

REQUEST FOR PREPARATION OF SPECIFICATIONS

This is to request that MPDA SSI prepare SPECIFICATIONS (Section 09900) for the project listed below. It is agreed that a fee for this specification of \$500.00 (plus GST for a total of \$525.00) will be paid. Additional charges (if applicable) will be due prior to release of the written specification report. Bid Tour, if required, is \$200.00 (plus GST for a total of \$210.00).

DATE REQUESTED: PROJECT NAME:

LOCATION:

CONTACT NAME:

PHONE:

EMAIL:

BID TOUR REQUIRED YES: NO:

PAYMENT METHOD *(Please make cheque(s) payable to M.P.D.A. Specification Services Inc.)*

PO REF: MASTERCARD: VISA: CHEQUE:

CARD NO: EXP:

NAME:

COMPANY NAME & BILLING ADDRESS for INVOICE

BY SIGNING BELOW I AGREE TO THE TERMS LISTED ON THIS FORM

CUSTOMER SIGNATURE: DATE:

TO BE COMPLETED BY MPDA OFFICE:

ASSIGNED INSPECTOR: FILE #: