

Create & Present – Presentation Skills for Kids

Course Name: Create & Present: Mastering Presentation Skills

Course Duration: 3 hours

Course Overview:

The **Create & Present** course focuses on developing kids' presentation skills using tools like PowerPoint and Canva. Students will learn how to design visually engaging slides, structure their presentations, and effectively communicate their ideas. Through hands-on mini-projects, they will create and present their own work to the group, gaining confidence and improving their public speaking abilities. This course empowers students to become more effective communicators, whether in school, at home, or in future professional settings.

Pre-requisites:

- No prior experience required
- A willingness to present ideas to a group and learn new design techniques

Who Can Take This Course:

- Kids aged 10-16
- Students who want to improve their public speaking, presentation, and design skills
- Those looking to create presentations for school projects or personal interests

Applicable Careers Include:

- Graphic Designer
- Marketing Specialist
- Public Speaker
- Teacher or Educator
- Event Planner

Course Syllabus:

Module 1: Introduction to Presentation Tools (1 hour)

1. Why Presentations Matter:

- a. Discussion on the importance of effective presentations in school, work, and everyday life

- b. Examples of great presentations and what makes them engaging

2. Getting Started with PowerPoint and Canva:

- a. Overview of PowerPoint: Slide creation, adding text, images, and transitions
- b. Overview of Canva: Designing visually appealing slides, templates, and customization options
- c. Activity: Students will familiarize themselves with the interface of both tools and create a basic slide with a title, image, and text

3. Basic Design Principles for Presentations:

- a. Importance of simplicity, readability, and consistency
- b. Tips for using colors, fonts, and images effectively
- c. Demonstration: How to create a simple yet impactful slide using PowerPoint or Canva

Module 2: Structuring Your Presentation (1 hour)

1. Creating a Presentation Structure:

- a. Discuss the basic structure of a presentation: Introduction, body, and conclusion
- b. Activity: Students will choose a topic (e.g., their favorite hobby, a school project, or a fun fact)
- c. Guide students in brainstorming and organizing ideas into clear sections (e.g., Introduction, Key Points, Conclusion)

2. Designing Effective Slides:

- a. How to break down information into bullet points, charts, and visuals
- b. Tips for creating a compelling introduction slide and a memorable closing slide
- c. Activity: Students will design 4-5 slides based on their chosen topic, using appropriate images, text, and layout

3. Adding Visual Appeal to Your Slides:

- a. Introduction to using images, videos, and graphics to make the presentation more engaging
- b. Discussion on the importance of not overloading slides with information (keep it simple and clear)
- c. Activity: Add a relevant image or graphic to each slide to support their main idea

Module 3: Presenting Your Work (1 hour)

1. Public Speaking Tips and Techniques:

- a. Discuss the basics of speaking confidently: Posture, tone, eye contact, and pacing
- b. Activity: Practice speaking clearly and confidently about their slides (without reading directly from them)

2. Rehearsing the Presentation:

- a. Students will practice presenting their slides to the group
- b. Focus on smooth transitions between slides, staying on topic, and engaging the audience
- c. Peer feedback: After each presentation, students will give positive feedback to one another

3. Final Presentations:

- a. Each student will present their mini-project to the group using the slides they created
- b. Time for each student to present: 3-5 minutes per person
- c. Feedback: Group and instructor provide constructive feedback on presentation skills, design, and content

Further Opportunities after Completing the Course:

- **Create a Portfolio:** Students can start building a portfolio of presentations for future school projects or personal interests.
- **Explore Advanced Design Tools:** Students can dive deeper into advanced tools like Adobe Spark or Microsoft Publisher for creating more complex presentations.
- **Join Public Speaking Clubs:** Encourage participation in clubs like Toastmasters for Kids or other public speaking opportunities to continue building confidence.
- **Leadership and Team Projects:** Students can take on leadership roles in school projects and clubs, using their presentation skills to lead discussions and inspire others.