



Notice for St Stephen Office

Update Regarding COVID 19

December 11, 2020

Due to the St Stephen YSC Office being located within Lori Johnson's home, it remains closed to the general public, but normal services are still being offered there.

Payments will be carried out one day per week (**Fridays**) with the following requirements:

All slips must be in by **Noon on Thursdays** to be paid on that Fridays cheque run.

To reduce potential exposure to COVID 19, load slips and TC books can be:

- Dropped off in the mailbox on Lori's deck
- Faxed to the St Stephen office at 506-465-0004
- Scanned and emailed to Lori at yscsts@yscnb.ca

Cheques will be available for pick up on **Fridays from 8:00 AM to 4:30 PM** (Please call Lori at 506-466-5914 or text her at 506-467-6606 and she will place it in the mailbox for you to pick up. Cheques can also be mailed out, if you prefer.

The **Forest Management Staff** are conducting in person visits, with strict mask and social distancing requirements. Anne and Matt can be contacted by phone or email at the following coordinates for any questions you may have:

Anne MacKnight (Silviculture Manager) Phone: 506-238-1472 Email: anne.macknight@yscnb.ca

Matthew Daigle (Forestry Field Staff) Phone: 506-238-5419 Email: matthew.daigle@yscnb.ca

We appreciate everyone's support and patience as we continue to work toward a return to more normal operations.

Sincerely,

Jeffrey Sode (General Manager)