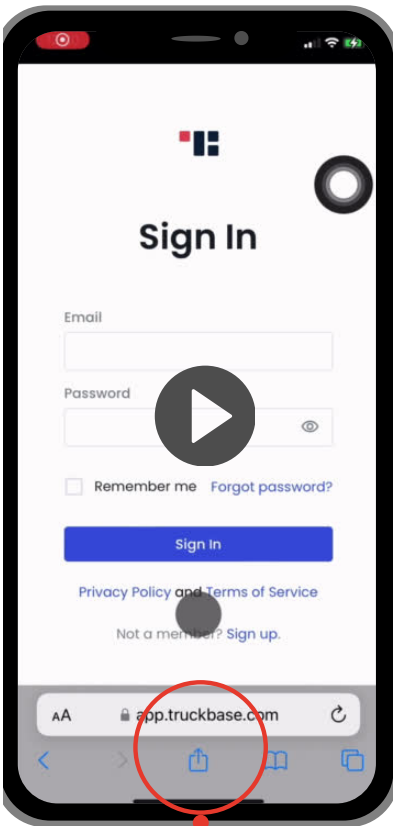
Mobile-scan-12Sep2023-03:27 PM....
Bill of Lading

0 Photos

app.truckbase.com

How to conveniently access Truckbase every time

For Apple Users:



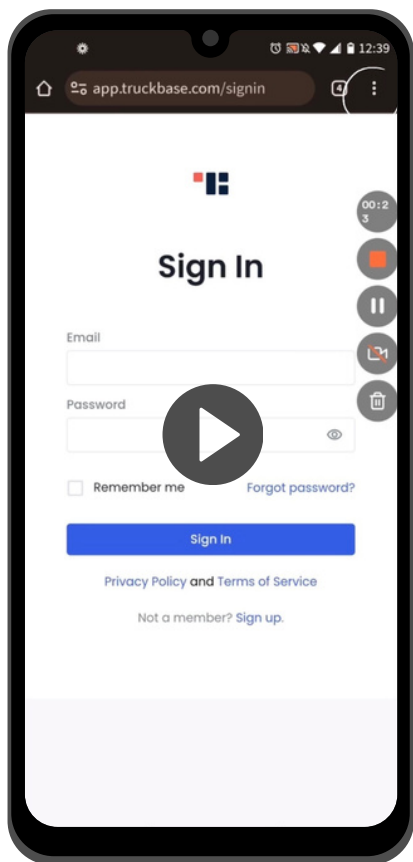
Press middle icon
on Safari

Scroll down to
"add to home
screen"

continued on next page...

How to conveniently access Truckbase every time

For Android Users:

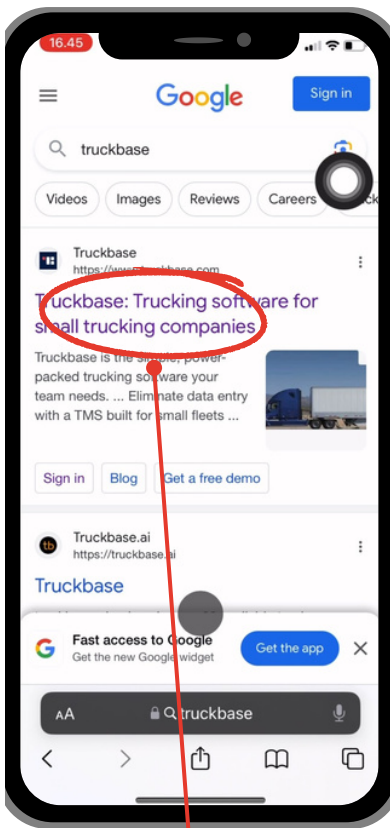


When you visit Truckbase.com, you can press the three dots on the upper right corner of your browser to download the Truckbase App

continued on next page...

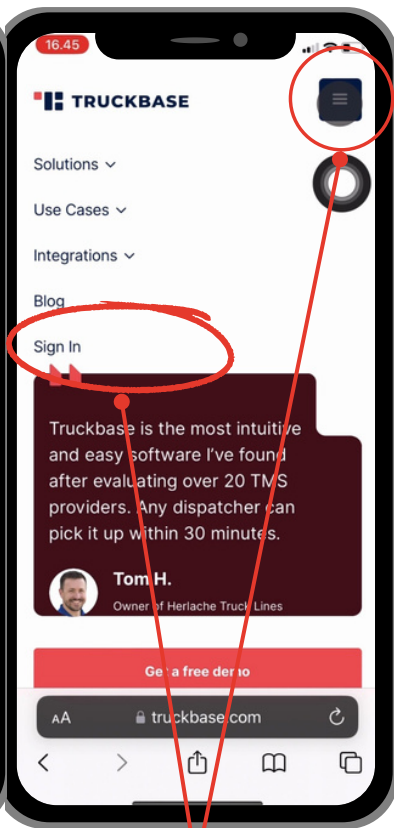
How to conveniently access Truckbase every time

Apple & Android User Option 1:



Search
"Truckbase" in
browser and click
the first link

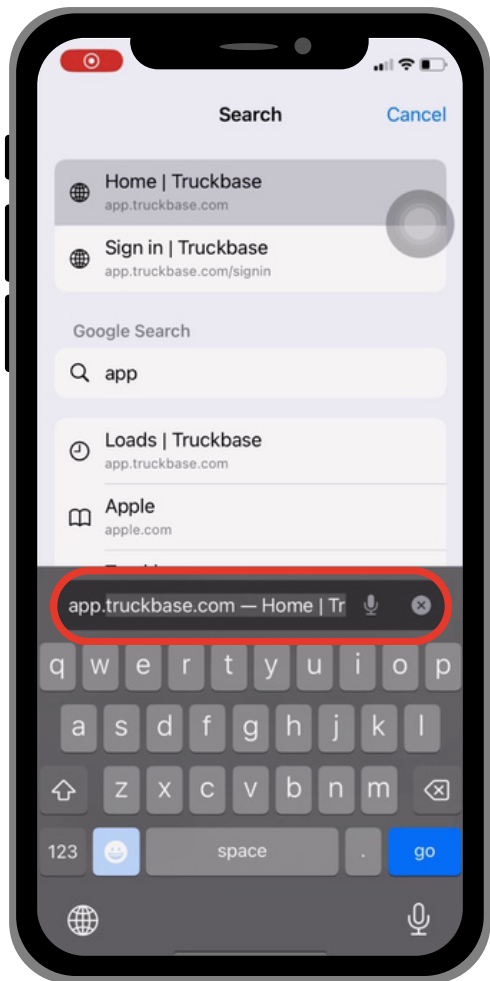
continued on next page...



Press the upper
right icon and
navigate to "Sign
In"

How to conveniently access Truckbase every time

Apple & Android User Option 2:



app.truckbase.com