

Leadership Training Associates

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Managing People

OBJECTIVE

This dynamic seminar will explore ways of improving organizational productivity through effective management development.

OUTLINE

Leadership For Results

Discuss current leadership styles
Determine participants' leadership styles
Show participants how to utilize their strengths to lead more effectively

Effective Communication

Explore barriers to effective communication
Ways to eliminate or break through communication barriers
Skills needed for effective coaching and counseling

Time Management

Discuss the importance of managing one's time
Examine common "time robbers"
Develop strategies to utilize time more efficiently and more effectively

Problem Solving

Explore the cost of failing to solve problems
Present a conceptual model for systematic problem solving
Discuss the role of the entire team in the problem solving process.