**Michiana Village Planning Commission Meeting**

**March 10th ,2023 at 11:00 a.m. (EST)**

Michael Tolentino called the meeting to order, roll call was taken by Michael Tolentino, Kathleen Hogan Morrison, Maureen Shekleton, Karen Szyp and Renee O’Rourke joined by phone. Four village residents were present.

**MEETING AGENDA**

Update – Building Inspectors Bill Lambert and Chad Butler

Update – Kathleen Hogan Morrison and Maureen Shekleton on Master Plan

Update – Kono Design on Village Project

**BUSINESS**

* **Building Inspector update –** Bill and Chad talked briefly about some of the projects going on in the Village. Bill reported the following homes were almost completed: 3975 Ponchartrain, Comanche, and 3957 Lake Shore Drive. The 3981 Lake Shore Drive just started framing and 3848 Michiana Drive were waiting on approval from the Health Department before they could start.
* **Mater Plan** –Kathleen Hogan Morrison and Maureen Shekleton interviewed 3 companies who work on Master Plans. Maureen and Kathleen asked the committee if they could move forward by sending out a letter to request proposals to these companies;Abonmarche, Tony McGhee, 95 West Main Street Benton Harbor, Wightman, Carl Baxmeyer, 2303 Pipestone Road, Benton Harbor, and Gibbs Planning Group, Bob Gibbs, 240 Martin Street, Birmingham, MI. The committee was in agreement to move forward. Michael said once we have the proposals back then he would make a recommendation on behalf the Planning Commission for approval from the council to move forward. Maureen reminded everyone that the Master Plan the Village has now is 20 years old and needs to be revised. Once we have an updated Master Plan it should be looked at every year going forward.
* **Village Hall Project** – Michael showed the proposal with a computer photo of what the hall might look like. Kono gave a breakdown on the cost for windows, floors, doors, etc. Michael said the cost came in around $185,000 for everything. Michael stated that they would like to get started right away. It was mentioned that the many residents are not back in the Village and the design should be shown to the residents. Michael felt that a large portion of the remodel was very minimal as far as change.
* Michael thought that the Village could maybe put in a certain percent of the cost and Holly Duran was interested in doing some fundraising and would help look and work on grants once the project was approved.

Meeting adjourned at 11:50 a.m. (EST)

Respectfully submitted,

Anne Heywood/Clerk