



**YORK-SUNBURY-CHARLOTTE  
FOREST PRODUCTS MARKETING BOARD**

1350 REGENT STREET  
P.O. BOX 424, "STA. A", FREDERICTON, N.B. E3B 4Z9  
PHONE: (506)444-6644 FAX: (506)444-6630  
E-MAIL: [ysc@nbnet.nb.ca](mailto:ysc@nbnet.nb.ca)  
WEBSITE: <http://ysc.nb.ca>

# NOTICE

## Update Regarding COVID 19

December 11, 2020

**Our Fredericton Office is open to the General Public with some conditions:**

- **Visitors must wear a mask and use the (supplied) hand sanitizer upon entry.**
- **In order to meet social distancing requirements, we are limiting visitors in the lobby area to 2 at a time.**
- **If you are coming to pick up TC Books, please call ahead when possible and we'll do our best to have them ready, prior to your arrival.**

Payments will be made once per week on **Fridays** with the following requirements:

All slips must be in by **Noon on Wednesdays** to allow time for processing for Fridays cheque run.

Load slips can be:

- Dropped off in the mailbox at the gate
- Faxed to the office at 506-444-6630.
- Scanned and emailed to Chelsie Williams at [yscfredericton@yscnb.ca](mailto:yscfredericton@yscnb.ca)
- Texted to Kara McCarthy at 506-440-6229

**Cheques** will be available for pick up on Fridays from **8:00 AM to 4:30 PM** (Please call Chelsie at 506-444-6644 for alternative arrangements. (Note: cheques can always be mailed out, if you prefer).

For any questions, please call Chelsie 506-444-6644 or Jeff at 506-321-2570.

The **Forest Management Staff** are conducting in person visits with strict mask and social distancing requirements. Anne and Matt can be contacted by phone or email at the following coordinates for any questions you may have:

**Anne MacKnight (Silviculture Manager)** Phone: 506-238-1472 Email: [anne.macknight@yscnb.ca](mailto:anne.macknight@yscnb.ca)

**Matthew Daigle (Forest Technician)** Phone: 506-238-5419 Email: [matthew.daigle@yscnb.ca](mailto:matthew.daigle@yscnb.ca)

We appreciate everyone's support and patience as we continue to work toward a return to more normal operations.

Sincerely,

Jeffrey Sode (General Manager)