

BEAVER CREEK/GRAYLING TWP  
Utility Authority  
Minutes of Regular Board Meeting,  
August 18, 2025

**Call to Order:** Meeting called to order by Chairman Keipert at 4:00 pm at the Beaver Creek Township Hall

**Roll Call:**

Board Members Present: Lawe, Keipert, Hanson, Robson, Koutnik

Board Members Absent: None

Others in attendance: Alma, Larson, Polanic, Johns, Lang, Stephan, C2AE Associate 1, C2AE Associate 2

**Approval of Agenda:** Motion by Lawe, second by Hanson, **CARRIED** to approve the agenda.  
Yeas: All

**Approval of Minutes:** Motion by Keipert, second by Hanson, **CARRIED** to approve minutes of the regular meeting of July 21, 2025. Yeas: All

**Meeting Business:**

**IAI Report:** Lang reviewed the IAI report regarding usage and low pressure events at wells.

**Treasurer's Report:**

1. CD Renewal - Lawe renewed our CD with Huntington Bank on 8/8/2025, \$108,454.85 principal balance, 3-month term, 3.55% interest rate.
2. Debit Card - Motion by Lawe, second by Robson, **CARRIED** to approve the use of a debit card through Huntington Bank for the Utility Manager, Paul Alma, for general purchases with a spending limit of \$2,500. Roll call vote: All Yeas
3. USDA ER&R Account - Lawe received approval from the USDA to enable the use of the ER&R Water account to help pay for repairs of Well #3.

**Accounts Payable:** Motion by Lawe, second by Robson, **CARRIED** to approve the accounts payable in the amount of \$14,823.98 for July 2025. Roll call vote: All Yeas

**Report from Staff:** Paul Alma reported that the new UA computer is in, the BS&A software is set up, and that he just needs to submit payment to finalize set-up of Quickbooks.

**Correspondence:** None.

**Old Business:**

1. Well #3 Update - Lang reported that it took Peerless 2-days to fish out the PVC pipe at the bottom of the well and that the well cleaning process is in progress.
2. Arauco Update - Polanic reported that he had a meeting on 8/12 with Arauco representatives and that Arauco is understanding that they cannot send us high strength wastewater, and that Arauco agrees that they need to begin paying for the water they use in their fire prevention process. IAI will begin looking into ultra-sonic meters for the fire suppression system at Arauco.
3. Rate Study Scheduled – Lawe reported that he contacted Jonathan Edwards with Michigan Rural Water Association and set up a rate study to be conducted the week of October 20<sup>th</sup>.

**New Business:**

1. Connection Charges for Stoops & Saab - Motion by Lawe, second by Robson, **CARRIED** to adopt the standard REU table (attached to minutes) for purposes of calculating connection charges. Yeas: All
2. Kirtland Villas A & B “Readiness to Serve” fee – Lawe reported that it was recently discovered that we have failed to assess monthly ready to serve charges to the Kirtland Villas since they came online in November of 2023; that it appears the charges were never set up in the BS&A billing software; that both Villas operate on a 2” meter; that our current standard monthly charge for a 2” meter is \$900/month for sewer service and \$450/month for water service; that Lawe prepared a letter to notify Kirtland of this error; and that he will contact Kirtland to discuss the change going forward.

**Miscellaneous:** Motion by Robson, second by Lawe, **CARRIED** to acknowledge and approve the proposed *Acknowledgment and Approval of Project*, dated 8/14/2025, between Arauco and Grayling Township, to be executed by Chairperson, Doug Keipert, on 8/18/2025. Yeas: All

**Member Comments:** None.

**Public Comments:** None.

Adjournment: 6:00 p.m.

Respectfully submitted,

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Rob Lawe  
Secretary

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Doug Keipert  
Chairperson