



STATE OF UTAH

Board of pardons and parole

PARDON APPLICATION INSTRUCTIONS

You have requested a Pardon Application from the Utah Board of Pardons and Parole. The following information is intended to summarize the constitutional and statutory provisions, administrative rules, and procedures which govern the Board's consideration of your application. This is a summary only, and the actual constitutional and statutory provisions and administrative rules will govern this process.

1. The Utah Constitution vests the authority to pardon Utah convictions in the Utah Board of Pardons and Parole (Utah Constitution, Art. VII, §12). The Board has authority to pardon actual convictions, but has no authority to pardon arrests or case dismissals which do not result in convictions.
2. Pardons can only be granted after a full hearing before the Board (Utah Constitution, Art. VII, §12).
3. The pardon decisions of the Board are final and are not subject to judicial review. (Utah Code Ann. §77-27-5(3)).
4. Pardon Applications are considered only after a significant period of time of exemplary citizenship and demonstrable evidence of rehabilitation and generally require that at least five (5) years have passed since the termination or expiration of all criminal offenses, sentences, and supervision on probation or parole (Utah Admin. Code, R671-315-1). In truly extraordinary and unique circumstances, the Board may consider a pardon application sooner than the five year time requirement, but only if the Board finds that specific good cause for such consideration exists.
5. Utah law provides for a process known as Expungement, whereby some arrests and convictions can be expunged or purged from your criminal history. (See Utah Code Ann. §77-40-101). Before you apply for a pardon, the Board expects that you will seek an Expungement Certificate of Eligibility from the Utah Bureau of Criminal Identification (BCI). As part of the pardon application, you will be required to detail your attempts to expunge the crimes for which you are seeking a pardon.

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6. Submitting a Pardon Application does not necessarily result in the Board scheduling a pardon hearing. The Board may deny a pardon request without holding a hearing. In addition, if the Board schedules a pardon hearing, there is no guarantee that a pardon will be granted.
7. The Board will consider the Pardon Application, as well as all available information which the Board determines is relevant to the grant of a pardon.
8. Please fill out the application completely and return it to the Board of Pardons and Parole at 448 East Winchester Street, Suite 300, Murray, Utah 84107. You **must** obtain and return the required information and copies of required reports pertaining to the arrest, adjudication, conviction, sentencing, probation, parole, etc. for each charge for which you are seeking a pardon. The Pardon Application must be signed, under oath or affirmation, prior to submission.
9. Please be aware that the Pardon Application will require you to obtain and submit police reports, court dockets, and pre-sentence investigation reports for all convictions for which a pardon is sought. If you are unable to obtain and submit this information, you will be required to explain and document all of your attempts to procure the requisite information, and the reasons it is unavailable.
10. Upon request from the Board, the Utah Bureau of Criminal Identification may conduct a background investigation of the applicant. In all cases, applicants **must** include a current copy of their Utah criminal background report, obtained from BCI, as part of the Pardon Application.
11. After receipt of the complete application, the Board may request additional information, may deny the application for pardon without a hearing, or may schedule a pardon hearing. Incomplete applications may be denied summarily. If the Board grants a pardon hearing, the applicant will be notified by Board staff.
12. Pardon hearings are typically 45 to 60 days following the Board's decision to grant and schedule a hearing. Pardon hearings will be held at the Board's offices, located at 448 East Winchester Street (6400 South), Suite 300, Murray, Utah 84107. Pardon hearings are held by the entire Board *en banc*, and are open, public hearings and meetings of the Board. Any member of the public who wishes to attend may do so, including the family members, friends, and supporters of the applicant.
13. Notice of the pardon hearing will be published on the Board's website and the Utah Open Public Meeting website; and will be mailed to all victims of record if they can be located. Notice of the application and hearing will also be mailed to the investigating police agency, the presiding judge of the Court where the conviction was entered, and the prosecuting attorney or agency responsible for prosecuting the case which resulted in the conviction. Any or all of these

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individuals, entities, or their representatives may attend the pardon hearing and may provide written or verbal input or comment to the Board regarding the application and the Board's action regarding the Pardon Application.

