# **Privacy Policy - The Christmas Tree Co.**

#### 1. Who We Are

The Christmas Tree Co. is a UK-based Christmas tree delivery and collection business. We operate in accordance with the General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Contact: contact@thechristmastreeco.co.uk

#### 2. What Information We Collect

We may collect and process the following personal data:

- Full name
- Email address
- Phone number
- Delivery address
- Billing address
- Payment method (note: we do not store full card details)
- Order history
- Correspondence
- IP address and browser data

#### 3. How We Use Your Information

Your data is used to:

- Process and deliver orders
- Provide customer support
- Send order confirmations and updates
- Collect trees post-Christmas
- Improve services and meet legal obligations

We do not sell or rent your data.

## 4. Legal Basis for Processing

We process data under:

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- Contractual obligation
- Legitimate interest
- Consent
- Legal compliance

## 5. Marketing Communications

You may receive updates about offers or services if you have opted in. You can unsubscribe at any time.

# 6. Data Sharing & Third Parties

We share data only with trusted providers such as:

- Payment processors
- Delivery software
- Email platforms
- Analytics providers

All third parties comply with UK data law.

#### 7. How We Store and Protect Your Data

We store data securely with encryption and access control. Data is retained only as needed for legal or operational reasons.

## 8. Your Rights

You have the right to access, correct, delete, or restrict processing of your data. Contact us to exercise these rights.

You may also file a complaint with the Information Commissioner's Office (ICO).

#### 9. Cookies

Our website may use cookies to improve user experience. You can manage preferences via your browser.

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We may revise this policy periodically. Updates will be posted on our website with a new effective date.