

DAY CAMP LETTER TO PARENTS



Summer is here once again and as always we are anxious to get to know your child and provide a safe and fun atmosphere. We would like to provide you with some information that will make this program a success. If there is an issue and you need to get a hold of someone right away, please call our office at 660-886-7128.

REGISTRATION: Register your child at the Parks & Recreation Office. Payment must be received by Friday of the week attended. Cost is \$60 per week or \$12 per day. Lunch and snacks are provided.

DROP OFF: Please drop off your child at the MAC Front desk, 1538 East Vest Street, Marshall, MO 65340. Around 8:15 organized activities start and camp will be in different locations throughout the park. If we are away from the MAC Center a sign will be left on the door and at the Front desk of where we are headed in the park. The Summer Day Camp Counselors will be there to meet you and your child and check them in. All children must be signed in by a parent/guardian. **Please notify the staff at this time if somebody different will be pick up your child.**

MORNING DROP: NO EARLIER THAN 7:30AM

PICK UP: Please pick up your child at the same place you dropped them off, unless there is a sign letting you know that they are outside playing. Day Campers will be close to the MAC Center by the end of the day, if you pick your child before that, a sign will be posted with their location. Camp staff will be available at all times. **Please do not drop off or pick up your child without locating appropriate staff!**

AFTERNOON PICK UP: NO LATER THAN 5:30PM

DAILY ITEMS TO BRING: Sunscreen, swimsuit, towel, and a reusable water bottle with child's name on it. We have an endless supply of drinking water, but a limited supply of cups. Please help us keep your costs down by sending a reusable water bottle with your child every day!

ITEMS NOT ALLOWED: Please leave money, electronic devices and toys at home. We will not be responsible for lost or stolen items.

SPECIAL NEEDS: If there are any special considerations that you feel we need to be aware of regarding your child (medications, allergies, behavioral problems, illnesses, etc.), please let our summer staff know as well as the Park Office.

RAINY DAYS: Our program will not be cancelled due to rain. Drop off and pick up will be at the same location as noted above.

Everyone is here to have fun! Bullying, dangerous play and violence will not be tolerated. Our policies on discipline include verbal warnings, one-on-one discussions, time outs, parent conferences, and possible removal from the program.

BE ACTIVE, BE HEALTHY, BE HAPPY