14. On the day of the hearing, please plan on arriving for the hearing a few minutes early. Pardon hearings will not be conducted via telephone or videoconference. The applicant must attend the hearing. All Board hearings, including pardon hearings, are recorded.
15. Following the hearing, the Board will take the application and all matters pertaining to the pardon request under advisement. The Board may deny the pardon request, grant the request in part, grant the pardon with conditions, or grant a full and unconditional pardon.
16. Following the Board's decision, the applicant will be notified in writing of the results as soon as practicable. If a pardon is granted, copies of the Board's order granting the pardon will be sent to the applicant.
17. If you have any questions concerning pardons in Utah, the process or procedures for consideration, or completing the Pardon Application, please call the Utah Board of Pardons and Parole, Pardon Specialist, at (801) 261-6464; or e-mail the Board at bopinfo@utah.gov.

THANK YOU.

Revision 11/12/2015

APPLICATION FOR PARDON

Please complete this entire application form and provide all requested information. Attach all reports, records or letters as indicated and required. Incomplete or unsigned applications will not be considered.

The Board will not consider pardons for Class C Misdemeanors or Infractions.

SECTION I – APPLICANT INFORMATION					
First Name		Middle Name		Last Name	
Please list all other names, including maiden name, or aliases used (if any).					
Date Of Birth				Offender #	
Social Security #				FBI #	
Drivers License #				State Issued	
Home Address					
City			State		Zip Code
Telephone			Cell Phone		E-Mail

Have you ever previously applied for, or been granted, a pardon?

 Yes **No**

If yes, please provide the date of the application, the outcome of the application, list any conviction(s) pardoned, and attach a copy of the application and the Pardon Certificate.



STATE OF UTAH
BOARD OF PARDONS AND PAROLE

PARDON APPLICATION CHECKLIST

You must submit the following documents in order to avoid an incomplete application:

If you are unable to obtain some of these documents due to retention schedules, you must include a letter from the corresponding agency to that effect.

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APPLICATION: Application and instructions can be found at bop.utah.gov

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BCI- Expungement Certificate of Eligibility: In order to obtain this document, contact: Utah Bureau of Criminal Identification: 3888 W 5400 S, Taylorsville, UT 84129 · (801) 965-4445 – bci.utah.gov

☐

BCI – CRIMINAL HISTORY REPORT: Contact: Utah Bureau of Criminal Identification: 3888 W 5400 S, Taylorsville, UT 84129 · (801) 965-4445 – bci.utah.gov

☐

POLICE REPORT(S): Contact the arresting agency listed on the criminal history report from BCI.

☐

PSI(S) (Pre/Post Sentence Investigation report): This report is applicable if you were supervised by Adult Probation and Parole, Utah Department of Corrections and can be obtained through the Department of Corrections Records office - phone 801-545-5608

☐

COURT DOCKET: Contact the sentencing court, which is listed on the Criminal History Report.

SECTION II – PARDON REQUEST AND CONSIDERATION

Please explain your reasons for applying for a pardon. Include a summary of how your life and situation or circumstances have changed since your last arrest. Also include the reasons you feel you are a good candidate for pardon consideration, as well as the circumstances which you feel support such a pardon. Please use and attach additional sheets if necessary.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There is no text or other markings on the paper.

SECTION III - APPLICANT'S FAMILY INFORMATION

Please provide the following information for your spouse or domestic partner

Spouse or Domestic Partner's Name					
Home Address					
City		State		Zip Code	
Telephone		Cell Phone		E-Mail	

Please list any children and their ages

Child's Name	Age

Dates of Employment		Employer's Name	City, State, Zip	Reason for Leaving
		Job Title		
1				
2				
3				
4				
5				

SECTION IV – APPLICANT'S MILITARY HISTORY

If you have ever served in the United States Military, Reserves, or National Guard, please provide the following information.

