

Oaxaca Streetchildren Grassroots, Inc.
P.O. Box 2219, Benton, AR 72018
oaxacastreetchildren.org

**Minutes, Board of Directors meeting
December 19, 2022 (by Zoom)**

Present: Executive Director Andrea Catalano; board members Ken Lorenze, Colleen Meiman, Marilyn Horn, Tim Porter, Dave Slaymaker, Nancy Hatcher

Absent: John Tyler

Guests: Penny Hopkins, Vice President Finance, CANFRO; Marla Jensen

- 1. Call to Order – 3:31**
- 2. Approval of Minutes** – November Board meeting minutes were approved with minor corrections.
- 3. Approval of Agenda** – Agenda approved with addition of an item about the CEI truck.
- 4. Executive Director Update** – Andrea
 - Website Proposal Bids – The board approved awarding the contract for a revision of the web site to Elena Gavrilov. Andrea and Tim will move forward with the process.
 - Communications Intern Interview – The board approved an expenditure of about \$100 a month for a communications intern in Oaxaca who will work with Laurie Thompson.
- 5. Committee Reports**
 - Communications – Tim will put together a memo on additions to the new website, based in part on suggestions from the Board, and share the list with the Board.

- Fundraising– Ken reported the he, Andrea and Marilyn made a presentation to Kellogg Mexico that resulted in very positive meeting. The goal is to seek funding for food expenses.
- Strategic Planning – Dave reported that the committee met to discuss the strategic planning workshop to be held in Oaxaca in January.
- Budget & Accountability – Colleen reported that the funding and accounting changes will be sent to the boards of CEI and OSCGR before their joint meeting in January in Oaxaca.
- Finance – Dave reported that overall donations are running ahead of last year, but that the number of donors remains down.

6. Old Business

- [Joint Committee on Funding](#) – The Board approved the agreement, with an abstention by Colleen Meiman. The committee will hold its first meeting in February.
- Revise Agreement with CEI – Tabled.
- CEI truck – Ownership of the truck has been transferred to CEI.

7. New Business

- Marla Jensen resigned as a Board member; she will continue her involvement with OSCGR as a member of a new Advisory Committee.
- Quinn Campbell resigned from the Board; Ken Lorenze was approved as the new Treasurer.
 - Action Item: Dave will make the necessary changes on financial documents.
- CEI/OSCGR communications – A discussion focused on the need to create better, clearer channels of communication between OSCGR, CEI, and CEI employees.
- CEI 2023 budget – The Board approved a motion to: send the full amount requested by CEI for the first quarter of 2023 as soon as possible; request clarifications about the submitted budget; and reconcile the actual spending for first quarter against the clarified version of the first quarter budget.

- Payment currency – The Board approved a motion to make all payments to CEI in Mexican pesos.
- The Board officially expressed its condolences to Martha Canseco, president of the CEI board, for the death of her husband, Daniel Rojas Águila, the CEI board treasurer.

8. Next Meeting

The next meeting of the Board will be on Monday, Feb. 20, 2023, at 4:30 p.m. MDT.

The meeting was adjourned at: 5:15 PST