

# LinkedIn

## Guide to change your password for LinkedIn if your computer remembers the password.



If you have forgotten your LinkedIn password, you will have to create a new password to use.

Follow these steps.....

1. Open LinkedIn (if your computer remembers the login)
2. In the top menu – click on **Me** to show a drop down menu
3. Select Account – **Settings & Privacy**
4. A new screen will open and on the left side – select **Sign in & Security**
5. The Account access screen will open
6. You will see the email address that you are using to use LinkedIn
7. Select **change password**
8. At the bottom of the screen -select **Forgot Password**
9. LinkedIn will display the email you are using and you select **Next**
10. LinkedIn will send a verification code to that email address.
11. Look at that email and look at the verification code and then **type that code in the box provided in LinkedIn**
12. LinkedIn will now ask you to type your **new password**, enter it into the system and write it down, so you can use it in the future.

**LegalXcellence Guide**

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