Branch Of Service		Dates Of Service	
Last Unit Assignment		Last Base Assignment	
Rank at Discharge		Type of Discharge	
Service Awards or Commendations			

SECTION V – APPLICANT'S EXPUNGEMENT HISTORY

Utah Law provides for a process known as Expungement, whereby some arrests and convictions can be expunged or purged from your criminal history. (See Utah Code Ann. 77-40-101). Below, please detail your attempts to expunge the crimes for which you are seeking a pardon. If you have ever been denied a Certificate of Eligibility, denied an expungement, or otherwise informed that you are ineligible for an expungement of any criminal conviction, please attach all letters, orders or other documentation.

Date of Application:		Date of Denial:	
Reason(s) Given for Denial:			

Section VI – CONVICTIONS SOUGHT TO BE PARDONED

Please list all convictions for which you seek a pardon and previous pardons granted. For each conviction, please submit all police reports, Pre-Sentence Reports, and Court Dockets. Please include all requested information for each conviction. Use and attach extra pages if necessary. If required information is not available, please list all attempts and means you have used to obtain such information. Lack of, or failure to provide, required information may prevent the Board's consideration of your application. Please be aware that the Board will not consider a pardon of Class C Misdemeanors or Infractions.

1	Crime of Conviction		Date of Offense	
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1. Introduction

The purpose of this report is to provide a comprehensive overview of the current state of research in the field of artificial intelligence, specifically focusing on the development of intelligent agents.

2. Background

Artificial intelligence (AI) is a branch of computer science that aims to create machines capable of performing tasks that typically require human intelligence.

3. Objectives

The primary objective of this research is to develop a framework for the design and implementation of intelligent agents. This framework should be capable of handling a wide range of tasks, from simple decision-making to complex problem-solving. The secondary objective is to evaluate the performance of the developed agents against existing benchmarks and to identify areas for improvement.

4. Methodology

The methodology employed in this research is a combination of theoretical analysis and experimental evaluation. Theoretical analysis involves the development of mathematical models and algorithms that describe the behavior of intelligent agents. Experimental evaluation involves the implementation of these models and algorithms on a computer and the measurement of their performance.

5. Results

The results of the research show that the developed framework is capable of handling a wide range of tasks. The agents designed using this framework achieved high performance scores on the benchmarks used for evaluation. These results indicate that the framework is a promising approach for the development of intelligent agents.

City / County Of Occurrence		Investigating Police Agency	
Court Case #		Court Of Conviction	
Date of Conviction		Sentencing Judge	
Defense Attorney		Prosecuting Attorney	
Victim[s] Names			
Sentence Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

2	Crime of Conviction		Date of Offense	
City / County Of Occurrence		Investigating Police Agency		
Court Case #		Court Of Conviction		
Date of Conviction		Sentencing Judge		
Defense Attorney		Prosecuting Attorney		
Victim[s] Names				
Sentence Imposed				
Place of Incarceration		Dates of Incarceration		
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

3	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

4	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence			

Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

5	Crime of Conviction		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Of Conviction		
	Date of Conviction	Sentencing Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Attach Additional Pages If Necessary

Section VII – OTHER ARRESTS OR CONVICTIONS

Please list all other arrests or convictions. This includes convictions for which a pardon is not requested, federal convictions, all convictions in any other state or territory, and any criminal charges which have been filed against you and are currently pending in any court. Please include all requested information for each arrest or conviction. Use and attach extra pages if necessary. If required information is not included, please list all attempts and means you have used to obtain the information. Failure to provide required information may prevent the Board's consideration of your application.

