



**YORK-SUNBURY-CHARLOTTE
FOREST PRODUCTS MARKETING BOARD**

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**SILVICULTURE TREATMENTS & PROGRAMS
Administrative Owner Contribution Agreement**

Treatments being carried out on private woodlands by any person(s) or company(s) other than the woodlot owner require a landowner administrative contribution (in most cases.) We ask that you read and fill out this form before any work commences.

ADMINISTRATIVE OWNER CONTRIBUTION AGREEMENT

Agreement between:

Woodlot Owner _____ of _____
(hereafter called "Owner")

Phone: _____

AND

YSC FOREST PRODUCTS MARKETING BOARD

VALID FROM APRIL 01, 2025 TO MARCH 31, 2026

- TERMS:**
- 1) The owner agrees to pay to YSC Forest Products Marketing Board a pre-determined rate set by the YSC Forest Products Marketing Board at the beginning of each fiscal year for any program and/or silviculture treatment carried out by any person(s) or company(s) other than the owner on their woodlot.
 - 2) This payment can be made on 50% of the estimated area before work begins. The balance is due in full upon completion of the work and inspection by the YSC staff.
 - 3) Administrative owner contribution payments must be made by the owner by personal cheque or money order payable to YSC Forest Products Marketing Board
 - 4) Payments not received within 30 days are subject to interest charges of 2% per annum.
 - 5) **Any outstanding administrative owner contribution from previous years must be paid in full before current work can begin.**

NOTE: Any owner who is found to be in contravention of the owner contribution system will be ineligible to receive funding through the YSC Forest Management Program for a period of one (1) year.

I, _____ agree to the terms stated above to a limit of _____
of woodlot owner contribution on my woodlot(s).

Signature: _____ Date: _____

Witness: _____ Date: _____

SILVICULTURE ACTIVITIES (2025-2026)

TERMS AND CONDITIONS

- 1) Owners must own greater than 5 hectares (12+ acres) of forested land in New Brunswick and **NOT be a Crown Timber Licensee, Sub-licensee, or Crown Corporation**. Woodlots must be greater than 5 hectares to be eligible to receive funding for silviculture activities
- 2) Owners must agree to commit to forest production for a minimum of ten years, any area silviculturally treated under the YSC Forest Management Program. **By this we mean: changing or intending to change the use of the property (e.g.: gravel pit, clearing/agricultural, house, building, or camp lots, etc.), will result in repayment to YSC Forest Products Marketing Board of the funds paid to the Contractor for the Forest Management treatment. Amount of the payback will be determined following an assessment of the circumstances. Sale of the property as a whole is permitted.**
- 3) All work must conform to the relevant technical criteria including all applicable environmental requirements and regulations in effect for the current fiscal year.
- 4) The contractor will be identified by the YSC Forest Products Marketing Board after discussion with the woodlot owner.

Please initial here if the work is to be performed by the woodlot owner: _____

- 5) **Woodlot boundaries must be clearly identified and sufficient property line evidence must be present to indicate the location of a property line** when a treatment area is adjacent to a property line.
- 6) YSC will pay the contractor for the treatment when successfully completed and approved by YSC Forest Products Marketing Board staff. The owner contribution will be collected by YSC Forest Products Marketing Board. Administrative owner contributions are subject to HST.
- 7) The Owner will agree to allow full access for YSC Forest Products Marketing Board staff for all necessary woodlot inspection(s) required during the course of completing the silvicultural activity.

Failure to meet or comply with any of the requirements set forth in the above terms and conditions will constitute a default by the owner, who shall, upon demand, reimburse the YSC Forest Products Marketing Board for the funds paid to the contractor.

OWNER'S NAME: _____
(Please Print)

SIGNATURE: _____

DATE: _____