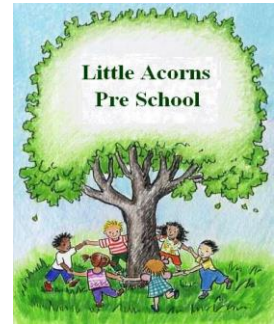


Safeguarding and Welfare Requirement: Staff Qualifications, Support and Skills

3.2 First Aid



Policy Statement

In our setting, staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with a current first aid certificate is on the premises, or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is local authority approved and is relevant to staff caring for young children.

The first aid kit

Our first aid kit is accessible at all times, complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items:

- Leaflet giving general guidance on first aid.
- Triangular bandages, individually wrapped (4)
- Protective face shield for performing CPR.
- Individually wrapped and sterile adhesive plasters of assorted sizes (20)
 - Hypo-allergenic for children
 - Blue coloured for food handlers
- Sterile eye pads (2)
- Medium wound dressings (12cm x 12cm) individually wrapped with bandages attached (6)
- Large wound dressings (18cm x 18cm) individually wrapped with bandages attached (2)
- 'low adherent' dressings (5cm x 5cm) (5)
- 'low adherent' dressings (10cm x 10cm) (5)
- Roll of hypo allergenic tape (Micro-pore)
- Disposable gloves (3)
- Scissors with rounded ends (1)
- Sterile gauze swabs (5cm x 5cm) for wound cleaning (10)
- Alcohol free wipes for wound cleaning
- Finger bandage and applicator (1)
- Forehead fever scanner (1)
- Eyewash vial (5)

The contents of the first aid box is checked termly and restocked if necessary.

Procedures

- The first aid box is easily accessible to adults and is kept out of the reach of children.
- A high proportion of contracted staff are required to attend paediatric first aid training.
- All new 'Early Years Educator' qualified staff are required to hold a paediatric first aid certificate within 3 months of completion of training before they can be included in ratios.
- No un-prescribed medication is given to children, parents or staff.
- Parents give consent on our registration form allowing staff to administer first aid treatment

- Parents give consent on our registration form allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.
- We keep a written record of accidents or injuries and any first aid treatment applied.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DFEE)

This policy was adopted at a meeting held by Little Acorns committee on 31st January 2017

To be reviewed	January 2018
Signed on behalf of the provider	
Name of Signatory	Sue Casselden
Role of Signatory	Business Manager