1	Criminal Offense		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Name and Location		
	Date of Arrest or Conviction	Judge		
	Defense Attorney	Prosecuting Attorney		
	Victim[s] Names			
	Sentence Imposed			
	Place of Incarceration	Dates of Incarceration		
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

2	Criminal Offense		Date of Offense	
	City / County Of Occurrence		Investigating Police Agency	
	Court Case #	Court Name and Location		
	Date of Arrest or Conviction	Judge		
	Defense Attorney	Prosecuting Attorney		

Victim[s] Names			
Sentence Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

3	Criminal Offense		Date of Offense	
City / County Of Occurrence			Investigating Police Agency	
Court Case #		Court Name and Location		
Date of Arrest or Conviction		Judge		
Defense Attorney		Prosecuting Attorney		
Victim[s] Names				
Sentence Imposed				
Place of Incarceration		Dates of Incarceration		
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Sentence Imposed			
Place of Incarceration		Dates of Incarceration	
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.			
Please describe and explain this offense, your conduct, and any plea agreement entered.			

3	Criminal Offense		Date of Offense	
City / County Of Occurrence			Investigating Police Agency	
Court Case #		Court Name and Location		
Date of Arrest or Conviction		Judge		
Defense Attorney		Prosecuting Attorney		
Victim[s] Names				
Sentence Imposed				
Place of Incarceration		Dates of Incarceration		
Please list all restitution, fines, fees, or surcharges imposed or ordered. Submit verification that all restitution, fines, fees, or surcharges have been paid or remitted.				
Please describe and explain this offense, your conduct, and any plea agreement entered.				

Attach Additional Pages If Necessary

SECTION VIII - INCARCERATION HISTORY

If you have ever been incarcerated, please list each instance or period of incarceration.

Dates of Incarceration	Place of Incarceration	Commitment Offenses	Sentencing Court	Release Date

SECTION XI - INCARCERATION DISCIPLINARY HISTORY

If you were ever the subject of a disciplinary violation while incarcerated, please list each disciplinary violation.

Date of Violation	Place of Incarceration	Disciplinary Violation	Discipline Imposed

Section X - Letters of Recommendation

Letters of recommendation in support of your application and request for a pardon may accompany this Application. Letters may be submitted from any person who knows you well and knows of the changes you have made to your life since your convictions. Letters of recommendation may be submitted from any source, including, but not limited to the following: Spouse, family members, neighbors, employers, co-workers, religious leaders, others with whom you attend religious services, elected officials, judges, prosecutors, counselors or treatment professionals, or persons with whom you engage in significant activities. Please attach all letters of recommendation to your Application.

OATH OR AFFIRMATION

By my signature herein, I swear or affirm upon my oath that all information included, submitted, and reported in the foregoing Application for Pardon, as well as in all accompanying material and documentation, is true and accurate.

Date: _____

Signature: _____

Please Note: Pardon Applications are considered only after a significant period of time of exemplary citizenship and demonstrable evidence of rehabilitation, which generally requires that at least five (5) years have passed since the termination or expiration of all criminal offenses, sentences, and supervision of probation or parole. Submitting a Pardon Application does not necessarily result in the Board scheduling a pardon hearing. The Board may deny a pardon request without holding a hearing. In addition, if the Board schedules a pardon hearing, there is no guarantee that a pardon will be granted.

When completed, please return this Application, along with all other required documents, letters, and extra pages, to the Utah Board of Pardons and Parole:

Utah Board of Pardons and Parole

Attn: Pardon Specialist
448 East Winchester Street
Suite 300
Murray, Utah 84107

For questions or assistance, please call the Board at 801-261-6464 and ask to speak with the Pardon Specialist.

THE UNIVERSITY OF CHICAGO

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CHICAGO, ILLINOIS 60637-1508
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- Chandra Dorsett; Dorsett Counseling; (Washington Terrace) 801 380 7322
- Jazmine Callahan-Therapy Conversations-385-220-9498 (Ogden and Telehealth)
- Allie Hale Summit Mental Health (Telehealth) (435) 554-1119
- Horizon Counseling (Bountiful) may have someone who is a good fit;
801-663-6006
- Angela Hinkle; Bountiful; 801-872-4118

