

## **Mammoth Hollow Meeting Minutes**

**July 12, 2012**

### **I. Call to Order-Don Harkins**

### **II. Attendance:**

Don Harkins- President

Bob McKinnon- Treasurer

Amy Vazifdar-Secretary

Bruce Hardy- Non voting board member

### **III. Meeting Minutes** from May 2012 meeting were approved by majority vote

### **IV. Committee Reports**

- A. Treasurers Report: Treasurer handed out report for May and June 2012-and reviewed them with the board. Treasurer's reports were approved by majority vote

### **V. Correspondence**

- A. Recycling-Amy will send out a letter to residents regarding proper handling of recycling bins
- B. Yard Waste- Amy will send out a letter to residents regarding yard waste-you must comply with city requirements (website). Bob will talk to any individuals who have more specific issues with this.
- C. Trimmings-planting in the front bed need to be trimmed back if they haven't been for several years, to please let the board know.

### **VI. Old Business**

- A. **Signs-** no new information-item tabled
- B. **Rent/Lease Issue:** The section of the bylaws that covers renting/leasing needs to be re-written to maintain a minimum of a six month lease. The board needs to get a copy of the lease prior to occupancy and approved. Amy will tighten up the bylaws with respect to renting and leasing, and submit it electronically for board review prior to the next meeting. The final approved statement will be voted on at the annual meeting to take place in the fall of 2012.
- C. **Road Repairs-** Don has inspected necessary repairs, hasn't purchased materials yet. Manhole covers, spider-web cracks in road, and crack routing and sealing needs to be done. Bob moved that the board vote that Don Harkins be allowed to seek bids of less than \$5000.00.
- D. **Rules and Regulations** that the board has adopted that are not currently in the bylaws. They were intended to be amendments to the bylaws, but were never recorded. Don remembers rules regarding dog fouling (pick up dog feces), cannot make changes to the exterior of your unit or land without a written request for change form and have neighbors who are in view of the change to give permission for the change, parking rules. The form is available on the website. Amy will look through the bin to see what sets of minutes are in the bin. Bob has boxes of board meeting minutes, and annual meeting minutes. Bruce volunteered to help look through old meeting minutes to find additional rules and regulations.

- E. **Website Secure Logins.** Amy will follow up with this and communicate information to the board.

**VII. New Business**

- A. **Snowplowing Services:** Don will write up the snowplowing requirements and send them to Amy to type. There are also old bid proposals requesting bids that people have submitted for specifications.
- B. **Making Changes without permission-** The board needs to discuss rule infractions and how they are going to be dealt with. Occasional vs. chronic rule breakers. What if the neighbor doesn't want to deal directly with their other neighbor? Friendly discussion would be the first course of action. There could be levels-for example, verbal warning from the board, written warning from the board, etc.
- C. **Landscapers-** Does the association want to pay more to have bushes trimmed? Does the current contract trim the bushes? We need to define what they will do under the current contract? We may have to discuss paying the landscapers more to trim the shrubs back. The current opinion was that the owner should take care of it.

**VIII. Next board meeting-** Thursday August 16, 2012- at 7:00pm

**IX. Meeting Adjourn-** Don Harkins

**Minutes Submitted,  
July 15, 2012**

**Amy Vazifdar  
Board Secretary**